

September 8, 2014

MINUTES

Members of the Board of Education of Independent School District No. 52, Midwest City-Del City Schools met in Regular Session on September 8, 2014, at 7:00 P.M., in the Board Room of the School Administration Building, 7217 S.E. 15th Street, Midwest City, Oklahoma. A copy of the agenda was posted on the front doors of the Administration Building and on the website on September 4, 2014.

Opening Exercises:

Mr. Porter called the meeting to order at 7:00 P.M.

Board Members:

Mr. Le Roy Porter, President – Present
Mr. Tim Blanton, Vice President – Present
Mr. David Bibens, Clerk – Present
Mrs. Jimmie Nolen, Member – Present
Senator Jim Howell, Member – Present

Others Present:

Mrs. Rhonda Frizzell, Minute Clerk
Mrs. Diane Nelson, Deputy Minute Clerk

Principals/Asst. Principals/Interns:

Mr. Mike Stiglets, Mrs. Brooke Guthery,
Ms. Kathy Kirk, Mr. Kevin Hill,
Ms. Vickie Vetter, Mrs. Linda Laakman,
Mr. Bryan Kalsu, Mrs. Donna Collier,
Ms. Brandi Skokowski, Dr. Tammy Roberson,
Mrs. Michelle Goolsby, Mr. Rondall Jones,
Mr. Jeff Holland, Mrs. Patrice Tucker,
Ms. Wendy Eaton, Ms. Cindy Anderson,
Mr. Bobby Simmons, Mrs. Lynette Brown,
Ms. Charita Hunt, Mrs. Lou Ann Wood,
Mr. Mark Flies, Mr. Rob Cherry,
Mrs. Kristin Goggans, Mrs. Gina Hill,
Ms. LaShonda Broiles

Coordinators/Instructional Facilitators/ Supervisors:

Ms. Megan Tibbits, Mrs. Anita Friend,
Mr. Chris Collier

Flag Salute:

Camarian Smiley, Ridgecrest Elementary 5th grader, led the Flag Salute.

Administrators:

Superintendent:

Dr. Pam Deering

Chief Operations Officer:

Dr. Pam Twidwell

Chief Financial Officer:

Ms. Kay Medcalf

Chief Human Resources Officer:

Mr. Rick Mendenhall

Assistant Superintendents:

Mr. Steve Allen
Mrs. Kathy Dunn

Directors & Asst. Directors:

Mr. Johnny Thompson, Mr. Dean Hinton,
Mr. Rick Bachman, Dr. Silvya Kirk,
Ms. Donna Carlberg, Mrs. Carrie Newnam,
Mr. Chris Reynolds, Mr. Mike Bryan,
Mrs. Karen Blue, Mrs. Tressa Wilson,
Mr. Kevin Knauss, Mr. Sean Trent,
Mrs. Karel Nichols, Mr. Dale Henthorn,
Mrs. Stacey Boyer, Ms. Shelly Fox,
Mr. Larry Stephenson, Mr. Ron Stearns

ACT President:

Mrs. Lori Burris

September 8, 2014

Consent Agenda:

Motion was made by Mr. Bibens and seconded by Senator Howell to approve items A-I on the Consent Agenda as follows:

- A. Agenda
- B. Minutes of the August 11, 2014, Regular Board Meeting and the August 20, 2014, Special Board Meeting.
- C. Monthly Financial and Investment Report ending August 31, 2014:
 - 1. Treasurer's Report and Investment Report
 - 2. Encumbrances
 - 3. Warrant Registers
 - 4. Lease Revenue
- D. School Activity Funds:
 - 1. Transfers within bank
 - 2. New accounts
- E. Blanket Position Salary Reserves Report for FY2014-2015.
- F. Out-of-state or overnight travel requests:
 - 1. Kelly Fry, Del Crest Middle School, to attend "Leading to Organize" Team Training in Rockville, Maryland, on September 24-28, 2014. NEA to pay all travel expenses and ACT will pay for food.
 - 2. Mid-Del Technology Center SkillsUSA to attend the Washington Leadership Institute in Washington, D.C., on September 19-24, 2014. Expenses to be paid by \$1,000.00 scholarship from Oklahoma SkillsUSA and balance of Instructor expenses to be paid by Mid-Del Technology Center, Project Code 032. Student registration is to be paid by Project Code 845.
 - 3. Mid-Del Technology Center SkillsUSA to attend Leadership Training in Shawnee, OK, on October 22-23, 2014. Expenses to be paid by South Central SkillsUSA District Account and personal funds/donations.
 - 4. Mid-Del Technology Center SkillsUSA to attend Leadership Training and competition in Shawnee, OK, on February 18-19, 2015. Expenses to be paid by South Central SkillsUSA District Account and personal funds/donations.
 - 5. Mid-Del Technology Center SkillsUSA to attend Leadership Training and competition in Tulsa, OK, on April 19-21, 2015. Expenses to be paid from General Fund 12, Project Codes 032, 441; Activity Accounts 962, 845 and 985, and students and parents.
 - 6. Mid-Del Technology Center SkillsUSA to compete at the SkillsUSA Nationals in Louisville, KY, on June 21-27, 2015. Expenses to be paid from General Fund 12, Project Codes 032, 441; Activity Accounts 962, 845 and 985, and students and parents.
 - 7. Brian Long, Maintenance, to attend "DNA Fusion System User" Administrator Class in Carrollton, TX, on September 22-25, 2014. Expenses to be paid by Maintenance Dept., Project Code 052.

8. Brandi York, Country Estates; Michelle Goolsby, Del City Elem.; Kathy Kirk, Epperly Heights; Carroll Asseo, Highland Park; Brandi Skokowski, Midwest City Elem.; Patty Barker, Midwest City Elem.; Donna Collier, Parkview; Patrice Tucker, Steed; Wendy Eaton, Tinker; Heather Dunn, Townsend; Heather Johnson, Admin.; Lou Ann Wood, Kerr; Mary Styers, Monroney; Rene Frolich, Del City High; Brittany Manley, Midwest City High; Karel Nichols, Admin.; Lacey Brown, Admin.; Kathy Dunn, Admin.; and Dean Hinton, Admin., to attend the RTI at Work Institute in Dallas, TX, on November 18-21, 2014. Expenses to be paid by Title IA, Project Code 511 and Title IIA, Project Code 541.
9. Cindy Counts, Del Crest Middle School; Curtis Pratt, Del City High School; and Heather Johnson, Administration, to attend the 2014 National Forum on Character Education: Inspiring Greatness in Washington, D.C., on October 29-November 2, 2014. Expenses to be paid from Neglected, Project Code 518 and Professional Development for Reform Initiatives, Project Code 311.
10. In August, the Board voted to approve various Teachers and Administrators throughout the District to attend the Professional Learning Communities Institute to be held in Tulsa, OK, on October 1-3, 2014. Expenses will not exceed \$40,000.00 and will be paid from Title I, Project Code 511, Title II, Project Code 541 and Professional Development, Project Code 311. We request your approval for transportation to the Conference via Village Tours and Travel charter bus each of the three days of the Conference. The cost of the charter bus is \$3,020.35. Additionally, we request fuel and parking expenses for one District Suburban to also provide transportation to the conference with the cost not to exceed \$300.00. The transportation costs will be paid by Professional Development, Project Code 311.

G. Student Discipline Committee.

H. Certificate of Authority to designate Shelly Fox as acting official with the State Department of Education regarding Child Nutrition.

I. Shelly Fox to serve in the capacity of Central Office custodian of Child Nutrition School Activity funds as provided by law for the 2014-15 school year.

Roll call vote: Mr. Blanton, Aye; Senator Howell, Aye; Mrs. Nolen, Aye; Mr. Bibens, Aye; Mr. Porter, Aye. Motion carried.

Recognition:

Kelly Fry, Del Crest Middle School Teacher, OEA's 2013 Nominee for the NEA Foundation Award for Teaching Excellence.

Information Board and Staff Reports:

A. Public Participation - None

B. Dr. Deering gave the Superintendent's Report as follows:

• **"New School Year:**

The start of school was super! While we anxiously watched the rain and progress on our new school parking lots, we knew that our schools were ready for our students. Our school staffs in

the new and remodeled school sites have been so wonderful—riding the buses with students new to school transportation—one even commenting on her Yellow Limo, school entrances that were not quite ready, but managed through other doors and spaces for open houses, crowded open houses as families new to some buildings made sure that their children were acquainted with the new schools and their teachers, parents driving their children to the new schools to ensure them getting there on the first day with “parent jitters”, and to our Central Office team who teamed with the school sites to manage traffic for safety. Our open houses were very successful with many parents in attendance. To date, over 7,500 parents have been in attendance with 5 more sites to go for their Open Houses!

Teaching and Learning:

- **SDE Interpretations of the lost NCLB Waiver and its implications** - We are awaiting more clarification from the SDE and what this means for schools. Lots of news media about the loss of the waiver and what it means to schools in the state. The EastWord ran a very good article that described the waiver issues and used our statement about our interpretation of the waiver.
On October 16, the State Board of Regents will meet to determine if the PASS skills meet the standards for College and Career Readiness. If determined to meet PASS, it is my understanding that a letter will be written to request that the waiver be lifted. During the time of decision by the Federal government, we are told that we will still be following the guidelines of NCLB for this year. Any determination regarding the waiver would likely then be for the 2015-16 school year.

Administrative:

- **School Staffing** - We started the year, as did most Oklahoma schools, without being fully staffed. The statewide teacher shortage has gotten lots of media attention, but we have to wait until we know what the Legislature will do to help resolve the challenges that will likely take years to fix with salary and interest in the profession. To date, we are still understaffed by nine certified staff and we will be looking for people at mid-term. During this semester, we are asking the SDE for deregs for teachers to give up planning periods to relieve class size issues and using subs to meet the needs.
- **Enrollment** - At the same period of time when compared to last year, our enrollment is up by 150 students.
- **Impact Aid meeting**—We hosted an Impact Aid Workshop to learn more about how to complete the application for funding. Over 100 school superintendents and staff from around the state attended the workshop.
- **Johnson County Community College, Overland Park, Kansas Visit** - Dr. Webb and I traveled this past week to meet with the College President and his staff to learn more about their partnerships with K-12 schools. They are highly reputable for their programs and seamless transitions for students in K-12 schools. We have some new ideas for pilot programs to start with our schools in teaming with Rose State. Additionally, we had the first-hand experience of a campus lockdown as we finished our last meeting of the day. We were locked in the President’s Office for three hours in the dark! They had never experienced a lock down before and they learned many valuable lessons on Incident Command, protocols, and dealing with the media. It was an eventful end to a great day of learning!

- **Convocation and New Teacher Luncheon** - These events were very successful with our Transforming message and the State Superintendent Candidates presenting to our Mid-Del team. I believe that our team members were fully informed voters for the August 26 primary. The New Teacher Luncheon was very well attended. Thanks to our Mid-Del team, Mrs. Nolen and Stacey Boyer, who made the luncheon a great success.
- **Football Rivalry Games** - Coming up this week and next, our high school football teams will play each other. Dr. Twidwell and Rick Bachman have worked with each school site principal and Athletic Director to discuss game procedures to avoid conflicts and to make the games as successful an experience as possible for our students, staff and patrons. Thanks to all for their efforts.
- **New Website**—It is now launched! While we have more to do, we hope that you like the new look and its ease of navigation!
- **Walking Tour of Administration Building Designated Rooms for Closed Schools**—Foundation members, Board members and district staff met to tour rooms in the Administration Building. The rooms were named for closed and retired buildings in the district. Pictures and other memorabilia are on display in the rooms. The room and school sites are designated as follows:
Executive Board Room-Soldier Creek Elementary
Room 185-Traub Elementary
Room 129- Sooner Rose Elementary
Room 212- East Side Elementary.”

B. Dr. Deering introduced members of the Mid-Del Foundation Board of Directors.

C. Mr. Thompson gave the Pre-K Enrollment Report.

Dr. Deering discussed and reviewed with the Board, a new Regulation, G-3 R-1, Administrative Evaluation Documents as per Policy G-3, Administrator Evaluations.

Ms. Medcalf requested the Board vote to approve the 2014-15 Estimate of Needs and Financial Statement of the fiscal year 2013-14 for the Sinking Fund. Motion was made by Mrs. Nolen and seconded by Mr. Blanton to approve the 2014-15 Estimate of Needs and Financial Statement of the fiscal year 2013-14 for the Sinking Fund. Roll call vote: Mr. Blanton, Aye; Senator Howell, Aye; Mr. Bibens, Aye; Mrs. Nolen, Aye; Mr. Porter, Aye. Motion carried.

Ms. Medcalf requested the Board vote to approve sanctioning of the following Booster Clubs:

- A. Carl Albert High School Football – Quarterback Club
- B. Carl Albert High School Orchestra – Orchestra Booster Club
- C. Monroney Middle School Band – Band Boosters
- D. Parkview PTA
- E. Carl Albert High School Swim

Motion was made by Senator Howell and seconded by Mrs. Nolen to approve sanctioning of the following Booster Clubs:

- F. Carl Albert High School Football – Quarterback Club

September 8, 2014

G. Carl Albert High School Orchestra – Orchestra Booster Club

H. Monroney Middle School Band – Band Boosters

I. Parkview PTA

J. Carl Albert High School Swim

Roll call vote: Mrs. Nolen, Aye; Mr. Bibens, Aye; Senator Howell, Aye; Mr. Blanton, Aye; Mr. Porter, Aye. Motion carried.

Ms. Medcalf requested the Board vote to approve the renewal of the agreement between Mid-Del Technology Center and Mid-Del Schools for the purpose of transportation, maintenance, and administrative services performed for the Technology Center to be reimbursed to the General Fund. Total cost of the Technology Center Agreement is \$150,000.00. The Technology Center will reimburse the General Fund before June 30, 2015, of the 2014-15 Fiscal Year. Motion was made by Mrs. Nolen and seconded by Mr. Bibens to approve the renewal of the agreement between Mid-Del Technology Center and Mid-Del Schools for the purpose of transportation, maintenance, and administrative services performed for the Technology Center to be reimbursed to the General Fund. Total cost of the Technology Center Agreement is \$150,000.00. The Technology Center will reimburse the General Fund before June 30, 2015, of the 2014-15 Fiscal Year. Roll call vote: Senator Howell, Aye; Mr. Blanton, Aye; Mr. Bibens, Aye; Mrs. Nolen, Aye; Mr. Porter, Aye. Motion carried.

Mrs. Dunn requested that the Board vote to approve to extend the Child Care program at Del City Elementary for the 2014-15 school year. Motion was made by Mrs. Nolen and seconded by Senator Howell to approve the extension of the Child Care Program at Del City Elementary for the 2014-15 school year. Roll call vote: Senator Howell, Aye; Mr. Blanton, Aye; Mr. Bibens, Aye; Mrs. Nolen, Aye; Mr. Porter, Aye. Motion carried.

Dr. Twidwell requested the Board vote to approve the Mutual Cooperative Agreement with the Board of County Commissioners of Oklahoma County. The Agreement with the County is to perform work to make a parking lot on the vacant lot across from Del City Elementary. Total cost of project is \$49,505.46. The County and Mid-Del Schools mutually agree that the County will use County owned equipment, labor and supplies at the County's disposal on property owned by Mid-Del Schools. Mid-Del Schools will be charged for reimbursement of materials in the amount of \$35,640.00. Expenditure is to be paid from Bond Fund 33, Project Code 004. Motion was made by Senator Howell and seconded by Mr. Blanton to approve the Mutual Cooperative Agreement with the Board of County Commissioners of Oklahoma County. The Agreement with the County is to perform work to make a parking lot on the vacant lot across from Del City Elementary. Total cost of project is \$49,505.46. The County and Mid-Del Schools mutually agree that the County will use County owned equipment, labor and supplies at the County's disposal on property owned by Mid-Del Schools. Mid-Del Schools will be charged for reimbursement of materials in the amount of \$35,640.00. Expenditure is to be paid from Bond Fund 33, Project Code 004. Roll call vote: Mr. Blanton, Aye; Senator Howell, Aye; Mrs. Nolen, Aye; Mr. Bibens, Aye; Mr. Porter, Aye. Motion carried.

Maintenance:

A. Mr. Bryan requested the Board vote to approve the following change order and bid/request to purchase for the Maintenance and Construction Department:

1. Amendment No. 1 in the amount of \$1,215,940.00 to Guaranteed Maximum Price Contract with CMSWillowbrook for construction management services for the Bond Fund 34, Series 1, and elementary secured vestibules. Amendment No. 1 includes: Barnes Elementary - \$98,589.00; Cleveland Bailey Elementary - \$89,452.00; Country Estates Elementary - \$80,091.00; Highland Park Elementary - \$82,085.00; Parkview Elementary - \$98,189.00; Pleasant Hill Elementary - \$169,044.00; Ridgecrest Elementary - \$198,739.00; Schwartz Elementary - \$91,805.00; Steed Elementary - \$94,434.00; Tinker Elementary - \$108,074.00 and Townsend Elementary - \$105,438.00. Expenditures are to be paid from Bond Fund 34.

Motion was made by Mr. Blanton and seconded by Mrs. Nolen to approve the following change order and bid/request to purchase for the Maintenance and Construction Department:

1. Amendment No. 1 in the amount of \$1,215,940.00 to Guaranteed Maximum Price Contract with CMSWillowbrook for construction management services for the Bond Fund 34, Series 1, and elementary secured vestibules. Amendment No. 1 includes: Barnes Elementary - \$98,589.00; Cleveland Bailey Elementary - \$89,452.00; Country Estates Elementary - \$80,091.00; Highland Park Elementary - \$82,085.00; Parkview Elementary - \$98,189.00; Pleasant Hill Elementary - \$169,044.00; Ridgecrest Elementary - \$198,739.00; Schwartz Elementary - \$91,805.00; Steed Elementary - \$94,434.00; Tinker Elementary - \$108,074.00 and Townsend Elementary - \$105,438.00. Expenditures are to be paid from Bond Fund 34.

Roll call vote: Mrs. Nolen, Aye; Mr. Bibens, Aye; Mr. Blanton, Aye; Senator Howell, Aye; Mr. Porter, Aye. Motion carried.

Mr. Allen requested the Board vote to approve the Mid-Del Career Technology Center SWAPS Alternative Education Program Deregulation Application for 2014-15. Motion was made by Mr. Blanton and seconded by Senator Howell to approve the Mid-Del Career Technology Center SWAPS Alternative Education Program Deregulation Application for 2014-15. Roll call vote: Senator Howell, Aye; Mr. Blanton, Aye; Mrs. Nolen, Aye; Mr. Bibens, Aye; Mr. Porter, Aye. Motion carried.

Human Resources:

A. Mr. Mendenhall requested the Board vote to approve all actions recommended in the Human Resources Report:

1. Certified
2. Non-Certified
3. Child Nutrition
4. Transportation

and

B. The following Deregulations for Planning:

1. Bryce Britt, Teacher, Del City High School
2. Elmer Morris, Teacher, Midwest City High School
3. Jim Moery, Teacher, Mid-Del Technology Center

Motion was made by Mr. Bibens and seconded by Mrs. Nolen to approve Items A & B as follows:

September 8, 2014

A. All actions recommended in the Human Resources Report:

1. Certified
2. Non-Certified
3. Child Nutrition
4. Transportation

and

B. The following Deregulations for Planning:

1. Bryce Britt, Teacher, Del City High School
2. Elmer Morris, Teacher, Midwest City High School
3. Jim Moery, Teacher, Mid-Del Technology Center

Roll call vote: Mrs. Nolen, Aye; Mr. Bibens, Aye; Senator Howell, Aye; Mr. Blanton, Aye; Mr. Porter, Aye. Motion carried.

Proposed Executive Session for the purpose of:

At 7:45 P.M., motion was made by Senator Howell and seconded by Mrs. Nolen to convene into Executive Session to:

A. Discuss employment compensation and/or terms of employment of Pamela S. Deering, Superintendent of Schools, pursuant to Title 25, §307 (B) (1).

Roll call vote: Mr. Blanton, Aye; Senator Howell, Aye; Mrs. Nolen, Aye; Mr. Bibens, Aye; Mr. Porter, Aye. Motion carried.

At 8:50 P.M., Mr. Porter acknowledged that the Board had returned to Open Session.

Mr. Porter then read the Executive Session minutes compliance announcement stating that the following people were present during Executive Session:

Mr. Le Roy Porter, President
Mr. Tim Blanton, Vice-President
Mr. David Bibens, Clerk
Mrs. Jimmie Nolen, Member
Senator Jim Howell, Member

He also stated, "We discussed the employment compensation and/or terms of employment of Pamela S. Deering, Superintendent of Schools, pursuant to Title 25, §307 (B) (1).

No other matters were discussed and no votes were taken in Executive Session."

Motion was made by Mrs. Nolen and seconded by Mr. Bibens to approve the employment compensation and/or terms of employment of Pamela S. Deering, Superintendent of Schools, pursuant to Title 25§307 (B) (1) as follows: Changing the dates in paragraph one in the Superintendent's Contract to read: Unless this Contract is terminated earlier by agreement or in accordance with law, the District agrees to employ the Superintendent as its Superintendent of Schools for the period from ***July 1, 2014, to June 30, 2017***. The Superintendent accepts such employment and agrees to serve as the District's Superintendent of Schools for the Contract term. The change in the date reflects extending the contract to June 30, 2017.

September 8, 2014

Also, to change the salary in paragraph three to: Base Salary Compensation – For the Superintendent's services to be rendered for the Contract term, the District agrees to pay the Superintendent the sum of ***One Hundred Forty-Five Thousand Six Hundred Fifty-Six Dollars (\$145,656.00) per year.*** The Superintendent's salary shall be paid in twelve (12) monthly installments per year in the same manner as salary payments for the District's other twelve-month employees, subject to all lawful withholdings. Beginning July 1, 2014, the Superintendent's salary will be the amount stated in this paragraph. The change in salary reflects a 2% increase.

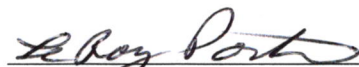
Roll call vote: Mr. Blanton, Aye; Senator Howell, Aye; Mrs. Nolen, Aye; Mr. Bibens, Aye; Mr. Porter, Aye. Motion carried.


New Business:

None

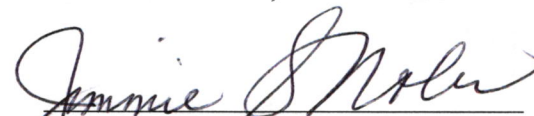
Adjourn:

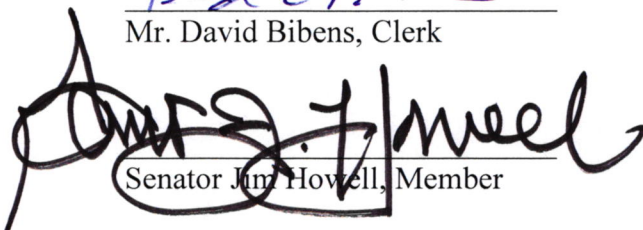
Motion was made by Mr. Bibens and seconded by Mr. Blanton to adjourn. Roll call vote: Senator Howell, Aye; Mr. Blanton, Aye; Mrs. Nolen, Aye; Mr. Bibens, Aye; Mr. Porter, Aye. Motion carried. The meeting was adjourned at 8:57 P.M.


Mr. Le Roy Porter, President


Mr. Tim Blanton, Vice President


Mr. David Bibens, Clerk


Mrs. Jimmie Nolen, Member


Senator Jim Howell, Member