

January 12, 2009

BOARD AGENDA
REGULAR BOARD MEETING
MIDWEST CITY -DEL CITY PUBLIC SCHOOLS
JANUARY 12, 2009
7:00 P.M.
MID-DEL BOARD OF EDUCATION, BOARD ROOM
7217 S.E. 15TH
MIDWEST CITY, OK 73110

Following is a list of the business to be conducted by the Board of Education at the above mentioned meeting:

I. Opening Exercises

A. Call to Order and roll-call recording of members present and absent

B. Flag Salute

II. Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at a board meeting, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

A. Approval of the agenda

B. Vote to approve or not approve minutes of the December 8, 2008, Regular Board meeting.

C. Vote to approve or not approve the following items:

1. Monthly Financial and Investment Report for month ending December 31, 2008
 - a. Treasurer's Report
 - b. Encumbrances
 - c. Warrant Register
 - d. School Activity Fund Monthly Summary
2. School Activity Funds
 - a. Transfers within banks
 - b. Addenda
 - c. Open New Account
3. Blanket position salary reserves report FY 2008-2009

D. Vote to approve or not approve out-of-state or overnight travel requests:

1. Carl Albert High School Key Club to attend "Weekend of a Lifetime" in Waxahachie, TX, on January 16-18, 2009. Expenses to be paid by fundraisers.

January 12, 2009

2. Carl Albert High School Vocal Music to attend All-State Honor Choir Competition in Oklahoma City, OK, on January 15-17, 2009. Expenses to be paid by Booster Club and parents.
3. Carl Albert High School Washington Close-Up students/sponsors to attend Close Up Washington 2008-09 in Washington, D.C., on March 15-20, 2009. Expenses to be paid by fundraisers and students.
4. Midwest City High School DECA to attend the DECA State Competition in Tulsa, OK, on February 22-24, 2009. Expenses to be paid by fundraisers.
5. Midwest City High School DECA to attend the National DECA Competition in Anaheim, CA, on April 28-May 3, 2009. Expenses to be paid by fundraisers.
6. Kevin Ponce, Child Nutrition Director, to attend Summa Purchasing Group K12 Task Force Meeting in Chicago, IL, on February 9-12, 2009. Expenses to be paid by Summa Purchasing Group.
7. Krystal Ross, Scott Perry, and Rob Gilstrap to attend the Association for Supervision and Curriculum Development (ASCD) Annual Conference & Exhibit Show in Orlando, FL, on March 12-16, 2009. Registration and all expenses to be paid by Title IIA, Project Code 541.
8. Jackie Castleberry, Administration, to attend the Synergy Enterprises, Inc., Student Drug Testing Institute to serve on a committee providing technical assistance to other schools starting a Random Student Drug Testing Program in Washington, D.C., on January 7-9, 2009. Expenses to be paid by Synergy, Inc. Confirmation
9. Del City High School Vocal Music students/sponsors to attend The American Choral Director's Association Honor Choirs and ACDA National Convention in Oklahoma City, OK, on March 4-7, 2009. Expenses to be paid by fundraisers and students.
10. Carl Albert High School Vocal Music National Honor Choir students to attend the American Choral Directors Association National Conference in Oklahoma City, OK, on March 4-7, 2009. Vocal Music Booster Club will help pay for the student's hotel and all other expenses and registration will be paid by students/parents.
11. Carl Albert High School AFJROTC to attend Air Capital Drill Meet in Wichita, KS, on March 7, 2009. Expenses to be paid by Air Force funds.
12. Midwest City High School Key Club to attend "Weekend of a Lifetime" in Waxahachie, TX, on January 16-18, 2009. Expenses to be paid by fundraisers and Key Club.
13. John Porter, Steed Elementary, to attend the National Physical Education Convention and Exposition in Tampa, FL, on March 31-April 4, 2009. Schools for Healthy Lifestyles will pay for the substitute for release time and Mr. Porter will pay for travel, hotel, airline, registration and all other expenses.
14. Monroney Middle School Builder's Club students/sponsor to participate in "Weekend of a Lifetime" in Maypearl, TX, on January 16-18, 2009. Midwest City Kiwanis Club will pay the bus and driver and students will pay for registration and all other expenses.

January 12, 2009

15. Monroney Middle School teachers Lori Burris and Vickie Yarholar, to attend the Professional Development Workshop "Pyramid Response to Intervention," in Seattle, WA, on March 29-April 1, 2009. Expenses to be paid by General Activity, Project 826-525 and subs will be paid by General Fund, Project 000.

III. Recognitions

- A. Donna Collier, Country Estates Counselor, and Mike Murphy, Lions Club
- B. Timothy Flanders, MCHS – Recipient of the 2008-09 Gatorade Oklahoma Football Player of the Year and the Class 6A Mr. Football Oklahoma Award
- C. Hannah Cantwell, DCHS, chosen as the Regional Invest ED STARS (Students Tracking and Researching the Stock Market) Program.
- D. Dr. Katherine Hughes, College Board's 2009 Advanced Placement Award
- E. School Board Recognition Month

IV. Information

- A. Public Participation
- B. Superintendent's Report

V. Executive Session for the purpose of:

- A. Annual evaluation of Superintendent of Schools with no resulting vote intended, pursuant to Title 25, §307(B)(1) of the Oklahoma Statutes.
- B. Discussion to revise or amend contract for William J. Scoggan, Superintendent of Schools, pursuant to Title 25, Section 307(B)(1); and
 1. Vote to convene in Executive Session
 2. Vote to acknowledge the Board has returned from Executive Session
 3. Statement of minutes of Executive Session

VI. Action items to follow Executive Session:

- A. Vote to approve or not approve revisions or amendment of contract for William J. Scoggan, Superintendent of Schools.

VII. Vote to approve or not approve Schools & Libraries Universal Services (E-Rate) application items for 2009-10 (Year 12) and the payment of the applicant's share upon approval of funding and receipt of services, subject to the availability of District funds. – Dr. Deering

January 12, 2009

- VIII. Vote to approve or not approve bids and requests to purchase: - Dr. Deering
- A. Purchase of six Smartboards and six SMART Senteo Interactive Response Systems (including 32 units in each set) for Del Crest Middle School from Video Reality. Total cost is \$34,131.00 to be paid from Title I, Project Code 511.
 - B. Purchase of 11 MacBooks, 13-inch laptop computers for Country Estates Elementary School to be used in the Title I Program to integrate technology into instruction and assessment to enhance learning opportunities. Total cost is \$12,452.00 to be paid from Title I, Project Code 511.
 - C. Purchase computers and related equipment from United Systems. Bid pricing was Board approved on September 8, 2008. United Systems will honor bid pricing. Total cost is \$27,218.00 to be paid from Mid-Del Technology Center's General Fund 12, Project Code 421.
 - D. Purchase of Versatiles Math Grade 7 and 8 Labs as well as Versatiles Algebra and Fraction Works for all of the Middle Schools. Total cost is \$15,574.20 to be paid from ACE Remediation Funds.
- IX. Vote to approve or not approve revisions to the following policies: - Dr. Deering
D-5, Purchasing and Procurement
G-11, Travel Expense Reimbursement
- X. Vote to approve or not approve 2008-09 Budget Amendment #2 for Fund 21 (Building Fund) increase \$500,000, Fund 22 (Child Nutrition) increase \$200,000 and Fund 23 (Building Fund - Technology Center) increase \$300,000.- Dr. Deering
- XI. Vote to approve or not approve Curriculum Council Recommendations for 2009-2010 – Dr. Hughes
- XII. Vote to approve or not approve High School Academic Planning Guide for 2009-10 – Dr. Hughes
- XIII. Vote to approve or not approve revisions of Policy J-20, Mid-Del School District's School-Based Random Substance Abuse Testing Policy for Students in Competitive Athletics and Extra-Curricular Activities – Mrs. Dunn
- XIV. Vote to approve or not approve receipt of gifts/donations – Mr. Scoggan
- XV. Maintenance
- A. Vote to approve or not approve change orders and bids/requests to purchase for the Maintenance and Construction Department as follows: – Mr. Mitchell
 - 1. Recommend approval of Twids Sporting Goods for replacement of wall mats in the gymnasium and wrestling room at Monroney Middle School in the amount of \$20,246.00; to be paid from Bond Fund 31. (To be installed by the Maintenance Department.)

January 12, 2009

2. Recommend approval of Change Order #2 level existing concrete slab with 3/8" chip mix in Room #101 at East Side Elementary in the amount of \$2,965.00; to be paid from Bond Fund 31.
3. Recommend approval of Change Order #3 to install 3 5/8" – 16 Ga. structural stud wall at existing wet wall within room 108 and 109. Extend existing plumbing and relocate existing electrical to accommodate new wall thickness at East Side Elementary in the amount of \$4,932.00; to be paid from Bond Fund 31.
4. Recommend approval of Change Order #2 to replace existing concrete stair and railing at Kindergarten suite exterior entry at Country Estates Elementary in the amount of \$4,995.00; to be paid from Bond Fund 31.
5. Recommend approval of Homco Construction in the amount of \$800,500.00, including architect fees, approved at 6/11/07 Board meeting for the following projects:
 - a. Remodel of (3) three sets of restrooms, Assistant Principal's office and ROTC area at Carl Albert High School. Total construction cost with alternate #1 is \$567,500.00; with architect fees included the total project cost is \$607,225.00; to be paid from Bond Fund 31.
 - b. Remodel of (2) two set of restrooms and replacement of various windows at Del Crest Middle School. Total construction cost is \$147,000.00; with architect fees included the total project cost is \$157,290.00; to be paid from Bond Fund 31.
 - c. Remodel of (1) one set of restrooms at Jarman Middle School. Total construction cost is \$86,000.00; with architect fees included the total project cost is \$92,020.00; to be paid from Bond Fund 31.
6. Recommend approval of WPM Design Group for consulting proposal to prepare topographical survey, drainage studies, final plans and specifications to solve current flooding problem at Cleveland Bailey Elementary in the amount of \$14,860.00; to be paid from Insurance Fund 86.
7. Recommend approval of Change Order #2 to relocate existing drain line that was discovered under floor and install 5 new 50 amp receptacles and breakers in the automotive remodel area at Mid-Del Technology Center in the amount of \$7,877.00; to be paid from Mid-Del Technology Building Fund 23.

January 12, 2009

XVI. Vote to approve or not approve all actions recommended in the Personnel

Reports: - Mr. Allen

A. Certified Personnel

B. Non-Certified Personnel

C. Child Nutrition

D. Transportation

XVII. New Business

Item(s) that could not have been foreseen or known about at the time the agenda was posted which need action at this board meeting.

XVIII. Adjourn

This agenda was posted at the Board of Education Center, 7217 S.E. 15th Street, Midwest City, Oklahoma, on January 8, 2009, at 8:45 A.M., in accordance with the Open Meeting Law.

Minute Clerk

Next Board Meeting scheduled for February 9, 2009, at 7:00 P.M.

To: Mr. Bill Scoggan & Mid-Del Board of Education
From: Steve Allen, Asst. Superintendent of Personnel
Re: Certified Personnel Report
Date: January 12, 2009

Based upon information provided by the appropriate supervisory personnel, the following actions are recommended.

Approve Temporary Employment

New Teachers	Site/Assignment	University	Degree/Exp.	Effective
Campbell, Courtney	Ridgecrest/Elem.Ed.	UCO	BS/0	01/05/09
Jones, Lynay	Tinker/Elem. Ed.	OU	BS/0	01/05/09
Lawrence, Michelle	DCMS/Fam.&Consumer Science	UCO	BS/0	01/05/09
Reece, Katie	Highland Park/Elem. Ed.	UCO	BS/0	01/05/09

Approve Temporary

Teachers Rehired	Site/Assignment	Effective
Dorscher, Crystal (R)	Kerr MS/Math	01/05/09
Ives, Lora Ann (R)	Kerr MS/SPED	01/05/09

(T) Temp or (R) Regular Contract

Approve Employment of Retired Teachers

Name	Site/Assignment	Effective
None		

Approve Admin./Teachers

Promoted or Reassigned	From - Site/Assignment	To - Site/Assignment	Effective
None			

Approve Request for Leave

Name	Site	FMLA/LOA	Effective
Alexander, Cassandra	CAHS	FMLA	01/05/09 – 03/13/09
Hey, Kari	CAMS	FMLA	12/01/08 – 01/30/09
Roberts, Diana	Del Crest MS	FMLA	12/10/08 – 02/11/09
Strickland, Jae	Ridgecrest	FMLA	12/01/08 - 01/28/09

Certified Personnel Report, Cont'd

Approve Request for Returning from Leave

of Absence	Site before leave was taken	Effective
Pfoutz, Michelle	Soldier Creek	01/05/09

Accept Resignations/Retirements/ and/or Resignation Agreements

Name	Site/Assignment	Effective
Craig, Patrick (Ret)	Barnes/Physical Ed.	01/23/09
Dixon, Gina	Soldier Creek/Elem. Ed.	12/19/08
Eden, Gary (Ret)	Ridgecrest/Physical Ed.	01/30/09
Frazier, Richard	Warehouse/Director of Facility Services	01/08/09*
Newberry, Shannon	Tinker/ Elem. Ed.	12/19/08
Swartz, Janice	Highland Park/Elem. Ed.	12/18/08

*Revised Retirement Date

Ret. = Retirement R.A. = Resignation Agreement Term. = Termination

To: Mr. Bill Scoggan & Mid-Del Board of Education
From: Steve Allen, Asst. Superintendent - Personnel
Re: Non-Certified Personnel Report
Date: January 12, 2009

NEW EMPLOYEES	SITE/ASSIGNMENT	REPLACE	SCH/STEP	EFFECTIVE
Campbell, Ami	Barnes/Pre-K Asst.	J. Hickerson	Sch-BB/1	01/06/09
Dukes, Ratina	Highland Park/Teacher Asst.	Added	Sch-BB/1	01/06/09
Harper, Rahsheliah	Highland Park/Teacher Asst.	Added	Sch-BB/1	01/06/09
Samuel, Andrea	Parkview/Teacher Asst.	Added	Sch-BB/1	01/06/09
Stevens-Blair, Alicia	East Side/Teacher Asst.	Added	Sch-BB/2	01/06/09

TRANSFERS & PROMOTIONS	FROM	SCH/STEP	TO	SCH/STEP	EFFECTIVE
Lueb, Amy	MDTC – T. Asst.	Sch-BB/1	MDTC-Lead TA	Sch-BB/2+ Lead Stipend	1/6/09
Simpson, Jeff	Warehouse Person	Sch-X3/4	Maintenance - Building & Grounds	Sch-W3/1	01/05/09

Approve Request for Leave

Name	Site/Assignment	FMLA/LOA	Effective
Jack, Amanda	Central Enrollment	FMLA	01/14/09 – 04/06/09

RESIGNATIONS/RETIREMENTS/ TERMINATIONS	SITE	POSITION	EFFECTIVE
Hickerson, Julie	Barnes	Pre-K Teacher Asst.	12/19/08
Kyle, Arthur (Term)	Kerr	Teacher Asst.	12/18/08

Ret. = Retirement **R.A. = Resignation Agreement** **Term. = Termination**

TO: Mid-Del School Board of Education & Superintendent Bill Scoggan
FROM: Kevin Ponce, Child Nutrition Director
DATE: January 12, 2009
RE: Personnel Report for Child Nutrition

NEW HIRES

<u>EMPLOYEE</u>	<u>JOB SITE</u>	<u>POSITION</u>	<u>SCH – STEP</u>	<u>HRS</u>	<u>EFFECTIVE</u>
None					

PROMOTIONS/CHANGE

<u>EMPLOYEE</u>	<u>JOB SITE</u>	<u>FROM</u>	<u>TO</u>	<u>SCH - STEP</u>	<u>EFFECTIVE</u>
None					

RESIGNATIONS

<u>EMPLOYEE</u>	<u>JOB SITE</u>	<u>POSITION</u>	<u>HRS</u>	<u>EFFECTIVE</u>
Wilsey, Cynthia	Tinker	Cafeteria Assistant	3.5	12/05/08

RETIREMENT

<u>EMPLOYEE</u>	<u>JOB SITE</u>	<u>POSITION</u>	<u>HRS</u>	<u>EFFECTIVE</u>
None				

TO: Bill Scoggan, Superintendent and Members of the Board of Education
FROM: Brent Clements, Director of Transportation
DATE: January 12, 2009
SUBJECT: Personnel Report

NEW HIRE

	<u>Current Hire</u>	<u>Position</u>	<u>Schedule</u>	<u>Step</u>
Green, Cathy	12/10/08	4hr Driver	T-1	3
Kunsmann, Cheryl	12/01/08	4hr Driver	T-1	1

ASSIGNMENT CHANGE

	<u>Effective Date</u>	<u>Previous Position</u>	<u>New Position</u>
Jackson, Richard	01/06/09	4hr Driver	6hr Driver
Okine, William	01/06/09	4hr Driver	6hr Driver

TERMINATION

RESIGNATION

	<u>Effective Date</u>	<u>Position</u>
Covalt, Tina	12/12/08	4hr Driver