

COMMUNITY USE OF SCHOOL FACILITIES

School district facilities and equipment are purchased, maintained, and operated by funds largely provided by local taxes. With that in mind, the community has a stake in the buildings, equipment, and resources available within. The Board believes that it has the responsibility to share these resources with the community for activities. These activities may not infringe upon nor interfere with the conduct and best interests of the school district or its programs.

PROHIBITED ACTIVITIES: The following activities will be prohibited on school grounds or in school facilities:

1. Partisan political meetings;
2. Promulgating any theory or doctrine subversive to the laws of the United States or any political subdivision thereof advocating governmental change by violence;
3. Any activity that may violate the canons of good morals, manners or taste, or be injurious to the buildings, grounds, or equipment;
4. Any purpose in conflict with school activities;
5. Fund-raising campaigns except as permitted by Board policy or special action of the Board;
6. Commercial advertising;
7. Activities which are discriminatory in the legal sense.

Permission may be granted to allow local colleges and universities, which may charge tuition, or school personnel to use district facilities for staff improvement or in-service training. Private teaching, either by individuals employed by the school district or by outside agencies or persons, for which tuition is charged will require board approval before facilities may be used.

The Superintendent will develop regulations to be reviewed by the Board for the use of school district facilities and equipment.

GRANTING OF APPROVAL: The Superintendent is authorized to approve and arrange for scheduling the use of school facilities by qualified applicants who satisfy the above purposes and limitations. Right is reserved by the Board to revoke any such permit, without liability, should such action be deemed necessary or desirable.

Applicants will be required to submit a facility use agreement declaring that to the best of their knowledge their projected use is legal. Applicants requesting permission to use a school building will be held responsible for the preservation of order and for any damage to school facilities. The person signing the application will agree to replace or pay for all damages or lost equipment or material when directed to do so by the school administration. If replacement is required for damaged property, replacement costs will be the measure, and depreciation will not be a factor. In addition, users of the facility will be required to hold the district harmless for all damages and personal injury that may occur during their utilization.

PROCESS: The following process will be observed for facility use:

1. The applicant will fill out a Facilities Use Agreement obtained from the Superintendent's office.
2. The Superintendent will approve or deny the agreement.
3. The applicant will schedule their activity and make arrangements for the use of any equipment with the Activities Director after approval.
4. A key will only be checked out to the adult that signed the Facilities Use Agreement.
5. Only people involved with the activity should be allowed in the building at the time.
6. The person who signed the agreement will need to make sure all equipment is left in the same condition and location as they were found.
7. The person who signed the agreement will make sure all lights are turned off and all doors are securely locked before leaving the activity.
8. The key should be returned to the office as soon as possible after the activity is completed

Legal Reference:

Cross References:

Adopted: April 12, 2010
Revised: July 9, 2012