

March 9, 2009

## **BOARD AGENDA**

REGULAR BOARD MEETING

MIDWEST CITY -DEL CITY PUBLIC SCHOOLS

MARCH 9, 2009

7:00 P.M.

MID-DEL BOARD OF EDUCATION, BOARD ROOM

7217 S.E. 15<sup>TH</sup>

MIDWEST CITY, OK 73110

Following is a list of the business to be conducted by the Board of Education at the above mentioned meeting:

- I. Opening Exercises
  - A. Call to Order and roll-call recording of members present and absent
  - B. Flag Salute
- II. Swearing in of Board Member
- III. Re-Organization of the Board of Education
  - A. Election of President, Vice-President and Clerk
  - B. Appointment of Deputy Clerk
- IV. Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at a board meeting, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

  - A. Approval of the agenda
  - B. Vote to approve or not approve minutes of the February 9, 2009, Regular Board Meeting.
  - C. Vote to approve or not approve the following items:
    1. Monthly Financial and Investment Report for month ending February 28, 2009
      - a. Treasurer's Report
      - b. Encumbrances
      - c. Warrant Register
      - d. School Activity Fund Monthly Summary
    2. School Activity Funds
      - a. Transfers within banks
      - b. Addenda
    3. Blanket position salary reserves report FY 2008-2009

- D. Vote to approve or not approve out-of-state or overnight travel requests:
1. Midwest City High School DECA will be attending the National DECA Competition in Anaheim, CA, on April 28-May 3, 2009. Approval was given at the January 12, 2009, Board meeting for this trip and for the expenses to be paid by fundraisers. Approval is requested for a revision of funding as follows: student fees (hotel, conference registration, airfare and airport transportation) to be paid from DECA Activity Account, Project Code 942, Ms. Daryla Combs' fees (conference registration, airfare and airport transportation) to be paid from DECA Activity Account, Project Code 942, and Ms. Dawn Boland's fees (airfare, hotel, meals, airport transportation and conference registration) to be paid from Career Tech, Project Code 412.
  2. Del Crest Middle School cheerleaders to attend ACA Cheer Camp at the University of Oklahoma in Norman, OK, on May 31-June 3, 2009. Expenses to be paid by parents through school activity account.
  3. Students of the Mid-Del Technology Family, Career & Community Leaders of America, who place 1<sup>st</sup> at FCCLA's State Competitive events on March 27, 2009, and sponsor(s) to attend the FCCLA National Meeting in Nashville, TN, on July 11-17, 2009. Travel expenses to be paid by Rose State, Project Code 032, Activity Account 936 and students.
  4. Midwest City High School girls' track team to attend the Texas Relays in Austin, TX, on April 2-4, 2009. Expenses to be paid by fundraisers and Athletic Activity Account, Project Code 865.
  5. Joy Ahmad, Del City High School, to attend a meeting of the College Board Southwestern Regional Council in Austin, TX, on April 20-21, 2009. Expenses to be paid by the College Board.
  6. Tammeria Fade-Hubbell, East Side Elementary, to attend American Alliance for Health, Physical Education, Recreation and Dance National Convention in Tampa, FL, on March 31-April 5, 2009. Expenses to be paid by Schools For Healthy Lifestyles. Funding source for substitute is Project Code 311.
  7. Shelly Roper and Marta Allen, Alternative Academy, to attend Character Counts Development Seminar in San Francisco, CA, on June 15-19, 2009. Expenses to be paid by Safe & Drug Free funds, Project Code 551.
  8. Monroney Middle School Builder's Club students/sponsor participated in "Weekend of a Lifetime" in Maypearl, TX, on January 16-18, 2009. Approval was given at the January 12, 2009, Board Meeting for funding to be paid as follows: Midwest City Kiwanis Club to pay for the bus and driver and students to pay for registration and all other expenses. Correction in the funding source is requested for all expenses other than transportation to be paid by school activity funds, Project Code 826/525. Confirmation
  9. Carri Bode, Occupational Therapist, and Pam Novak, Certified Occupational Therapist Assistant, to attend The American Occupational Therapy Association 2009 Annual Conference in Houston, TX, on April 21-26, 2009. Expenses to be paid by Mrs. Bode and Mrs. Novak.

March 9, 2009

10. Ramae Collins, Administration, to attend the National Council for Supervisors of Mathematics Conference and the National Council for Teachers of Mathematics Conference in Washington, D.C., on April 19-24, 2009. District Staff Development, Project Code 311, will pay for travel, lodging and registrations. Meals to be paid by Mrs. Collins.
11. Allyson Slack and Juanette Hahn, Parkview Elementary, to attend the Frog Street Press Summer Splash Educational Conference in Grapevine, TX, on July 9-11, 2009. District Staff Development, Project Code 311, will pay for registration and lodging. All other expenses to be paid by personal funds.
12. Lynetta Giroux and Jaylynn Richardson, Sooner Rose Elementary, to attend Frog Street Press Summer Splash Educational Conference in Grapevine, TX, on July 9-11, 2009. Expenses to be paid as follows: District Staff Development, Project Code 311 to pay for registration, lodging, and travel. Meals to be paid by each teacher.
13. Rebecca Leake and Katie Medcalf, Midwest City High School, to attend the National Middle School Association 9<sup>th</sup> Grade Academy Conference in Las Vegas, NV, on April 22-24, 2009. Expenses to be paid as follows: District Staff Development, Project Code 311, will pay for travel, lodging and registrations. Meals to be paid by Site Staff Development.
14. Dayna Hamilton, Steed Elementary, to attend the National Association of Elementary Principals Annual Convention (NAESP) in New Orleans, LA, on April 2-6, 2009. Expenses to be paid as follows: District Staff Development, Project Code 311 will pay for airfare, lodging and meals. Site Staff Development will pay for registration.
15. Carl Albert High School Key Club to attend Texas-Oklahoma District Convention in Dallas, TX, on April 9-12, 2009. Expenses to be paid by fundraisers- Key Club, Midwest City Kiwanis and students.
16. Midwest City High School Cheerleaders to attend 2009 NCA Cheer Camp in Stillwater, OK, on June 12-15, 2009. Expenses to be paid by parents through the Midwest City High School Cheer Activity Account.
17. Midwest City High School Pom Squad to attend NDA Pom Camp at the University of Oklahoma in Norman, OK, on May 27-30, 2009. Expenses to be paid by parents through the Midwest City High School Activity Account.
18. Kerr Middle School 8<sup>th</sup> Grade Vocal Music students to attend Tri-State Music Festival in Enid, OK, on April 30-May 2, 2009. Expenses to be paid by Vocal Music Account, Project Code 868.
19. Del City High School DECA to attend DECA's International Career Development Conference in Anaheim, CA, on April 28-May 3, 2009. Expenses to be paid from Career-Tech, Project 412, personal funds, and Activity Account, Project Code 942.
20. Carl Albert High School Cheerleaders to attend cheerleading camp at Oklahoma State University in Stillwater, OK, on May 25-28, 2009. Expenses to be paid by parents through Cheer Activity Account, Project Code 879.

March 9, 2009

- E. Vote to approve or not approve Agreement with the Community Action Agency/Head Start of Oklahoma City and Oklahoma /Canadian Counties, Inc., for the 2009-10 school year for the Head Start Program.
  - F. Vote to approve or not approve Agreement with First Southern Baptist Church of Del City for the 2010 Commencement Exercises to be held on May 22, 2010, as follows: Midwest City High School – 9:00 A.M., Del City High School – 1:00 P.M., and Carl Albert High School – 5:00 P.M. Estimated cost not to exceed \$16,000.00; to be paid from General Fund, Project Code 000.
  - G. Vote to approve or not approve Resolution for Schools and Libraries Universal Services (E-Rate) for 2009-10. This resolution authorizes filing of the Form 471 applications for funding year 2009-10 and the payment of the applicant's share upon approval of funding and receipt of services.
  - H. Vote to approve or not approve 2009 Mid-Del Summer School Programs to include Elementary, Secondary, Special Education Extended School Year, 21st Century PRIDE, Academic Center for Enrichment, and Driver's Education.
  - I. Vote to approve or not approve Mid-Del Technology Center's 2009 Summer Career Camp for Middle School students. The camp will be held on June 8-19, 2009. Total cost is \$32,448.00 to be funded by Technology Center and Tech Prep funds.
  - J. Vote to approve or not approve Independent Audit Services annual contract for the 2008-09 audit.
- V. Recognitions
- A. Oklahoma Academic Scholars:
    - Carl Albert High School: Hailey Altom, Cody Anderson, Zachary Alyor, Drew Behrens, Taylor Borum, Zachary Caraway, Hilary Collert, Elyse Davis, Harrison DuPont, John Evans, Shawn Finley, Grace Garcia, Jacob Harbaugh, Taylor Lesser, Thomas Lindley, Jade Owen, Alex Prather, Devyn Thompson, Mystee Yannarella
    - Del City High School: Matthew Curran, Kathryn Daniels, Ryan Delk, Frederick De Los Santos, Elizabeth Schubert, Jessica Turner
    - Midwest City High School: Malcom Bellard, Justin Boerner, Kathryn Braden, Jordan Davis, Jaime Hackworth, Catherine Hagar, Aazeen Imran, Charlene LaFreniere, Jesse Litman, Tayler Kelsay, Stephanie Smith, Talor Smith, Joshua Stewart, Judge Stuckey, Kristen Ver Steeg
  - B. Academic All-Stater/National Merit Finalist:
    - Carl Albert High School – Devyn Thompson
  - C. Charolette Moss, Kerr Middle School Social Studies Teacher, named the VFW Post 9969 Veterans of Foreign Wars Teacher of the Year.

March 9, 2009

D. Stace Ketcher, Cafeteria Manager Trainee, Highland Park Elementary

E. Site Teachers of the Year/District Teacher of the Year:

Kimberly Carlon	Barnes Elementary
Rene' O'Hagan	Cleveland Bailey Elementary
Martha Hordinsky	Country Estates Elementary
Regina Coberley	Del City Elementary
Julie Mallonee	East Side Elementary
Vanessa Murphree	Epperly Heights Elementary
Donna Cranford	Highland Park Elementary
Tina Pham	Parkview Elementary
Barbie Sheffield	Pleasant Hill Elementary
Peggy Munnell	Ridgecrest Elementary
Paula Perry	Schwartz Elementary
Mary Cruz	Soldier Creek Elementary
Jenifer Bazzit	Sooner Rose Elementary
Sarah McLaughlin	Steed Elementary
Rebecca Knowles	Tinker Elementary
Annette Meek	Townsend Elementary
Joy Parker	Traub Elementary
Curt Hodges	Carl Albert Middle School
Demetria McKinney	Del Crest Middle School
Andrew Holder	Jarman Middle School
Melissa Lightfoot	Kerr Middle School
Cindy Mikeman	Monronev Middle School
Amy Cox	Carl Albert High School
Allen Dukes	Del City High School
Perry Jones	Midwest City High School
Keith Higa	ACE
Katie Wright	Alternative Academy
Steve Sullivan	Mid-Del Technology Center
Alisa Morgan	Cedar Ridge

VI. Vote to accept Foundation Grants – Mr. Bachman

VII. Information

A. Public Participation

B. Superintendent's Report

VIII. Vote to approve or not approve bids and requests to purchase: Dr. Deering

A. Instructional consumable supply items for a total estimated cost of \$15,232.73 to be paid from General Fund 11 site allocations, Mid-Del Technology Fund 12, and/or site Activity Funds. Cost may vary depending on the quantity of items ordered by school sites or departments. The quote request was based on estimated quantities of each item. The prices quoted include all delivery costs and will be honored by the vendors March 23, 2009 through March 22, 2010.

- B. Apple computers and related maintenance agreements for Title I programs at Cleveland Bailey Elementary, Epperly Heights Elementary, and Tinker Elementary, as well as for use district-wide by the CORE Techs in Title I and Indian Education. Maintenance agreements and software are also being purchased for existing hardware in Title IID, Title IIA, and the Homeless Education Program. Also included are batteries, external hard drives, and video adapters to be used in the various federal programs listed. Purchase to be made from Apple Computers with the total cost of \$24,580.88 split as follows: \$20,220.16 paid by Title IA, Project Code 511; \$2,556.19 paid by Title IID Tech Education, Project Code 546; \$270.27 paid by Title IIA, Project Code 541; and \$1,534.26 paid by Indian Education, Project Code 561.
  
- IX. Vote to approve or not approve Benefit Consulting Agreement with Rooney Insurance Agency and to authorize the expenditure of \$16,500 for the feasibility analysis, phase one, to be paid from the Insurance Fund. – Dr. Deering
  
- X. Vote to approve or not approve the District Technology Plan – Dr. Wilson
  
- XI. Maintenance
  - A. Vote to approve or not approve change orders and bids/requests to purchase for Maintenance and Construction Department – Mr. Mitchell
    1. Recommend approval of change order #1 for labor and materials to replace 1 hour doors at smoke partition with 1 ½ hour doors, reuse existing hardware, laminate over existing drywall with 5/8 type X sheetrock to make a 2 hour partition, tape and bed, paint and stain to match. Replace 2 existing doors with ½ hour doors from locker room to restroom, reuse existing hardware, tape and bed, paint and stain to match. Remove and replace damaged blocks above door in boy’s restroom, shore up existing bar joists, paint to match existing at Highland Park Elementary. Total cost of change order is \$14,047.00; to be paid from Bond Fund 31.
    2. Recommend approval of Change Order #1 for labor and materials to replace with 3” concrete cap over entire drainage ditch at Midwest City High School in the amount of \$12,895.60, and deduct \$7,900.00 for diamond plate steel covers. Total amount of change order is \$4,995.00; to be paid from Bond Fund 31.
    3. Recommend approval of Change Order #2 to demolish and replace hardwood cap on stage front, repaint new cap on stage at Traub Elementary in the amount of \$664.13; to be paid from Bond Fund 31.
    4. Recommend approval of D. H. French Construction to remodel locker rooms in the Fieldhouse at Del City High School. Total construction cost is \$347,351.00; with architect fees included, the total project cost is \$371,665.57; to be paid from Bond Fund 31.
    5. Recommend approval of D. H. French Construction to remodel one (1) set of restrooms and renovate indoor P.E./athletic area at Kerr Middle School. Total construction cost is \$250,400.00; with architect fees included, the total project cost is \$267,928.00; to be paid from Bond Fund 31.

March 9, 2009

6. Recommend to reject bid from Cox Communications to install new sound system in the Fieldhouse and Kalsu Stadium at Del City High School in the amount of \$160,503.72; to be paid from Bond Fund 31.
7. Recommend approval to re-bid installation of new sound system in the Fieldhouse and Kalsu Stadium at Del City High School due to over-bid.

XII. Personnel

- A. Vote to approve or not approve all actions recommended in the Personnel Reports: - Mr. Allen
  1. Certified Personnel
  2. Non-Certified Personnel
  3. Child Nutrition
  4. Transportation Personnel Reports
- B. Vote to approve or not approve re-employment of site administrators for the 2009-10 school year, pursuant to Title 25§307(B)(1) of the Oklahoma Statutes.

XIII. New Business

Item(s) that could not have been foreseen or known about at the time the agenda was posted which need action at this board meeting.

XIV. Adjourn

This agenda was posted at the Board of Education Center, 7217 S.E. 15<sup>th</sup> Street, Midwest City, Oklahoma, on March 5, 2009 at 10:15 A.M., in accordance with the Open Meeting Law.

---

Minute Clerk

The next Special Board Meeting will be held on April 7, 2009.

The next Regular Board Meeting will be held on April 13, 2009.

**To: Mr. Bill Scoggan & Mid-Del Board of Education**  
**From: Steve Allen, Asst. Superintendent of Personnel**  
**Re: Certified Personnel Report**  
**Date: March 9, 2009**

**Based upon information provided by the appropriate supervisory personnel, the following actions are recommended.**

**Approve Temporary Employment**

<b>New Teachers</b>	<b>Site/Assignment</b>	<b>University</b>	<b>Degree/Exp.</b>	<b>Effective</b>
Carpenter, Clarence	Jarman MS/Vocal Music	OBU	BS/0	2/19/09
Wagner, Nancy	Kerr MS/Math	UCO	BS/0	2/09/09

**Central Office Staff recommended and approved for rehire at the 2/09/09 Board Meeting:**

**Asst. Superintendents**

Steve Allen  
Pam Deering  
Katherine Hughes  
John Matlock  
Larry Springfield

**Directors/Asst. Directors**

Rene Axtell  
Rick Bachman  
Rebecca Barr  
Stacey Boyer  
Brent Clements  
Kathy Dunn  
Darrel Eike  
Kevin Knauss  
Rick Mendenhall  
Jim Mitchell  
Jack Pierce  
Kevin Ponce

**Directors/Asst. Directors Cont'd**

Ron Stearns  
Don Wilson

**Coordinators/Consultant/Accountant**

Donna Carlberg  
Ramae Collins  
Brian Eccellente\*  
Nancy Edwards  
Michael Heinze  
Dean Hinton  
Randy Lucas  
Karel Nichols  
Mike Parker  
LaDonna Selvidge  
Larry Stephenson  
Nancy Sullivan  
Bill Sutton  
Jefferson Tarver  
Sheril Thompson

\*Revised from February 9, 2009 Board Meeting



**Certified Personnel Report, Cont'd**

**Approve Temporary**

<b>Teachers Rehired</b>	<b>Site/Assignment</b>	<b>Effective</b>
None		
(T) Temp or (R) Regular Contract		

**Approve Employment of Retired Teachers**

<b>Name</b>	<b>Site/Assignment</b>	<b>Effective</b>
None		

<b>Approve Admin./Teachers Promoted or Reassigned</b>	<b>From - Site/Assignment</b>	<b>To - Site/Assignment</b>	<b>Effective</b>
None			

**Approve Request for Leave**

<b>Name</b>	<b>Site</b>	<b>FMLA/LOA</b>	<b>Effective</b>
Davis, Jennifer	Del City Elem.	LOA (ext. 09/10)	2009/2010
Granahan, Barbara	Del City HS	FMLA	2/23/09 - 4/3/09
Kringlen, Daina	Ridgecrest	LOA	2009/2010
Love-Smith, Mindy	Sooner Rose	FMLA	3/27/09-5/22/09
McCoy, Jamie	Ridgecrest	LOA (ext. 09/10)	2009/2010
Miller, Kacey	Kerr MS	LOA (ext. to 2/9/2010)	8/1/09 - 2/9/10
Yacko, Crystal	Cleveland Bailey	LOA	2009/2010

**Approve Request for Returning from Leave of Absence**

	<b>Site before leave was taken</b>	<b>Effective</b>
Carpenter, Nicole	Traub/Music	2009/2010
Fuller, Billy	Jarman/Vocal Music	2009/2010
Howell, Beverly	West Side/ Academic Center	2009/2010
Reise, Kristi	Midwest City HS/Speech & Drama	2009/2010
Smith, Ambra	Sooner Rose/ Elementary Ed.	2009/2010

**Accept Resignations/Retirements/ and/or Resignation Agreements**

<b>Name</b>	<b>Site/Assignment</b>	<b>Effective</b>
Craig, Brandon	Del City HS/Science	5/22/09
Faxon, Carrie	Midwest City HS/Math	5/22/09
Harris, Linda	Barnes/Elementary Ed.	5/22/09 (Ret)
Ishii, Merrilee	Kerr MS/Spanish	5/22/09
Snyder, Debra	Carl Albert HS/SPED	2/24/09 (was LOA 2 years)

**Ret. = Retirement                      R.A. = Resignation Agreement                      Term. = Termination**

**To: Mr. Bill Scoggan & Mid-Del Board of Education**  
**From: Steve Allen, Asst. Superintendent - Personnel**  
**Re: Non-Certified Personnel Report**  
**Date: March 9, 2009**

<b>NEW EMPLOYEES</b>	<b>SITE/ASSIGNMENT</b>	<b>REPLACE</b>	<b>SCH/STEP</b>	<b>EFFECTIVE</b>
Moore, Barbara	West Side AA/Teacher Asst.	Added	Sch-BB/9	2/23/09

<b>TRANSFERS &amp; PROMOTIONS</b>	<b>FROM</b>	<b>SCH/STEP</b>	<b>TO</b>	<b>SCH/STEP</b>	<b>EFFECTIVE</b>
Nelson, Ryan	IT System Operator	Sch-KK/1	Core Tech	Sch-H/5	04/01/09

**Approve Request for Leave**

<b>Name</b>	<b>Site/Assignment</b>	<b>FMLA/LOA</b>	<b>Effective</b>
None			

**Approve Adjunct Coaches**

<b>Site/Assignment</b>	<b>Effective</b>
Dolezel, Corey	CAHS/HS Asst. Boys' Soccer
Green, Roderick (TA)	MCHS/HS Asst. Boys' Track
Heffner, Charles	CAMS/MS Head Boys' Track
Hernandez, Alfredo	CAHS/HS Asst. Boys'/Girls' Soccer
Krodel, Ronnie	MCHS/HS Asst. Girls' Soccer
McCoy, Jacob	MCHS/HS Asst. Girls' Soccer
Myrick, Danelle	CAHS/HS Asst. Girls' Soccer
Tipton, Carlandus	DCHS/HS Asst. Boys' Track
Vass, Donny	Jarman MS/MS Head Boys' Track
	Spring 09
	Spring 09
	Spring 09
	Spring 09
	Spring 09
	Spring 09
	Spring 09
	Spring 09
	Spring 09

<b>RESIGNATIONS/RETIREMENTS/ TERMINATIONS</b>	<b>SITE</b>	<b>POSITION</b>	<b>EFFECTIVE</b>
---	-------------	-----------------	------------------

Lindsay, Marilyn	District Wide	Core Tech	02/06/09 (deceased)
------------------	---------------	-----------	------------------------

**Ret. = Retirement**                      **R.A. = Resignation Agreement**                      **Term. = Termination**

**TO:** Mid-Del School Board of Education & Superintendent Bill Scoggan  
**FROM:** Kevin Ponce, Child Nutrition Director  
**DATE:** March 9, 2009  
**RE:** Personnel Report for Child Nutrition

**NEW HIRES**

<u>EMPLOYEE</u>	<u>JOB SITE</u>	<u>POSITION</u>	<u>SCH - STEP</u>	<u>HRS</u>	<u>EFFECTIVE</u>
Staats, Jill	DCHS	Cafeteria Assistant	QQ - #1	4.0	2/2/09

**PROMOTIONS/CHANGE**

<u>EMPLOYEE</u>	<u>JOB SITE</u>	<u>FROM</u>	<u>TO</u>	<u>SCH - STEP</u>	<u>EFFECTIVE</u>
None					

**RESIGNATIONS**

<u>EMPLOYEE</u>	<u>JOB SITE</u>	<u>POSITION</u>	<u>HRS</u>	<u>EFFECTIVE</u>
*Murray, Jeannine	DCHS	Cafeteria Assistant	4.0	01/16/09
*Deceased				

**RETIREMENT**

<u>EMPLOYEE</u>	<u>JOB SITE</u>	<u>POSITION</u>	<u>HRS</u>	<u>EFFECTIVE</u>
None				

**TO:** Bill Scoggan, Superintendent and Members of the Board of Education  
**FROM:** Brent Clements, Director of Transportation  
**DATE:** March 9, 2009  
**SUBJECT:** Personnel Report

**NEW HIRE**

	<u>Current Hire</u>	<u>Position</u>	<u>Schedule</u>	<u>Step</u>
Holmes, Bob	2/2/09	4hr Driver	T-1	1

**ASSIGNMENT CHANGE**

**TERMINATION**

**RESIGNATION**