

**WINCHESTER SCHOOL BOARD MEETING
WINCHESTER SCHOOL LIBRARY
APRIL 19, 2012**

Board Members Present: K. Whippie, W. Hildreth, T. Croteau, E. Jackson

Board Members Absent: R. Horton

Administration Present: K. Dassau, P. Bigelow, C. Paulin, J. Lewis

The meeting was called to order by Chair, T. Croteau at 6:32 pm.

MINUTES:

The Board agreed to table the vote on the public minutes until the next meeting so all members can have a chance to review them.

K. Whippie MOVED to approve the non-public minutes of the April 5, 2012 meeting as printed; SECONDED by: W. Hildreth, after discussion, 4-0, MOTION PASSED.

MS-22:

C. Paulin gave the MS-22 to the Board for signatures and answered questions.

C. Paulin distributed a list to the Board of items that had been restricted.

After discussion, **K. Whippie MOVED to unfreeze the line items where expenditures were restricted in November; SECONDED by: W. Hildreth, VOTED: 4-0, MOTION PASSED.**

CAPITAL RESERVE:

C, Paulin distributed a copy of the Warrant Article and a copy of RSA 35:15. After discussion, **K. Whippie MOVED that the information be forwarded to the Finance Committee so they can draft a policy to be forwarded to the School Board; SECONDED by: W. Hildreth, VOTED: 4-0, MOTION PASSED.**

C. Paulin advised he went through and checked the budget lines against the minutes. He believes it is reasonably close; he did not add change in as he either rounded the number up or down to the whole dollar.

C. Paulin advised there is no Manifest tonight. He explained payroll is not on the same schedule as School Board meetings. Two or more School Board members are required to review the Manifest.

K. Whippie advised that doesn't need to be a posted meeting.

K. Whippie MOVED that the School Board be authorized to sign the Payroll Manifest with a minimum of two signatures; SECONDED by: W. Hildreth, after discussion it was agreed that those assigned will be required to find replacements to sign if they are unable. T. Croteau and E. Jackson will be the main signatories for now; this will need to be done every other week for now.

K. Whippie feels as the Tech position is going to part-time, that T. Croteau should contact the Hinsdale Board Chair or their Superintendent to advise that Winchester does not feel they can any longer provide services to Hinsdale as of July 1, 2012.

K. Dassau feels due to the restructuring of the budget, that it was the intention that they would no longer provide the service to Hinsdale.

K. Dassau will notify the Superintendent that they can't guarantee that they can continue. It is his understanding that if Mr. Boyle wanted to engage in a contract with Hinsdale that it was up to him. He doesn't think there ever was a contract with Hinsdale.

W. Hildreth requested information as to what was being provided to Hinsdale and for how many hours.

J. Lewis feels it is mostly tech support and advice. He thinks it was about five hours plus or minus, per month.

PRINCIPAL'S REPORT:

The Board received J. Lewis' report in their packets and reviewed.

- *Parent/teacher conferences were held last week. Ninety-five percent of the parents came. Teachers were accommodating; kudos to staff.
- *Classroom observations by J. Lewis are done.
- *Annual talent show will be held Friday, April 27th in the gymnasium at 6:30 pm.

SUPERINTENDENT'S REPORT:

The Board received K. Dassau's report in their packets.

- *E. Jackson advised she is still reviewing the Grant information.
- *K. Dassau advised M. Braley is putting together the teacher and SAU contracts and letters of assurance for support staff. They should be 99% complete by the next meeting.
- *A brief non-public meeting is needed.

CITIZENS' COMMENTS:

None.

W. Hildreth MOVED to go into non-public session under Personnel RSA 91-A:3c at 7:26 pm; SECONDED by: E. Jackson, VOTED: 4-0, K. Whippie – yes, W. Hildreth – yes, E. Jackson – yes, T. Croteau – yes, MOTION PASSED.

K. Whippie MOVED to leave non-public session at 7:40 pm; SECONDED by: K. Whippie, VOTED: 4-0, K. Whippie – yes, W. Hildreth – yes, E. Jackson – yes, T. Croteau – yes, MOTION PASSED.

While in non-public session the Board discussed Personnel/Board Recognition.

The Board discussed last meeting's request from Sue Rice to hold the Board meetings in the Ford Building.

After discussion, the Board agreed to continue to meet in the Library, but J. Lewis will have the tables arranged so they are parallel and Board members will face the public. The Board also feels they should have a PA system for the meeting so everyone can hear through the speakers.

The Board will invite C. Duquette to the next meeting.

K. Whippie advised that the United Church of Winchester is inviting staff and the Board to a Breakfast and Worship Service. K. Whippie asked the Board to serve if they are available.

E. Jackson advised she is not available that day, but will donate something for the breakfast.

K. Whippie MOVED to adjourn the meeting at: 7:45; SECONDED by: W. Hildreth, VOTED: 4-0, MOTION PASSED.

Respectfully submitted,

Peggy Higgins
School Board Secretary