

**WINCHESTER SCHOOL BOARD MEETING
FORD BUILDING
OCTOBER 24, 2012**

Board Members Present: T.Croteau, K. Whippie, R. Horton, E. Jackson, J. Cardinale
Administration Present: J. Lewis, P. Bigelow, S. Cooper, L. Schmidt, W. Vaughn, D. Chamberlain

The meeting was called to order by Chair, T. Croteau at 6:37 pm.

T. Croteau advised that the meeting tonight was to start the budget process.

L. Schmidt advised that the system has glitches. There are issues, including payroll benefits and taxes that didn't rollover properly. Tech Support will be calling tomorrow. If the system is fixed tomorrow, she will e-mail the corrected information to the Board.

The Board reviewed the current information in the budget that L. Schmidt was able to put in.

GED Tutors: E. Jackson asked L. Schmidt to see if they are okay paying someone to tutor GED students rather than using volunteers. After review, the Board wants to be sure that the line is labeled the way it should be and charging for the service is okay.

New Staff: P. Bigelow advised there is a new position being put in for next year due to the fact that classes are so crowded.

After discussion, **K. Whippie MOVED to approve the Payroll Manifest in the amount of \$219,142.80; SECONDED by E. Jackson, VOTED: 5-0, MOTION PASSED.**

L. Schmidt will look into the Regular Tuition for 8th grade going to Keene versus this year's 11th grade.

After discussion and review by the Board, T. Croteau advised that tonight the Board would be looking for information as to what was budgeted previously in each line.

K. Whippie feels if the prior year budgeted was zero and they don't intend to put anything in that line, they can take it out.

The Board reviewed the 2012/2013 budget and asked questions.

GED Tutors: L. Schmidt will check on the cost to see if Winchester is paying more than half.

Keene Tuition: L. Schmidt will get more concrete numbers.

L. Schmidt advised Administration is pushing to put M. Barley's salary back to where it was.

Evaluations: L. Schmidt advised the line is showing zero for 2011-2012. She will check with M. Braley.

S. Cooper reviewed the Special Education account with the Board.

S. Cooper spoke to catastrophic aid. All Special Ed students are in compliance. She will confirm the information and bring it back to the Board.

Supplied and Medical Hardware: S. Cooper explained specialized equipment and specialized transportation are not included in Keene tuition costs.

K. Whippie feels they should add the \$1,500.00 mileage in Special Education for S. Cooper so it will be easy to track; other staff and administration are under another line item.

Sped Transportation - \$390,000: This number includes every student on the Public and Private tuition list, including students who are homeless and last went to Winchester.

S. Cooper will look into transportation for the summer programs.

K. Whippie asked for an update from J. Lewis on Sped Transportation costs.

After discussion, the Board agreed to meet at 6:00 pm. on Thursday, November 1st before the Board meeting to discuss the budget. They will also hold an additional meeting on November 29th for the budget.

K. Whippie MOVED to adjourn the meeting at 8:15 pm; SECONDED by: E. Jackson, VOTED: 5-0, MOTION PASSED.

Respectfully submitted,

Peggy Higgins
School Board Secretary