

AR  
Anna Strong Learning Academy (Lee County School District)  
214 South Alabama  
Marianna AR 72360  
870-295-7140

**School Parent Involvement Policy**

**This form was adapted from, *A Toolkit for Title I Parent Involvement.*  
Ferguson, C. (2009). *A Toolkit for Title I Parental Involvement.* Austin, TX: SEDL.**

Hint

**District**  
Lee County

**School Improvement Status**  
Priority

**Grade Levels**  
Grades K-6

**Parent Involvement Coordinator**  
Lafayette Smith

**Are you Title I Schoolwide?**

- Yes
- No
- N/A

**Percent of free and reduced lunch**  
91.6%

**Parent Involvement Committee Members**  
*(Select "Repeat" to open more entry fields to add additional team members)*

**Enter committee members**

**First Name**  
Mary

**Last Name**  
Hayden

**Position**  
Principal

**Enter committee members**

**First Name**  
Lillie

**Last Name**  
Sexton

**Position**  
Assistant Principal

**Enter committee members**

**First Name**  
Lois

**Last Name**  
Paschal

**Position**  
Parent Facilitator

**Enter committee members**

**First Name**

Keyuntae

**Last Name**

Sanders

**Position**

Parent

**Enter committee members**

**First Name**

Ann

**Last Name**

Wilson

**Position**

Parent

**Enter committee members**

**First Name**

Patienous

**Last Name**

King

**Position**

Parent

**1. List various communication strategies used in your school to provide additional information to parents and to increase parental involvement in supporting classroom instruction.**

- eSchool- parents can monitor student academic progress
  - \*Parent log-communication documentations from home and school
  - \*Monthly school calendar- dates of school events and activities
  - \*Blackboard Connect Five sends out announcements to all parents about school events and programs
  - \*Monthly parental advisory meetings- committee of parents, teachers, and community that meet to discuss ways to improve the school environment
- \*Class Dojo--allows parents to track students progress and to communicate with their child's teacher(s)

**2. List the proposed parent meeting, conferences and activities regularly throughout this year and the dates providing flexible meeting times that you have planned to increase parental involvement and build staff and parent capacity to engage in these types of efforts. (Must include the 2 state mandated parent/teacher conferences each year.)**

\*Grandparents Day--Grandparents are invited to eat a meal with their grandchild(ren), September 16, 2016.

\*Title I Meetings--to share information about the benefits and resources provided by Title I funds. K-2 meeting will be October 4, 2016, and grades 3-6 will be October 11, 2016.

\*Test Result Information Meetings--these meetings will help parents understand their child(ren)'s test scores and how to use the information to help their child grow academically. K-2 meeting will be October 4, 2016, and grades 3-6 will be October 11, 2016.

\*Fall Parent/Teacher Conference--a conference where student's academic progress is explained by teachers, October 20, 2016, 3:00-8:00.

\*Math Night- November 15, 2016

\*Spring Parent Teacher Conference--a conference where student's academic progress is

explained by teachers, April 6, 2017.

\*Parent Involvement committee-held the 3rd Tuesday at 5 p.m. of each month specifically to receive input forms on how to increase parent participation ( calendar will be developed and posted on district website.

\*Awards assemblies--quarterly assemblies in which parents are invited to support their child(ren) who are recognized for their achievements

\*Black History Month Program--parents and community members can provide support to students as they revisit historical events and contributions made by African-Americans, February 28, 2017

\*Literacy Night/Read across America--students, parents, and community members learn more about literacy skill through celebrating Dr. Suess' contributions to literacy, March 2, 2017

\*Anna Strong Honors Banquet--students, parents, teachers, and community members are recognized for their contributions to the school and accolades, May 16, 2017

\*Graduation Ceremonies--parents and community members attend to support students as they graduate from Pre-Kindergarten and Kindergarten (May 24, 2017) and 6th Grade (May 25, 2017).

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### **3. How will your school provide information to parents about volunteer opportunities (must include state mandated parent training)?**

- Provide instruction to a parent on how to incorporate developmentally appropriate learning activities in the home environment, including without limitation: role play and demonstration, by a trained volunteer, the use of and access to the Department of Education website tools for parents, assistance with nutritional meal planning and preparation and other strategies or curricula developed or acquired by the school district for at home parental instruction approved by the Department of Education.
- (Staff Development) The State Board of Education 's Standards for Accreditation of Arkansas Public Schools and School Districts shall require no fewer than two (2) hours of professional development for teachers designed to enhance the understanding of effective parental involvement strategies. No fewer than three (3) hours of professional development for administrators designed to enhance understanding of effective parent involvement strategies and the importance of administrative leadership in setting expectations and creating a climate conducive to parental participation.
- State Requirement Parental Involvement (Staff Development)-August 11, 2016 (2 hours)
- Parent Meeting- December 17, 2016- Allow parents to view the video on the Department of Education website-Tools for Parent.
- Volunteer Form will be provided to parents during parent meetings, parent teacher conferences, and office visits.
- Monthly Parent Advisory Meeting-Every 3rd Tuesday.
- The school marquee is used to inform the community of important events.
- Volunteer sign-up sheets were dispersed during the annual Open House Program.
- Flyers were placed throughout the community in local meeting places advising parents and community personnel of information and training.
- \*Title I participation letters are sent home by students at the beginning of each school year
  - \*Annual Title I meetings are held to discuss services that are available for students and parents
  - \*District advisory meetings are held to discuss program updates
  - \* Provide meeting space for conferences on school site monthly

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### **4. How will your school work with parents to create a School-Parent-Compact?**

- \* Provide surveys for parents and students on school climate
- \*Analyze and disaggregate data

- School staff, parents, and students will develop a school-parent-student compact. This compact will outline how parents, school staff, and students share the responsibility for improving student academic achievement and the means by which school and parents will build and develop a partnership to help children achieve the state's high academic standards. All stakeholders will sign the compact.

- Teachers, parents, and students signed the compact during orientation at the beginning of the year.
- Teachers, parents, and students will modify the existing School-Parent-Compact during the parent meetings for 2016-2017 school year.

\*Create effective compact with all stakeholders

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**5. How will your school provide opportunities for parents to be involved in the development, implementation and evaluation of the school wide school improvement plan, and the Annual Title I Meeting to engage them in the decision-making processes regarding the school's Title I, Part A Program?**

To take advantage of community resources, the school shall consider recruiting alumni from the school to create an alumni advisory commission to provide advice and guidance for school improvement.

- Parents are engaged in the decision making processes regarding schoolwide improvement plan and the annual Title I meeting during parent meetings/PTO.
- Peer review ACSIP committee-Parents were engaged in the decision making of the allocation of funds.
- Parent Advisory Meeting every 3rd Tuesday of each month.

**6. How will your school provide resources for parents?**

- Blackboard Connect Five will be used to notify parents of important information.
- Resources will be available in the parent center such as fliers and pamphlets.
- Using surveys, parents will be able to give input on materials and resources needed in the parent center.
- The school will create and distribute informational packets each year that include a copy of the school's parental involvement plan, survey for volunteer interests , recommended roles for parents/teachers/students and school, suggestions of ways parents can become involved in their child's education, parental involvement activities planned for the current school year and information about system that will be used to allow the parents and teachers to communicate (notes, phone calls , e-mail....).
- To promote and support responsible parenting, the school shall as funds are available:
  - Purchase parenting books, magazines, and other informative materials regardig responsible parenting through the parent center. Allow the parents to check out materials.
  - Include in the school's policy handbook the process for resolving parental concerns, including how to define a problem, when to approach first, and how to develop solutions.
  - The principal shall designate (1) certified staff member who is willing to serve as parent facilitator.
  - Check out materials from the Parent Facilitator.
- Use the computer to check their child's grade from eSchool or gain knowledge of the computer software offered to the students.
- Fill out parent surveys.
- Distribute handbooks which includes resolving parental concerns

**7. How will your school engage parents in the evaluation of your parental involvement efforts?**

\*Parents will fill out individual evaluation forms at the end of parent meetings. This data will be analyzed by parent committee and used to provide more relevant and effective meetings.

- The school will engage parents in the annual evaluation of the Title 1 Part A Program's parental involvement efforts through an annual evaluation using a comprehensive needs assessment filled out by teachers, parents, and school staff. The Title I committee, made up of teachers, parents and school staff, will determine the effectiveness of the parental involvement plan and make the changes as needed. While collecting evidence about satisfaction with the program and the school's efforts to increase parental involvement will be a part of the evaluation, the survey will also collect specific information on the (1) growth in number of parents participating in workshops and meetings; (2) specific needs of parents; (3) effectiveness of specific strategies; and (4) engagement of parents in activities to support student academic growth.
- Parent, teacher and school staff survey.
- Evaluation feedback forms will be given at the Parent Advisory meeting-3rd Tuesday of the month.

**8. How will your school use the parent interest surveys to select, plan and implement parental involvement activities that will be offered throughout the year?**

\*During parent registration, surveys will be collected and data analyzed to determine the most important interest of parents. Periodically, other concerns will be addressed.

- The school will ask parents to fill out a parent interest survey at registration or at the beginning of each school year to get information from parents concerning the activities they feel will be most beneficial in the efforts to support their child academically.
- The school will use the results of the parent interest survey will be used to plan the parental involvement activities for the year.
- The school will evaluate the activities that were suggested by the parents at the end of the school year as part of the annual parental involvement plan evaluation.
- Send a follow up survey to the parents that did not show.

**9. When will your school plan the Annual Title I Meeting that must be conducted separately? (It CANNOT be held in conjunction with any other meetings or activities.)**

- The school will conduct an Annual Title I Meeting for parents of the students who participate in the Title I, Part A Program. The school will hold their annual Title I meeting separate from any other meetings or activities to insure that they have ample time to provide description or explanation of school curriculum, information on forms of academic assessments used to measure student progress and information on proficiency level students are expected to meet.
- For each Title I, Part A School, an Annual Title I Meeting must be conducted. The agenda, the sign-in sheet, and the minutes for this meeting must be generated separately from any other events and kept on file in the school's office.
- The Annual Title I Meeting will be held October 4, 2016 at Anna Strong Learning Academy.

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***\*After completion of this form, the school should print and submit to district for review and approval. Once approved, the school is required to post their School Parent Plan on their website.***