

November 9, 2009

## **BOARD AGENDA**

REGULAR BOARD MEETING

MIDWEST CITY -DEL CITY PUBLIC SCHOOLS

NOVEMBER 9, 2009

7:00 P.M.

MID-DEL BOARD OF EDUCATION, BOARD ROOM

7217 S.E. 15<sup>TH</sup>

MIDWEST CITY, OK 73110

Following is a list of the business to be conducted by the Board of Education at the above mentioned meeting:

I. Opening Exercises

A. Call to Order and roll-call recording of members present and absent

B. Flag Salute

II. Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at a board meeting, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

A. Approval of the agenda

B. Vote to approve minutes of the October 12, 2009, Regular Board meeting.

C. Vote to approve the Monthly Financial and Investment Report for month ending October 31, 2009

1. Treasurer's Report
2. Encumbrances
3. Warrant Register
4. School Activity Fund Monthly Summary

D. Vote to approve School Activity Funds:

1. Transfers Within Banks
2. Addenda
3. Sanctioning Applications

E. Vote to approve blanket position salary reserves report for FY2009-10

- F. Vote to approve out-of-state or overnight travel requests:
1. Amy Young, West Side, to attend Born to Learn (Parents as Teachers) Conference in Olathe, KS, on November 15-20, 2009. Expenses to be paid by Even Start, Project Code 514.
  2. Becki Thompson, Bridget Dozier, Nancy Bradley, Sherri Admire, Sandi Campbell and Mary Clark, Soldier Creek Elementary, to attend the Kagan Winter Academy 2010, Elementary Math that Counts: Elevate Student Achievement with Engaging Structures in Las Vegas, Nevada, on February 11-14, 2010. All expenses to be paid by Title I ARRA, Project Code 516.
  3. Neal Johnson, Tara Bryant, Jamie Medford, and Jennifer Atkins, Soldier Creek Elementary, to attend the Kagan Winter Academy 2010, Brain Science Made Easy: Teach the Way Brains Best Learn, in Las Vegas, Nevada, on February 11-14, 2010. All expenses to be paid by Title I ARRA, Project Code 516.
  4. Michele Elliott, Administration, to attend MAT Training Conference in Washington, D.C., on January 12-17, 2010. Expenses to be paid by National Association of School Nurses.
  5. Del City High School Band to perform with a nationally recognized group in Branson, Missouri, on March 26-28, 2010. Expenses to be paid by fundraisers and donations through Sanctioned Organization funds.
  6. Del City High School girls' basketball to attend EOSC Tournament of Champions in McAlester, OK, on January 7-9, 2010. Expenses to be paid by parents and donation drive.
  7. Carl Albert Middle School Pom squad to attend National Competition in Ft. Worth, TX, on January 22-24, 2010. Expenses to be paid by Pom parents and Sanctioned Organization funds.
  8. Carl Albert Middle School Cheerleaders to compete in the Athletic Championship in Tulsa, OK, on December 5-6, 2009. Expenses to be paid by Sanctioned Organization funds – Cheer Parents.
  9. Carl Albert Middle School Cheerleaders to compete in the NCA in Dallas, TX, on December 27-29, 2009. Expenses to be paid by Sanctioned Organization funds – Cheer Parents.
  10. Marc Morris, Wayne Dozier and Colin White, Carl Albert High School, to attend the American Baseball Coaches Association/2010 Dallas Convention in Dallas, TX, on January 7-10, 2010. Expenses to be paid by Baseball, Project Code 862.
  11. Katherine Hughes, Administration, to present at the College Board 2010 Regional Forum in Austin, TX, on February 3-6, 2010. Expenses to be paid by Curriculum/Instruction, Project Code 026.
  12. Katherine Hughes, Administration, to attend the College Board Major School Systems meeting in Austin, TX, on December 3-4, 2009. Hotel to be paid by Curriculum/Instruction, Project Code 026. College Board will pay for travel expenses and meals.

13. Pam Deering, Administration, to attend Interstate Commission on Educational Opportunity for Military Children in LaQuinta, CA, on November 16-19, 2009. No expense to the District.
14. Selected Del City High School Vocal Music students named to the All OCDA Junior High Mixed or Girls' Choir or the All OCDA High School Jazz Choir to participate in choral educational clinics, rehearsals, and concert performance in Oklahoma City, OK, on January 14-16, 2010. Expenses to be paid from Sanctioned Organization funds, personal funds, and donations.
15. Selected Del City High School Vocal Music students named to the All OMEA Mixed Chorus, All OMEA Jazz Quartet or the OMEA Women's Chorus will participate in choral educational clinics, rehearsals, and concert performance in Tulsa, OK, on January 20-23, 2010. Expenses to be paid from Sanctioned Organization funds, personal funds, and donations.
16. Selected Del City High School Vocal Music students named to the SWACDA Honor Choirs will participate in choral educational clinics, rehearsals, and in concert in Denver, CO, on February 23-27, 2010. Expenses to be paid from Sanctioned Organization funds, personal funds, and donations.
17. Carl Albert High School Cheer to participate in the National Cheerleading Competition in Dallas, TX, on December 27-29, 2009. Expenses to be paid by Sanctioned Organization funds – Cheer Booster Club.
18. Barry Millican, Del City High School, attended the Oklahoma City Community Foundation's Fall Counselors Workshop in Wichita, KS, on October 27-28, 2009. Expenses were paid by OKC Community Foundation. Confirmation
19. Karen Hinkin, Carl Albert High School, attended the Oklahoma City Community Foundation's Fall Counselors Workshop in Wichita, KS, on October 27-28, 2009. Expenses were paid by OKC Community Foundation. Confirmation
20. The trip for Barnes Elementary teachers and 5<sup>th</sup> grade students to visit Camp Classen Arbuckle Mountains in Davis, OK, on September 21-23, 2009 was approved at the June 8, 2009 Board Meeting with expenses to be paid as follows: Students were to pay their own expenses and staff expenses were to be paid by site fundraising through Activity Account 826-105. The following is a revision of the funding source: Personal funds from students were deposited into the Student Activity Account and all expenses to be paid from General Activity Account, Project Code 826. Confirmation
21. Carrie Newnam Central Enrollment Center, attended/to attend a two (2) week training session for PowerScheduler Certification Training in Westbury, N.Y. The first week of training was November 1-7, 2009, and the second week will be November 15-21, 2009. Expenses to be paid from General Fund (11), Central Enrollment, Project Code 136. Confirmation

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22. The Midwest City High DECA trip for DECA to attend the National Marketing Conference in New York City, NY, on December 2-6, 2009, was approved at the September 14, 2009 Regular Board Meeting with expenses to be paid as follows: Ms. Boland's expenses to be paid from CareerTech Program money, Project Code 412; Daryla Combs' expenses to be paid from School Activity Account, Project Code 942 and students will pay their own expenses. A revision of funding is requested as follows: All expenses to be paid by DECA Activity Account, Project Code 942.

### III. Recognitions

- A. Patricia London, Jarman Middle School, recipient of the Office Max "A Day Made Better" Program.
- B. Tina Rupe, Barnes Elementary, recipient of Channel 4's Pay it Forward Program
- C. Highland Park Elementary received a \$5,202.00 check, a food supply to help students in need of food, clothing and other needs from Members of the Association of Legal Administrators.
- D. Mid-Del School District recipient of FY2010 Arts in Education Grant - \$2,500
- E. Carl Albert High School Pom Squad Small Varsity State Champions and Small Varsity State Champions in Jazz

### IV. Information

- A. Public Participation
- B. Superintendent's Report
- C. Energy Savings Option Report – Dr. Twidwell ("Energy Education")
- D. Benefits Project Report – Dr. Deering

### V. Vote to approve or not approve bids and requests to purchase: - Dr. Deering

- A. Purchase from Curriculum & Transition Consultants for two PAES Enhanced Lab packages for the Talent Assessment Program in the amount of \$50,976.00 to be paid from ARRA Stimulus, Project Code 622.
- B. Purchase of computer equipment for Secondary classrooms as follows: 17 SmartBoards and projectors from Video Reality on the state bid contract in the amount of \$55,947.00; 119 iMac computers, 40 MacBook computers, one computer cart, seven MacBook Pro computers, two iPod Learning carts, and peripherals from Apple Computer in the amount of \$262,377.58; 296 Windows 7 based computers with Office 2007 from United Systems in the amount of \$257,148.00; 166 copies of MS Office for Mac, 126 copies of Windows 7; 126 copies of Office 2007 from Dell Inc. under the District Select Agreement in the

amount of \$16,894.24; Computer Lab furniture from Virco, Inc. in the amount of \$15,206.47; Adobe software for all High School business computer science labs from ScholarBuys, LLC in the amount of \$7,619.42; and Lab monitoring software from LanSchool in the amount of \$5,046.00. All purchases to be paid from Bond Fund 32.

- C. Purchase and installation of a new Hunter Alignment machine for use in the Auto Service Program at the Mid-Del Technology Center from Harris Equipment. Total cost is \$24,037.01 to be paid as follows: \$22,228.27 will be paid from Insurance Fund and \$1,808.74 to be paid from Mid-Del Technology Center Building Fund 23, Project Code 032.
  - D. Purchase and installation of a new Hunter RX-9L-IS Scissor Rack for use in the Auto Service Program at Mid-Del Technology from Harris Equipment. Total cost is \$21,377.50 to be paid from Mid-Del Technology Center Building Fund 23, Project Code 032.
  - E. Purchase of Apple computers and related maintenance agreements and accessories from Apple Computers for various sites in the District. Total cost is \$95,239.24 to be paid as follows: \$34,147.44 to be paid by Title IA, Project Code 511; \$41,138.10 to be paid by Title IA ARRA, Project Code 516; \$11,120.00 to be paid by Title ID, Project Code 518; \$2,873.70 to be paid by Title IIA, Project Code 541; \$1,432.00 to be paid by Even Start, Project Code 514; and \$4,528.00 to be paid by Title III LEP, Project Code 572.
  - F. Purchase of SMART Technology Interactive SMARTBoards, Student Response Systems, and document cameras for various sites in the District. Total cost is \$77,302.85 to be paid as follows: \$7,589.00 to be paid by Title IA, Project Code 511; \$30,215.30 to be paid by Neglected and Delinquent ARRA, Project Code 534; and \$39,498.55 to be paid by Title IA ARRA, Project Code 516. (A copy of each site's quote is attached.)
- VI. Vote to approve or not approve the acceptance of donated equipment from Cisco Corporation through Chickasaw Telecom, Inc. valued at \$67,137.90. – Dr. Deering
  - VII. Vote to approve or not approve Proclamation declaring November 15-21, 2009, as American Education Week – Mr. Scoggan
  - VIII. Vote to approve or not approve Resolution to the Oklahoma County Election Board for election of School Board Member Office No. 5 – Mr. Scoggan
  - IX. Vote to approve or not approve an addendum to the contract with Leading and Learning for on-going professional development during the 2009-2010 school year. The addendum includes travel expenses of \$4,135.85 incurred by the Leading and Learning team during the "Decision Making For Results" seminars held in Mid-Del throughout the school year. – Mrs. Dunn

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X. Maintenance

- A. Vote to approve or not approve change orders and bids/requests to purchase for the Maintenance and Construction Department – Mr. Mitchell
1. Request approval for the Maintenance Department to purchase from Hudiburg Auto Group (State Contractor) two (2) service vehicles - 2010 Chevrolet 3/4T Silverado 2500HD trucks one (1) Regular Cab Truck and one (1) Chassis Truck). Total cost is \$39,968.00 per State Contract #SW10035. This expenditure is to be paid from Bond Fund 32.
  2. Request approval for the Maintenance Department to purchase from Utility Sales and Inv's LLC (sole source vendor) one (1) bucket truck – 2004 Ford F-550XL 2 wheel drive truck and 42FT. Altee bucket. Total cost is \$29,000.00. This expenditure is to be paid from Bond Fund 32.
  3. Request approval for the Maintenance Department to purchase from Perfection Truck Parts and Equipment two (2) Knapheide service bodies, ladder racks, and related accessories to be installed on new service vehicles. Total cost is \$27,835.18. This expenditure is to be paid from Bond Fund 32.
  4. Request approval for the Maintenance Department to purchase from Gustafson Manufacturing Company (sole source vendor) one (1) Line King Field Marker with 4" cut and 4" dry line. Total cost is \$6,125.00. This expenditure is to be paid from Bond Fund 32.
  5. Recommend approval of Fred Summers to be the Electrical Engineer for the upgrades to electrical wiring in the kitchens at various sites in the Mid-Del School District. This expenditure is to be paid from Bond Fund 32.

XI. Personnel Reports:

- A. Vote to approve or not approve all actions recommended in the Personnel Reports - Mr. Allen
1. Certified Personnel
  2. Non-Certified Personnel
  3. Child Nutrition
  4. Transportation

XII. New Business

Item(s) that could not have been foreseen or known about at the time the agenda was posted which need action at this board meeting.

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XIII. Adjourn

This agenda was posted at the Board of Education Center, 7217 S.E. 15<sup>th</sup> Street, Midwest City, Oklahoma on November 5, 2009, at 8:45 A.M., in accordance with the Open Meeting Law.

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Minute Clerk

Next Board Meeting is scheduled for December 14, 2009 at 7:00 P.M.

**To:** Mr. Bill Scoggan & Mid-Del Board of Education  
**From:** Steve Allen, Asst. Superintendent of Personnel  
**Re:** Certified Personnel Report  
**Date:** November 9, 2009

Based upon information provided by the appropriate supervisory personnel, the following actions are recommended.

**Approve Temporary Employment**

<b>New Teachers/Administrators</b>	<b>Site/Assignment</b>	<b>University</b>	<b>Degree/Step</b>	<b>Effective</b>
Sulaiman, Omojolade	Epperly Heights/KDGN	Mid-Am. Christian	BS/1	10/20/09

**Approve Temporary**

<b>Teachers Rehired</b>	<b>Site/Assignment</b>	<b>Effective</b>
None		

**Approve Employment of Retired Teachers – Temporary Contract**

<b>Name</b>	<b>Site/Assignment</b>	<b>University</b>	<b>Degree/Exp</b>	<b>Effective</b>
None				

**Approve Adm.**

<b>Change in Status</b>	<b>From - Site/Assignment</b>	<b>Sch/Step</b>	<b>To - Site/Assignment</b>	<b>Sch/Step</b>	<b>Effective</b>
None					

**Approve Teachers**

<b>Change in Status</b>	<b>From - Site/Assignment</b>	<b>To - Site/Assignment</b>	<b>Effective</b>
None			

**Approve Request for Leave**

<b>Name</b>	<b>Site</b>	<b>FMLA/LOA</b>	<b>Effective</b>
Phillips, Janet	Epperly Heights	FMLA	02/21/09 – 4/02/09
Smith, Brenda	East Side	FMLA	10/26/09-12/04/09

FMLA = Family Medical Leave Act  
LOA – Leave of Absence

**Approve Request for Returning from**

<b>Leave of Absence</b>	<b>Site before leave was taken</b>	<b>Effective</b>
None		



## Certified personnel Report, Cont'd

### Accept Resignations/Retirements and/or Resignation Agreements

<b>Name</b>	<b>Site/Assignment</b>	<b>Effective</b>
Elvis, Pearl (Ret.)	Del City HS/Math	12/18/09
Geiger, Carl	Del City HS/Asst. Principal	11/11/09
McBrayer, Cheryl	Special Services/Speech Pathologist	11/03/09
Welsh, Janice	Cedar Ridge/Teacher	10/13/09

**Ret. = Retirement**                      **R.A. = Resignation Agreement**

**To: Mr. Bill Scoggan & Mid-Del Board of Education**  
**From: Steve Allen, Asst. Superintendent - Personnel**  
**Re: Non-Certified Personnel Report**  
**Date: November 9, 2009**

<b>NEW EMPLOYEES</b>	<b>SITE/ASSIGNMENT</b>	<b>REPLACE</b>	<b>SCH/STEP</b>	<b>EFFECTIVE</b>
Dunn, Andra	Highland Park/Drama (NC Instr.)	Added Position	NCINST/14	11/2/09
Metzger, Tiffany	Midwest City HS/Secretary Other	Traci Arnold	Sch-N/1	11/2/09

**ADJUNCT COACHES**

<b>NAME</b>	<b>SITE/ASSIGNMENT</b>
Acklin, Deana	Carl Albert HS/HS Head Volleyball
Couch, Cameron	East Side/Head Boys' Basketball
	Carl Albert MS/8 <sup>th</sup> Grade Asst. Football
Davis, Chazaray	East Side/Asst. Boys' Basketball
Goff, Emily	Carl Albert HS/Asst. Volleyball
Heitzman, Kenny	Midwest City HS/Asst. Softball
Henderson, Crystal	Monroneys MS/Asst. Softball
Honey, Robert	Carl Albert MS/6 <sup>th</sup> Grade Girls' Basketball
Jackson, Richard	Kerr MS/8 <sup>th</sup> Girls' Basketball
Johnson, James	Monroneys MS/8 <sup>th</sup> Grade Asst. Football
Johnson, Keith	Pleasant Hill/Flag Football Asst.
Johnson, Keith	Pleasant Hill/Asst. Boys & Girls' Basketball
Lolofie, Bonnie	Carl Albert MS/Asst. Volleyball
Maddux, Bryce	Jarman MS/6 <sup>th</sup> Grade Head Football
Patten, Casey	Carl Albert HS/Asst. Girls' Basketball
Saldivar, Yvonne	Tinker/Flag Football
Shaw, Lashea	Del City HS/Color Guard
Tapley, Bryan	Kerr MS/Asst. Wrestling
Terry, Josh	Carl Albert HS/Asst. Football
Theiss, Andrew	Monroneys MS/6 <sup>th</sup> Grade Asst. Football
Turner, Damon	Del Crest MS/8 <sup>th</sup> Grade Asst. Football
	Del Crest MS/8 <sup>th</sup> Grade Girls' Basketball
	Del Crest MS/Girls' Track
Vass, Donny	Jarman MS/Asst. Softball
Venzor, Javier	Monroneys MS/7 <sup>th</sup> Grade Asst. Football
	Monroneys MS/Asst. Wrestling
Walker, Tracy	Monroneys MS/6 <sup>th</sup> Grade Asst. Football
Whiteman, Thomas	Midwest City HS/Asst. Softball
Williams, Aleisha	Carl Albert HS/Asst. Pom Pon
Wilson, Mark	Monroneys MS/Head Wrestling

## Non-Certified Personnel Report (cont.)

### TRANSFERS & PROMOTIONS

	FROM	SCH/STEP	TO	SCH/STEP	EFFECTIVE
Conceicao, Tony	Maint./CL Journ.HVAC	Sch-Y/9	Maint./CL Journ HVAC	Sch-Y/10	10/12/09
Durham, Phillip	Maint./Foreman B&G	Sch-S/20	Maint./Foreman B&G	Sch-Z/7	10/12/09
Garrett, Teddy	Maint./Foreman Carpentry	Sch-S/10	Maint./Foreman Carpentry	Sch-Z/1	10/12/09
Hill, Kara	DCMS/T. Asst.	Sch-BB/6	CE/ES/T. Asst.	Sch-BB/6	10/26/09
Hudson, Dave	Maint./Appr. HVAC	Sch-W3/9	Maint./Journ HVAC	Sch-Y/1	10/20/09
Jennings, J. Eric	Maint./Appr. Elec.	Sch-W3/9	Maint./Journ. Elec.	Sch-Y/1	10/20/09
Sparks, Billy	Maint./Foreman-EM	Sch-S/20	Maint./Foreman-EM	Sch-Z/7	2009/2010

(Correction from October 2009 Report)

### Approve Request for Leave

Name	Site/Assignment	FMLA/LOA	Effective
Staley, Donnie	Tinker Skills/Instructor	FMLA	8/19/09 – 10/14/09

### Resignations/Retirements/

Terminations	Site	Position	Effective
Arnold, Traci (Term.)	Midwest City HS	Secretary Other	10/20/09
Frazier, Barbara	Adm. Building	CN Personnel Spec.	01/08/10
Meeks, Anita J. (Ret.)	Print Shop	Printer	11/19/09 (Rev. date)
Profit, Janel (Term.)	Sooner Rose	Paraprofessional	10/23/09
Short, Michael (Term.)	Sooner Rose	TA/Paraprofessional	11/02/09

**Ret. = Retirement**                      **R.A. = Resignation Agreement**                      **Term. = Termination**

**TO: Mid-Del School Board of Education & Superintendent Bill Scoggan**  
**FROM: Kevin Ponce, Child Nutrition Director**  
**DATE: November 9, 2009**  
**RE: Personnel Report for Child Nutrition**

***NEW HIRES***

<u>EMPLOYEE</u>	<u>JOB SITE</u>	<u>POSITION</u>	<u>SCH – STEP</u>	<u>HRS</u>	<u>EFFECTIVE</u>
Dasenbrock, Wendy	Tinker	Cafeteria Assistant	QQ-1	3.5	09/1/09
Swain, Beverly	Epperly	Cafeteria Assistant	QQ-1	4.5	10/12/09

***PROMOTIONS/CHANGE***

<u>EMPLOYEE</u>	<u>JOB SITE</u>	<u>FROM</u>	<u>TO</u>	<u>SCH - STEP</u>	<u>EFFECTIVE</u>
None					

***RESIGNATIONS***

<u>EMPLOYEE</u>	<u>JOB SITE</u>	<u>POSITION</u>	<u>HRS</u>	<u>EFFECTIVE</u>
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***TERMINATIONS***

<u>EMPLOYEE</u>	<u>JOB SITE</u>	<u>POSITION</u>	<u>HRS</u>	<u>EFFECTIVE</u>
None				

***RETIREMENT***

<u>EMPLOYEE</u>	<u>JOB SITE</u>	<u>POSITION</u>	<u>HRS</u>	<u>EFFECTIVE</u>
None				

**TO:** Bill Scoggan, Superintendent and Members of the Board of Education  
**FROM:** Brent Clements, Director of Transportation  
**DATE:** November 9, 2009  
**SUBJECT:** Personnel Report

**NEW HIRE**

Woodfork III, Clarence 10/23/09 4Hr Driver

**ASSIGNMENT CHANGE**

N/A

**TERMINATION**

Thayer, Barbara 10/14/09 4HR Driver

**RESIGNATION**

Warren, Sharon 10/08/09 4HR Driver