

REORGANIZATION MEETING
COPENHAGEN CENTRAL SCHOOL
July 1, 2015

BOARD MEMBERS PRESENT:
TROY W. BUCKLEY
KEITH LEE
ROBERT F. STACKEL
ALFRED E. TOMASELLI
GABRIELLE M. THOMPSON

BOARD MEMBERS ABSENT:
KOREEN G. FREEMAN
LYNN A. MURRAY

OTHERS PRESENT:
SCOTT N. CONNELL, SUPERINTENDENT
DALE MUNN, JR., DISTRICT TREASURER AND DIRECTOR OF
STUDENT SERVICES

Temporary Chairperson Scott Connell called this meeting to order at 6:05 p.m. The Pledge of Allegiance was said.

District Clerk, Mary H. Jones, administered the oath of office to newly elected Board Member, Gabrielle M. Thompson.

At this time, Mr. Connell opened the nominations for Board President. Troy Buckley moved to nominate the current Board of Education officers, President Robert Stackel and Vice President Lynn Murray, to serve another term. Keith Lee moved the nominations be closed and the secretary cast one ballot for Robert Stackel, President and Lynn Murray, Vice President.

VOTE: Yes-5;No-0

District Clerk, Mary H. Jones, administered the Oath of Office at this time to President Robert Stackel.

President Stackel takes over the meeting.

On motion of Troy Buckley, seconded by Gabrielle Thompson, the Board voted to approve the appointment of Keith Lee to serve on the Executive Committee of the Jeff-Lewis School Boards Association, with Robert Stackel to serve as alternate.

VOTE: Yes-5;No-0

On motion of Alfred Tomaselli, seconded by Keith Lee, the Board voted to appoint Troy Buckley Legislative Liaison for the New York State School Boards Association.

VOTE: Yes-5;No-0

On motion of Troy Buckley, seconded by Keith Lee, the Board approved the appointment of the following officers:

- a) District Treasurer - Dale Munn
- b) Deputy Treasurer-Scott Connell
- c) District Clerk-Mary Jones
- d) Tax Collector-Robin Spaulding
- e) Internal Claims Auditor-Rachel Guyette

VOTE: Yes-5;No-0

On motion of Troy Buckley, seconded by Keith Lee, the Board approved the following appointments:

- a) Secretary to the Board–Mary Jones
- b) School Physician–R. Brian Shambo, M.D.
- c) School Alternate Physician–Laurel Shambo, R.P.A.
- d) School Attorney–BOCES Office of Inter-Municipal Legal Services, O'Hara, O'Connell & Ciotoli; Ferrara Fiorenza, PC
- e) Records Management Officer–Phyllis Gaines
- f) Designated Education Official–Scott Connell
- g) District External Auditors–Mr. Thomas Bowie, Bowers & Company, CPAS, PLLC
- h) Title IX/Section 504 Hearing Officer–Scott Connell
- i) Central Treasurer - Extra Class Activity Account–Robin Spaulding–alternate –Catherine Snyder and Natalie Scott, Co-Directors of Student Activities
- j) Election Clerks and Inspectors–Rachel Guyette, Brenda Shelmidine, Linda Prince, Mary Shambo, Robin Spaulding, Dale Munn, Mary Jones, Phyllis Gaines, Donna Wheeler, and alternate, Patricia Eddy
- k) Coordinator of Federal Funds–Dale Munn
- l) District Investment Coordinator–Dale Munn
- m) Dignity for All Students Act Coordinator (DFASA)–Pamela Ratliff; Assistant Principal, Alternate Brigitte Gillette, Guidance Counselor
- n) **Committee on Special Education**
Chairperson/LEA Representative...Dale R. Munn, Jr./Brenda Shelmidine,
Co-Chair
Parent or persons in parental relationship to the student
Additional Parent Representatives: (additional parent representative available at the request of parent)
School Physician: R. Brian Shambo, M.D. or Laurel Shambo, R.P.A.
Special Education Teachers/Related Service Providers...Appropriate Grade Level/Subject Area
School Psychologist...Dale R. Munn, Jr.
Regular Education Teachers...Appropriate Grade Level/Subject Areas
Student...When Appropriate
- o) **Committee on Special Education Subcommittee**
Chairperson/LEA Representative...Dale R. Munn, Jr./ Brenda Shelmidine,
Co-Chair
Parent or persons in parental relationship to the student
Special Education Teachers/Related Service Providers...Appropriate Grade Level/Subject Area
Regular Education Teachers...Appropriate Grade Level/Subject Areas
Student...When Appropriate
- p) **Section 504 Committee:**
(Team members included as appropriate)
Coordinator...Dale R. Munn, Jr./Brenda Shelmidine, Co/Chair
Parent or persons in parental relationship to the student
Special Education Teachers/Related Service Providers...Appropriate Grade Level/Subject Area
Regular Education Teachers...Appropriate Grade Level/Subject Areas
Student...When Appropriate
Guidance Counselor
Principal
- q) **Committee on Preschool Special Education**
Chairperson:Brenda Shelmidine
Parent or persons in parental relationship to the student
Lewis County Municipality Representative: Laurie Simmons
Jefferson County Municipality Representatives: Mary VanBrocklin or Ljuba Cvetkovic
(Additional Parent representative available at the request of parent)
Early Intervention Provider and/or Evaluating Agency and/or Special Education Service Provider/Teacher–Appropriate Representative

Part 200 Regulations: the parent and the school district may agree that the attendance of a member is not necessary or that a member of the committee may be excused in accordance with the following procedures pursuant to sections 4308(2)(f) through (h), 4355(2)(f) through (h), 4402(1)(b)(1)(b-1) through (b-3), 4402(1)(b)(1)(d), and 4410(3)(a)(3) through (5) of the Education Law. A parent is requested to sign off on the excusal of a committee member.

- r) Instructional Material Review Committee:
 - Mrs. JoAnne Spooner Elementary Teacher
 - Ms. Lori Griffin Secondary Teacher
 - Mrs. Nadine O'Shaughnessy K-12 Principal
 - Mrs. Krisha Greene Teacher
 - Mrs. Monica Kellogg Member of the
Community
- s) Attendance Officers–Mary Shambo, and School Nurse Denean Clark
- t) Records Access Officer–Scott Connell
- u) District Audit Committee
 - Seven Board Members
 - Community Member: Laura Tousant
- v) Asbestos (LEA) Designee– John McGraw
- w) Co-Directors of Student Activities - Catherine Snyder and Natalie Scott
- x) Chemical Hygiene Officers–Robert Cooper and John McGraw
- y) Model Schools Coordinator–Darlene Rowsam
- z) Civil Rights Coordinator - - Scott Connell

VOTE: Yes–5;No–0

On motion Troy Buckley, seconded by Gabrielle Thompson, the Board voted to bond the following personnel handling district funds:

- a) District Clerk/Secretary to Supt.–Mary Jones
- b) District Treasurer–Dale Munn
- c) Central Activity Treasurer–Robin Spaulding
- d) Internal Claims Auditor–Rachel Guyette
- e) Deputy Treasurer–Scott N. Connell
- f) Tax Collector–Robin Spaulding

VOTE: Yes–5;No–0

Alfred Tomaselli moved, seconded by Keith Lee, to approve the following designations:

- a) Depository of Funds–1st Niagara, with Secondary Depository: Community Bank.
- b) Newspaper– *Watertown Daily Times*.
- c) Mileage reimbursement rate @ \$.45 per mile.
- d) Set tuition rate for the 2015–2016 school year at zero.
- e) Rate of pay for tutors of homebound students @ \$18.24 per hour.
- f) Regular monthly meetings and Work Sessions:
Regular Monthly Meetings & Work Sessions
July 1, 2015 Reorganizational Meeting
July 27, 2015 Regular Meeting
(No August Work Session)
August 24, 2015 Regular Meeting
September 14, 2015 Work Session
September 28, 2015 Regular Meeting
October 13, 2015 Work Session
October 26, 2015 Regular Meeting
November 9, 2015 Work Session
November 23, 2015 Regular Meeting
December 7, 2015 Work Session
December 16, 2015 @ 1:30 p.m. Regular Meeting after Christmas Dinner
January 11, 2016 Work Session

January 25, 2016 Regular Meeting
February 8, 2016 Work Session
February 22, 2016 Regular Meeting
March 14, 2016 Work Session
March 28, 2016 Regular Meeting
April 11, 2016 Work Session
April 25, 2016 Regular Meeting
Annual Meeting May , 2016/Annual Vote May , 2016 (set by State)
May 9, 2016 Work Session
May 23, 2016 Regular Meeting
June 6, 2016 Work Session
June 20, 2016 Regular Meeting

VOTE: Yes-5;No-0

On motion of Keith Lee, seconded by Troy Buckley, the Board voted to approve the following authorizations:

- a) to certify Payroll-Scott Connell
- b) authorization of attendance at conferences, conventions, workshops, etc. with designated expense-Scott Connell; Board of Education to authorize any out-of-state conference prior to registration.
- c) to establish Petty Cash Fund, not to exceed \$50.00-Scott Connell
- d) of Purchasing Agent-Scott Connell
- e) To offer school district employee and officer indemnification under Public Officer's Law §18;
- f) to designate authorized signatures on checks -Scott Connell
- g) to use check signing device-Dale Munn, Mary Jones
- h) of Superintendent of Schools to approve budget transfers, and the monetary limits of such transfers.

VOTE: Yes-5;No-0

On motion of Troy Buckley, seconded by Keith Lee, the Board voted to re-approve the Copenhagen Central School Plan for Annual Professional Performance Review.

VOTE: Yes-5;No-0

On motion of Troy Buckley, seconded by Alfred Tomaselli, the Board voted to approve the re-adoption of all Board of Education policies.

VOTE: Yes-5;No-0

On motion of Troy Buckley, seconded by Alfred Tomaselli, the Board approved the following committee members for the 2015-2016 school year:

- a) Finance & Facilities-Mrs. Thompson, Mr. Stackel and Mr. Murray
- b) Policy-Mr. Lee and Mrs. Freeman
- c) Personnel & Negotiations-Mr. Buckley and Mr. Tomaselli

VOTE: Yes-5;No-0

On motion of Troy Buckley, seconded by Alfred Tomaselli, the Board moved to approve the following resolutions, (a) through (d):

- a) Upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves for the 2015-2016 school year only, a trial health insurance buyout program in the amount of \$1,750.00 for any employee

eligible for health insurance through the district who files appropriate form before a deadline of June 30, 2015 as set by the Administration. The Board reserves the right to cancel this program at any time.

b) Recommendations from the Committee on Pre-School Special Education.

c) Extend current contract with Superintendent Scott Connell through June 30, 2018.

d) Appointment of Christina D. Petersen to a full-time three (3) year probationary School Counselor position; tenure area, School Counselor; effective September 1, 2015; expiration of probationary appointment, June 30, 2018; Certification status: School Counselor, Provisional Certificate, Control # 640359121; Salary for 2015–2016 will be Step 2, Column 3 on the 2015–16 salary schedule.

VOTE: Yes–5;No–0

On motion of Troy Buckley, seconded by Keith Lee, the Board voted to approve payment of the Jefferson-Lewis School Boards Association dues for 2015–2016 in the amount of \$250.00.

VOTE: Yes–5;No–0

DISCUSSION:

Superintendent Connell shared with the Board of Education a letter received from Asa Stackel, C.C.S. class of 2009, expressing his gratitude to the Board, the school staff, and entire Copenhagen Community for the amount of support he has received well beyond graduation. He has accepted a new position with WNYT in Albany.

At 6:25 p.m. and on motion of Troy Buckley, seconded by Keith Lee, the Board voted to go into Executive Session in order to discuss personnel issues.

VOTE: Yes–5;No–0

At 7:08 p.m. and on motion of Troy Buckley, seconded by Alfred Tomaselli, the Board moved to come out of Executive Session.

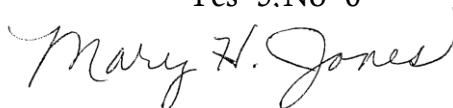
VOTE: Yes–5;No–0

On motion of Troy Buckley, seconded by Alfred Tomaselli, the Board moved to increase the 2015-2016 salary of the Athletic Director by \$2,000.00.

VOTE: Yes–5;No–0

At 7:10 p.m. and on motion of Troy Buckley, seconded by Keith Lee, the Board voted to adjourn.

VOTE: Yes–5;No–0



District Clerk