

June 8, 2015

MINUTES

Members of the Board of Education of Independent School District No. 52, Midwest City-Del City Schools met in Regular Session on June 8, 2015, at 7:00 P.M., in the Board Room of the School Administration Building, 7217 S.E. 15th Street, Midwest City, Oklahoma. A copy of the agenda was posted on the front doors of the Administration Building on June 4, 2015.

Opening Exercises:

Mr. Blanton called the meeting to order at 7:00 P.M.

Board Members:

Mr. Tim Blanton, President – Present
Mr. David Bibens, Vice President – Present
Mrs. Jimmie Nolen, Clerk – Present
Senator Jim Howell, Member – Present
Mr. Le Roy Porter, Member – Present

Others Present:

Mrs. Diane Nelson, Deputy Minute Clerk
Mrs. Susan Toombs, Executive Secretary

Principals & Asst. Principals:

Ms. Joni Mabry, Mrs. Lynette Brown,
Mr. Steve Gilliland, Mr. Mark Flies,
Ms. Kristin Goggans, Mr. Andy Collier,
Mrs. Cindy Anderson, Mrs. Gina Hill,
Ms. Charita Hunt, Mr. Rob Cherry,
Mrs. LaShonda Broiles, Mrs. Linda Laakman,
Dr. Rodney Stearns, Ms. Michelle Parr,
Mr. Nathan Elliott, Mr. Seth Meier

Coordinators and Instructional Facilitators:

Mrs. Lacey Brown, Mr. Charlie Shelden

Flag Salute:

Mr. Blanton led the flag salute.

Administrators:

Superintendent:

Dr. Pam Deering

Chief Financial Officer:

Ms. Kay Medcalf

Chief Human Resources Officer:

Mr. Rick Mendenhall

Assistant Superintendents:

Mr. Steve Allen
Mrs. Kathy Dunn

Directors & Asst. Directors:

Mr. Dean Hinton, Mr. Johnny Thompson,
Dr. Silvy Kirk, Mr. Tony Conceicao,
Ms. Donna Carlberg, Mrs. Carrie Newnam,
Mr. Larry Stephenson, Mr. Mike Bryan,
Mrs. Stacey Boyer, Mrs. Tressa Wilson,
Mrs. Karel Nichols, Mr. Chris Reynolds,
Mrs. Shelly Fox, Mr. Sean Trent,
Mr. Ron Stearns, Mr. Alan Plemons

ACT:

Mrs. Lori Burris

Consent Agenda:

II. Consent Agenda:

Motion was made by Mr. Porter and seconded by Mrs. Nolen to approve items A-M on the Consent Agenda as follows:

A. Approval of the agenda

B. Vote to approve Minutes of the May 11, 2015, Regular Board Meeting.

C. Vote to approve the following items:

1. Monthly Financial and Investment Report for month ending May 31, 2015:
 - a. Treasurer's Report
 - b. Encumbrances
 - c. Warrant Register
 - d. Lease Revenue Report
2. School Activity Funds:
 - a. Transfers within Bank
 - b. Addenda
 - c. 2015-16 Income and Expense Sub-Accounts
3. Blanket position salary reserves report FY2014-15
4. Blanket position salary reserves report FY2015-16
5. Encumbrance list for FY2015-16

D. The following depository bank for various funds for the 2015-16 fiscal year:
FNB Community Bank of Midwest City, Midwest City, Oklahoma.

E. Vote to approve out-of-state or overnight travel requests:

1. LaShonda Broiles, Midwest City High School; Donna Collier, Parkview Elementary School; Justin Mann, Monroney Middle School; Michelle Parr, Del Crest Middle School; Brandi Skokowski, Midwest City Elementary School and Mike Stiglets, Ridgecrest Elementary School, to attend the High Reliability Schools Summit 2015 in Aurora, CO, on July 7-9, 2015. Expenses to be paid by Title I, Project Code 511 and Professional Development, Project Code 311.
2. Rachael Brown, Sheridan Robison and Lynda Thomsen, Administration, to attend the Veritime User Group in Ft. Worth, TX, on June 11, 2015. Expenses to be paid by Human Resources, Project Code 145.
3. Carl Albert Middle School STEM group to attend the Northrop Grumman Foundation Space Camp/Space Academy for Educators in Huntsville, AL, on July 25-31, 2015. Expenses to be paid by Northrop Grumman scholarship, personal funds and donations.
4. Lacey Brown, Administration; Rachel Wyatt, Tinker Elementary; Emily White, Cleveland Bailey Elementary; Tammy McCauley, Del City Elementary; Jaylynn Richardson, Townsend Elementary; and Shannon Simmons, Epperly Heights Elementary, to attend the Frog Street Early Childhood Educational Conference in Grapevine, TX, on July 30-August 1, 2015. Expenses to be paid by Title I, Project Code 511.
5. Midwest City High School Football and sponsors to attend 7 on 7 Passing Tournament Under Armour in Springdale, AR, on July 9-11, 2015. Expenses to be paid by Sanctioned Organization Funds, Booster Club, donations and personal funds.

6. Chris Collier, Administration, to attend the Professional Learning Communities at Work Institute in Las Vegas, NV, on June 9-12, 2015. Expenses to be paid by personal funds.
 7. Edie Tagmir-Shelton and Angela Norwood to attend Health Occupation Students of America National Conference in Anaheim, CA, on June 23-27, 2015. This trip was Board approved on April 13, 2015. The funding originally was to be paid by MDTC, Project Codes 984, 845, 985, 032, and 441. We would like to revise the funding to read expenses paid by Activity and Allocated funding, Project Codes 983, 845, 985, 984, 032, and 441.
- F. Vote to approve the following contracts/service agreements for the 2015-16 school year:
1. Renewal of the Maintenance Agreement with Image Works of Oklahoma and the Mid-Del Technology Center for the FY2015-16. The amount remains the same as last year for a total cost of \$17,980.00 to be paid from Mid-Del Technology, Building Fund 23. Image Works of Oklahoma (IWO) is the sole source vendor for maintenance for the Mid-Del Technology's Graphic Communications and Adult Education.
 2. Renewal of Cisco VoIP Phone System License and Support Agreement for FY2015-2016 with Chickasaw Telecom, Inc. in the amount of \$54,747.20 to be paid from Bond Fund 33/LR07.
 3. Lease/Maintenance Agreements for FY2015-16 with Xerox for multiple copiers and printers for use in Career Technology Programs at Mid-Del Technology Center, Business and Industry Services Center, and Tinker Technology Center. The total estimated cost will be \$1,974.00 monthly, with approximately \$5,000.00 in additional impression charges. The total annual cost will be \$28,688.00 and will be paid from Building Fund 23 and MDTC Fund 12, Project Codes 032, 441, 433, and 776. This is the fourth year of a five year agreement with Xerox.
 4. Contract renewal with Sodexo Management, Inc. for FY2015-16. The total annual cost is \$2,721,320.00 with \$122,580.00 to be paid from Technology Center Building Fund 23 and the remainder of \$2,598,740.00 to be paid from the District Building Fund 21 and/or District General Fund 11. The terms and conditions of this contract are enhanced over FY2014-15.
 5. Renewal of Munis and VersaTrans software, licenses and system support contracts for FY2015-16 with Tyler Technologies, Inc. Total cost for renewal will be \$92,204.01 with \$81,539.81 for Munis to be paid from Bond Fund 32, Project Code 000 and \$10,664.20 for VersaTrans to be paid from General Fund, Project Code 044.
 6. Renewal of the FY2015-2016 Oklahoma State School Boards Association Membership.
 7. Renewal of the FY2015-2016 contract with Frontline Technologies for the Aesop Customer Agreement. The estimated annual cost is \$15,733.60 and is to be paid from General Fund, Project Code 000.
 8. Renewal of the FY2015-2016 contract with Frontline Technologies for the Veritime Customer Agreement. The estimated annual cost is \$9,500.00 and is to be paid from General Fund, Project Code 000.
 9. Contract with Mid-Del Youth & Family Center, Inc. for FY2015-2016 to provide counseling services for students as referred by Mid-Del counselors. Total cost not to exceed \$8,400.00 to be paid from General Fund, Project Code 000.
 10. Renewal of Cisco SmartNet Maintenance Agreement for FY2015-16 with Chickasaw Telecom, Inc. in the amount of \$139,927.87 to be paid from Bond Fund 33/LR07. This

amount represents a consolidation of \$73,825.74 for SmartNet maintenance renewal of core network equipment, \$58,057.55 for SmartNet maintenance renewal of web and e-mail filtering, \$7,708.40 for Data Recovery site switches and routers, and \$336.18 for fiber channel switches.

11. Renewal of Unitrends Maintenance Agreement with United Systems for FY2015-16 in the amount of \$17,938.00 to be paid from Bond Fund 33/LR07. This two year agreement is an increase of \$4,140.00 from the last agreement for FY2013-14 and FY2014-15.
 12. Renewal of vending (drinks/snacks) annual contracts for the 2015-16 school year and contracts for the third year of 3-year proposal agreements for FY2015-16 for various sites (including Elementary, Secondary and Departments/Central Office).
 13. Renewal of the Mid-Del Youth and Family contract for FY2015-16 to provide services as part of our Employee Assistance Program. This expense is to be paid out of General Fund, Project Code 145.
- G. Vote to approve appointment/designation of the following persons to serve in the capacities stated and perform the duties as provided by law, for the 2015-16 school year:
1. Superintendent or Interim Superintendent of Mid-Del Schools, to sign contracts, applications, state and federal grants and programs including E-Rate, Impact Aid and Title VII, and to execute any and all instruments relating to the operation of the Midwest City-Del City Public Schools.
 2. Diane Nelson, Minute Clerk and Deputy Clerk of the Board
 3. Kay Medcalf as School District Treasurer and Jacqueline Woodard as Assistant Treasurer
 4. Purchasing Officer, Kay Medcalf
 5. Encumbrance Clerk, Katie Bourisaw
 6. Central Office Custodians of School Activity Funds, Danielle Billingsley and Serenity Forney
 7. Central Office Counter signers of School Activity Funds, Kay Medcalf, Jacqueline Woodard and Donna Carlberg
 8. Child Nutrition Custodians and Counter Signers of School Activity Funds, Shelly Fox, Teri Walker, Kay Medcalf, and Jacqueline Woodard
 9. Worker's Compensation Counter Signers, Kay Medcalf and Susan Byrum
 10. Kay Medcalf, Chief Financial Officer, to sign Fiscal Services as designee to sign credit applications, payroll garnishments, and all other payroll related items that include processing tax forms and death benefits.
- H. Vote to approve attorney services and fees on an "as needed basis" for FY16 from the following firms:
1. Dasovich Law Office – (Worker's Compensation)
 2. Rosenstein, Fist & Ringold – (General Counsel)
 3. The Center for Education Law – (General Counsel)
- I. Vote to approve legal services provided by The Center for Education Law for the 2015-16 school year at an estimated annual cost of \$40,000.00, and to incur blanket purchase orders in amounts up to \$10,000.00 to be paid by the General Fund (11), Technology Center Fund (12), Child Nutrition Fund (22) and Insurance Fund (86).

- J. Vote to approve a purchase order to the Oklahoma Employment Security Commission in increments of \$20,000.00 to cover expenses associated with unemployment claims from non-certified personnel for the 2015-16 school year. This expense to be paid from General Fund, Project Code 000.
- K. Vote to approve a purchase order to the Oklahoma Employment Security Commission in increments of \$20,000.00 to cover expenses associated with unemployment claims from certified personnel for the 2015-16 school year. This expense is to be paid from General Fund, Project Code 000.
- L. Vote to approve the purchase of Property, Casualty, Excess Workers' Compensation, School Board Legal Liability, Student Malpractice Insurance, Pollution Liability and Position Bonds for 2015-16 from OSIG (Oklahoma Schools Insurance Group-Travelers and United Educators Insurance Company), Midwest Employer's Casualty, Western World Insurance Group, Travelers Insurance Company, American Casualty and One Beacon.
- M. Vote to approve Mid-Del Technology Center's 2015-16 Marketing Plan.
Roll call vote: Mrs. Nolen, Aye; Mr. Bibens, Aye; Senator Howell, Aye; Mr. Porter, Aye; Mr. Blanton, Aye. Motion carried.

III. **Recognitions**

- A. Korey Walker, Midwest City High School, was chosen for All-State Wrestling.
- B. Carl Albert High School Boys Tennis Team are the Class 5A State Academic Champs.
- C. Midwest City Leadership Class Donation to Summer Reading Program and Botball.
- D. Dr. Deering named 2015 Oklahoma Superintendent of the Year.

IV. **Information**

- A. Public Participation - None
- B. Dr. Deering presented the Superintendent's Report as follows:
"Good Evening. The following is my report for the month.

Teaching and Learning:

Graduation was once again a great success thanks to the hard work of our Central Office team working with First Southern for our contract, details with security and tickets, and our preparation room with donated food AND the hard work of our principals with their staff to keep the students and programs organized, orderly and timely. A special thanks to Stacey Boyer for her work on the FNB cards around our theme, "Who will fill your blank space?" A copy of the cards from each high school is in your FYI packet. Too, a special thanks to FNB for their donation of \$1 coins for each graduate. Our Career Tech Center students designed the cards. Thanks to Mid-Del Technology Graphic Design students, Sophie Martin-Siddigui and Caitlin Frasier; and Photographers, David Terry, Del City High School and Allyson Hazelrigg, Carl Albert High School, for their work.

Over 200 of our teachers and administrators participated in a meeting for two days in June to hear a presentation from experts in the education field regarding Professional Learning Communities and RTIs. Almost standing room only for great ideas and follow through that is

building our foundation for PLCs and RTIs in Mid-Del Schools. Thanks to Kathy Dunn and the Regional Directors for helping to guide the discussion.

Operations:

The Operations team is out and about getting buildings closed for the summer and making needed repairs in preparation for the start of school. Tonight, you approved the Sodexo contract that stays the same, but offers an enhancement of services. We greatly appreciate the efforts of our school staff to work with Sodexo to improve or enhance services and tonight, Sodexo demonstrates with their enhancements that they listen and value our relationship. A personal thank you to Kurt Hutson for making this partnership work for all of these years.

Human Resources:

We are almost finished with Administrative staffing. As of this report date, we have two to finalize. Mr. Mendenhall reports that we have (67) sixty-seven teacher vacancies to date. Our principals are working diligently to fill our classroom teacher positions with the best candidates for our students.

Administrative:

The UCO Co-Hort has been announced and to date we have 14 interested staff members who will work toward their Administrative Certification, building our Principal and Administrative pipeline. We look forward to a fall start with Technology and Mr. Trent as the adjunct along with a UCO professor teaching another class in Mid-Del. What a great opportunity for our staff to be able to stay within the district to work on their certification.

The Rewards of Honor is in the beginning stages of recognition by our Mid-Del staff who, when they show their badge to a participating business, receive services or food free of charge. This program is the brain child of Steven Faulkner, Faulkner Group Advertising Firm, who sees this as a way to recognize and honor our teachers in ways that we as a district cannot. He has some great plans for expansion that will involve buy-in from the community. We are meeting with our Chambers of Commerce Executive Directors to explain the concept and vision for the future. We have already had many teachers and staff enjoy the benefits of the Rewards of Honor program and they are offering testimonials of thanks and appreciation! In your FYI folder, you have the School Accountability Report that is based on 2013-14 information. Please know that these reports by school site are sent home with students and their report cards. I wanted you to have them as FYI.

This week, many of us will be attending the USSA Law Conference on Wednesday and CCOSA Annual Conference on Thursday and Friday. We look forward to learning more about the newly signed laws and to hear Dr. Diane Ravitch who wrote the book, "The Reign of Error," a book that describes the hoax of the privatization movement and the danger to America's Public Schools.

This concludes my report. Thank you."

C. Mr. Porter gave the Legislative Report.

V. Dr. Deering requested the Board vote to approve the following receipt of gifts/donations:

- A. Dennis O'Keefe, Oklahoma City Retailers Foundation, donation of \$2,500.00 for Barnes Elementary supporting purchase of a digital school sign. Motion was made by Mrs. Nolen and seconded by Mr. Porter to approve Dennis O'Keefe, Oklahoma City Retailers Foundation, donation of \$2,500.00 for Barnes Elementary supporting purchase of a digital school sign. Roll call vote: Mrs. Nolen, Aye; Mr. Bibens, Aye; Senator Howell, Aye; Mr. Porter, Aye; Mr. Blanton, Aye. Motion carried.
- VI. Dr. Deering requested the Board vote to approve the "Declaration of An Emergency" due to the May 6, 2015, storms that impacted the District with major rain, hail and wind damage and to authorize the Superintendent to make any immediate and necessary purchases for goods and services for repairs and/or replacement to protect District property from further damage. Such expenditures will be presented to the Board of Education pursuant to Board Policy. Motion was made by Mr. Bibens and seconded by Senator Howell to approve the "Declaration of An Emergency" due to the May 6, 2015, storms that impacted the District with major rain, hail and wind damage and to authorize the Superintendent to make any immediate and necessary purchases for goods and services for repairs and/or replacement to protect District property from further damage. Roll call vote: Mrs. Nolen, Aye; Mr. Bibens, Aye; Senator Howell, Aye; Mr. Porter, Aye; Mr. Blanton, Aye. Motion carried.
- VII. Dr. Deering requested the Board vote to approve the "Declaration of An Emergency" due to the May 19, 2015, sewer back-up that impacted Carl Albert Middle School and to authorize the Superintendent to make any immediate and necessary purchases for goods and services for repairs and/or replacement to protect District property from further damage. Such expenditures will be presented to the Board of Education pursuant to Board Policy. Motion was made by Mr. Porter and seconded by Senator Howell to approve the "Declaration of An Emergency" due to the May 19, 2015, sewer back-up that impacted Carl Albert Middle School and to authorize the Superintendent to make any immediate and necessary purchases for goods and services for repairs and/or replacement to protect District property from further damage. Roll call vote: Mrs. Nolen, Aye; Mr. Bibens, Aye; Senator Howell, Aye; Mr. Porter, Aye; Mr. Blanton, Aye. Motion carried.
- VIII. Ms. Medcalf requested the Board vote to approve a call for Public Hearing for the purpose of accepting comments and for holding an open discussion, including answering of questions regarding the 2015-16 Tentative Proposed Budget, Midwest City-Del City Public School District, I-52, Oklahoma County. The Public Hearing is to be held at the Regular Meeting of the Board of Education at 7:00 P.M., on the 8th day of June 2015, in the Boardroom at 7217 Southeast 15th Street, Midwest City, OK. Ms. Stephanie Bailey, MCHS teacher, suggested considering class sizes and a step raise for teachers on the budget. Mr. Glenn Goldschlager thanked Ms. Medcalf and her team for putting the budget together and said he knew it was a difficult thing to do without knowing your exact funding amount.
- IX. Ms. Medcalf requested the Board vote to approve the 2015-16 Budget for the Midwest City-Del City Public School District, I-52, Oklahoma County. Motion was made by Mrs. Nolen and seconded by Mr. Porter to approve the 2015-16 Budget for the Midwest City-Del City Public School District, I-52, Oklahoma County. Roll call vote: Mrs. Nolen, Aye; Mr. Bibens, Aye; Senator Howell, Aye; Mr. Porter, Aye; Mr. Blanton, Aye. Motion carried.

- X. Ms. Medcalf requested the Board vote to approve the School Spirit Visa Check Card (Debit Card) Program Agreement for FY2015-16 with the Oklahoma Educators Credit Union allowing them to issue to their members a check card with the District's logo. In return, OECU agrees to pay 5% of the interchange fee for each qualifying transaction on all cards to the Mid-Del School District. Motion was made by Senator Howell and seconded by Mr. Porter to approve the School Spirit Visa Check Card (Debit Card) Program Agreement for FY2015-16 with the Oklahoma Educators Credit Union allowing them to issue to their members a check card with the District's logo. In return, OECU agrees to pay 5% of the interchange fee for each qualifying transaction on all cards to the Mid-Del School District. Roll call vote: Mrs. Nolen, Aye; Mr. Bibens, Aye; Senator Howell, Aye; Mr. Porter, Aye; Mr. Blanton, Aye. Motion carried.
- XI. Ms. Medcalf requested the Board to consider and take action on a motion approving the renewal of the lease-purchase for the fiscal year ending June 30, 2016, as required under the provisions of the Sublease Agreement dated March 1, 2012, by and between the District and the Oklahoma County Finance Authority. Motion was made by Mr. Porter and seconded by Mrs. Nolen to consider and take action on a motion approving the renewal of the lease-purchase for the fiscal year ending June 30, 2016, as required under the provisions of the Sublease Agreement dated March 1, 2012, by and between the District and the Oklahoma County Finance Authority. Roll call vote: Mrs. Nolen, Aye; Mr. Bibens, Aye; Senator Howell, Aye; Mr. Porter, Aye; Mr. Blanton, Aye. Motion carried.
- XII. Ms. Medcalf requested the Board vote to approve bids and requests to purchase as follows:
- A. Purchase of Achieve 3000 for FY2015-16. This online reading program will be available to students from all five Mid-Del Middle Schools. The total cost, including professional development, is \$201,979.14, with products and services in the amount of \$168,979.14 to be paid by General Fund 11, Project Code 000 and Professional Development in the amount of \$33,000.00 to be paid by Title I, Project Code 511.
 - B. Purchase of STAR Literacy, STAR Math and STAR Reading from Renaissance Learning for FY2015-16. The cost of products and services is \$114,603.20 to be paid by Fund 33/LR07, Project Code 099 and Professional Development in the amount of \$11,980.00 to be paid by Title II, Project Code 541, for a total of \$126,583.20. Renaissance Learning is the sole source vendor for this product.
 - C. Purchase of online subscription to Mastery Connect to be used for the development of academic assessments for students in Grades 6-11. This is the first year of a three year multi-year renewable contract with non-appropriation language for our protection. The total cost for the first year of the Mastery Connect contract is \$32,750.00 with \$28,750.00 to be paid from Bond Fund 33/LR07, Project Code 099 and \$4,000.00 for Professional Development to be paid from Title II, Project Code 541. Mastery Connect is the sole source vendor for the selected assessment system.
 - D. Purchase of an online subscription for ACT Aspire for FY2015-16. These proposed assessments will give Mid-Del students and teachers reliable test times that are written with the rigor and alignment needed for assessing the new Oklahoma Academic Standards and for building success for the ACT assessment. The subscription for ACT Aspire benchmarks and teacher tools will cost \$17,600.00 to be paid by Bond Fund 33/LR07, Project Code 099.
 - E. Purchase of Connections Learning Contract for the Mid-Del Virtual Academy for up to 100 student licenses at a cost of up to \$300,000.00 through Connections Learning for the students

enrolled in the Mid-Del Virtual Academy for FY2015-16 to be paid through State Aid generated by ADA/ADM received for each virtual student.

- F. Jostens to furnish senior graduation announcements, diploma covers, inserts, caps, gowns, hoods and class rings for the 2015-16 school year. Jostens will be honoring pricing from FY15 Mid-Del Project #1423.
- G. Purchase copy paper and custodial supplies for the 2015-16 school year from Xpedx. Copy paper totals \$128,024.00 and custodial supplies total \$169,813.40.
The grand total cost is \$297,837.40 to be paid as follows: \$289,922.80 from General Fund 11 and \$7,914.60 from Mid-Del Technology Center, Fund 12. Xpedx is under State Contract #SW064-3153.
- H. Purchase of 285 HP Elitebook 650 G1 Notebook computers and licenses from ACE Network Consulting for middle school teachers. Total cost of the computers will be \$257,100.00 to be paid from Bond Fund 32. These computers are included on the State Contract #2439, Reference #10099320.

Motion was made by Mr. Bibens and seconded by Mrs. Nolen to approve bids and requests to purchase as follows:

- A. Purchase of Achieve 3000 for FY2015-16. This online reading program will be available to students from all five Mid-Del Middle Schools. The total cost, including professional development, is \$201,979.14, with products and services in the amount of \$168,979.14 to be paid by General Fund 11, Project Code 000 and Professional Development in the amount of \$33,000.00 to be paid by Title I, Project Code 511.
- B. Purchase of STAR Literacy, STAR Math and STAR Reading from Renaissance Learning for FY2015-16. The cost of products and services is \$114,603.20 to be paid by Fund 33/LR07, Project Code 099 and Professional Development in the amount of \$11,980.00 to be paid by Title II, Project Code 541, for a total of \$126,583.20. Renaissance Learning is the sole source vendor for this product.
- C. Purchase of online subscription to Mastery Connect to be used for the development of academic assessments for students in Grades 6-11. This is the first year of a three year multi-year renewable contract with non-appropriation language for our protection. The total cost for the first year of the Mastery Connect contract is \$32,750.00 with \$28,750.00 to be paid from Bond Fund 33/LR07, Project Code 099 and \$4,000.00 for Professional Development to be paid from Title II, Project Code 541. Mastery Connect is the sole source vendor for the selected assessment system.
- D. Purchase of an online subscription for ACT Aspire for FY2015-16. These proposed assessments will give Mid-Del students and teachers reliable test times that are written with the rigor and alignment needed for assessing the new Oklahoma Academic Standards and for building success for the ACT assessment. The subscription for ACT Aspire benchmarks and teacher tools will cost \$17,600.00 to be paid by Bond Fund 33/LR07, Project Code 099.
- E. Purchase of Connections Learning Contract for the Mid-Del Virtual Academy for up to 100 student licenses at a cost of up to \$300,000.00 through Connections Learning for the students enrolled in the Mid-Del Virtual Academy for FY2015-16 to be paid through State Aid generated by ADA/ADM received for each virtual student.
- F. Jostens to furnish senior graduation announcements, diploma covers, inserts, caps, gowns, hoods and class rings for the 2015-16 school year. Jostens will be honoring pricing from FY15 Mid-Del Project #1423.

- G. Purchase copy paper and custodial supplies for the 2015-16 school year from Xpedx. Copy paper totals \$128,024.00 and custodial supplies total \$169,813.40.
The grand total cost is \$297,837.40 to be paid as follows: \$289,922.80 from General Fund 11 and \$7,914.60 from Mid-Del Technology Center, Fund 12. Xpedx is under State Contract #SW064-3153.
- H. Purchase of 285 HP Elitebook 650 G1 Notebook computers and licenses from ACE Network Consulting for middle school teachers. Total cost of the computers will be \$257,100.00 to be paid from Bond Fund 32. These computers are included on the State Contract #2439, Reference #10099320. Roll call vote: Mrs. Nolen, Aye; Mr. Bibens, Aye; Senator Howell, Aye; Mr. Porter, Aye; Mr. Blanton, Aye. Motion carried.
- XIII. Ms. Medcalf requested the Board vote to approve the lease renewal with Midwest City Memorial Hospital Authority, a public trust, referred to as “Lessor”, and Mid-Del Schools ISD #52 District No. 52 of Oklahoma County, Oklahoma, referred to as “Lessee” for the Artz Place facility for use by Career Academy for FY15-16. The amount of the lease remains at \$62,016.00 payable in monthly installments of \$5,168.00. Expenditure to be paid from General Fund 11, Project Code 109. Motion was made by Mr. Porter and seconded by Mrs. Nolen to approve the lease renewal with Midwest City Memorial Hospital Authority, a public trust, referred to as “Lessor”, and Mid-Del Schools ISD #52 District No. 52 of Oklahoma County, Oklahoma, referred to as “Lessee” for the Artz Place facility for use by Career Academy for FY15-16. The amount of the lease remains at \$62,016.00 payable in monthly installments of \$5,168.00.
Roll call vote: Mrs. Nolen, Aye; Mr. Bibens, Aye; Senator Howell, Aye; Mr. Porter, Aye; Mr. Blanton, Aye. Motion carried.
- XIV. Mrs. Dunn requested the Board vote to approve recommendation from the Calendar Committee for revisions to the 2015-2016 calendar. Motion was made by Mr. Porter and seconded by Senator Howell to approve recommendation from the Calendar Committee for revisions to the 2015-2016 calendar. Roll call vote: Mrs. Nolen, Aye; Mr. Bibens, Aye; Senator Howell, Aye; Mr. Porter, Aye; Mr. Blanton, Aye. Motion carried.
- XV. Mrs. Newnam requested the Board vote to approve Open Transfer Applications for FY2015-16. Motion was made by Mr. Porter and seconded by Mrs. Nolen to approve Open Transfer Applications for FY2015-16. Roll call vote: Mrs. Nolen, Aye; Mr. Bibens, Aye; Senator Howell, Aye; Mr. Porter, Aye; Mr. Blanton, Aye. Motion carried.
- XVI. Mrs. Fox requested the Board vote to approve the following vendors for Child Nutrition Department’s food, supplies and services for FY2015-16 and blanket purchase orders exceeding \$15,000.00 for the Child Nutrition Department for food, supplies and services to be paid by Child Nutrition Fund 22.
- | | | |
|--|-----------|------------|
| A. Auto-Chlor (chemicals) | \$20,000 | increments |
| B. Great Plains Bottling Co. (beverages) | \$40,000 | increments |
| C. Vinyard Produce Company (produce) | \$100,000 | increments |
| D. Charley’s Pest Control (chemical and service) | \$15,000 | increments |
| E. U.S. Foods Prime Vendor (food) | \$400,000 | increments |
| F. U.S. Foods Prime Vendor (non-food) | \$100,000 | increments |
| G. U.S. Foods Prime Vendor (commodities) | \$200,000 | increments |

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H. U.S. Foods (cookies, muffins & SMART snacks) \$50,000 increments
and

XVII. Mrs. Fox requested the Board vote to approve U.S. Food Service as the Prime Vendor distributor for delivery of commodity processing products listed below for FY2015-16:

- A. Advance/Pierre Foods (beef, pork, peanut butter)
- B. Jennie-O Turkey Stores (turkey)
- C. Tyson Foods (chicken)
- D. Schwan's Food (cheese)
- E. ConAgra Foods (cheese)
- F. Land-O-Lakes (cheese)
- G. Michael Foods (eggs)
- H. Bosco Food Co. (cheese)
- I. Red Gold (tomato)
- J. Basic American (beans)
- K. Simplot (potato)
- L. Alpha Foods Co. (cheese)
- M. McCain's Foods (potato)
- N. MCI/Los Cabos (cheese)
- O. Rich's (pork)
- P. Tasty Brand (cheese)
- Q. Asian Solutions (chicken)
- R. Trident (fish)

Motion was made by Mrs. Nolen and seconded by Mr. Porter to approve the following vendors for Child Nutrition Department's food, supplies and services for FY2015-16 and blanket purchase orders exceeding \$15,000.00 for the Child Nutrition Department for food, supplies and services to be paid by Child Nutrition Fund 22:

- A. Auto-Chlor (chemicals) \$20,000 increments
- B. Great Plains Bottling Co. (beverages) \$40,000 increments
- C. Vinyard Produce Company (produce) \$100,000 increments
- D. Charley's Pest Control (chemical and service) \$15,000 increments
- E. U.S. Foods Prime Vendor (food) \$400,000 increments
- F. U.S. Foods Prime Vendor (non-food) \$100,000 increments
- G. U.S. Foods Prime Vendor (commodities) \$200,000 increments
- H. U.S. Foods (cookies, muffins & SMART snacks) \$50,000 increments

and to approve U.S. Food Service as the Prime Vendor distributor for delivery of commodity processing products listed below for FY2015-16:

- A. Advance/Pierre Foods (beef, pork, peanut butter)
- B. Jennie-O Turkey Stores (turkey)
- C. Tyson Foods (chicken)
- D. Schwan's Food (cheese)
- E. ConAgra Foods (cheese)
- F. Land-O-Lakes (cheese)
- G. Michael Foods (eggs)
- H. Bosco Food Co. (cheese)
- I. Red Gold (tomato)
- J. Basic American (beans)

K. Simplot	(potato)
L. Alpha Foods Co.	(cheese)
M. McCain's Foods	(potato)
N. MCI/Los Cabos	(cheese)
O. Rich's	(pork)
P. Tasty Brand	(cheese)
Q. Asian Solutions	(chicken)
R. Trident	(fish)

Roll call vote: Mrs. Nolen, Aye; Mr. Bibens, Aye; Senator Howell, Aye; Mr. Porter, Aye; Mr. Blanton, Aye. Motion carried.

- XVIII. Mrs. Fox requested the Board vote to approve Costley Enterprise to supply Cici's Pizza products to be delivered at Mid-Del Schools for the 2015-16 school year. Pizza will be ordered and delivered to cafeterias per planned menu schedule. Estimated cost in \$20,000.00 increments to be paid from Child Nutrition Fund 22. Motion was made by Mrs. Nolen and seconded by Mr. Porter to approve Costley Enterprise to supply Cici's Pizza products to be delivered at Mid-Del Schools for the 2015-16 school year. Pizza will be ordered and delivered to cafeterias per planned menu schedule. Estimated cost in \$20,000.00 increments to be paid from Child Nutrition Fund 22. Roll call vote: Mrs. Nolen, Aye; Mr. Bibens, Aye; Senator Howell, Aye; Mr. Porter, Aye; Mr. Blanton, Aye. Motion carried.
- XIX. Mrs. Fox requested the Board vote to approve Borden Dairy to deliver milk products and juice for the 2015-16 school year. Products will be ordered and delivered as determined on weekly route schedule. Estimated cost in \$20,000.00 increments to be paid from Child Nutrition Fund 22. Motion was made by Senator Howell and seconded by Mrs. Nolen to approve Borden Dairy to deliver milk products and juice for the 2015-16 school year. Products will be ordered and delivered as determined on weekly route schedule. Estimated cost in \$20,000.00 increments to be paid from Child Nutrition Fund 22. Roll call vote: Mrs. Nolen, Aye; Mr. Bibens, Aye; Senator Howell, Aye; Mr. Porter, Aye; Mr. Blanton, Aye. Motion carried.
- XX. Mrs. Fox requested the Board vote to approve rental service for kitchen aprons, hot pads, and uniform tops with Cintas using a cooperative purchasing agreement through U.S. Communities Contract #50716. Estimated cost for rental of laundry items is \$31,513.68 to be paid from Child Nutrition Fund 22. Motion was made by Mrs. Nolen and seconded by Mr. Porter to approve rental service for kitchen aprons, hot pads, and uniform tops with Cintas using a cooperative purchasing agreement through U.S. Communities Contract #50716. Estimated cost for rental of laundry items is \$31,513.68 to be paid from Child Nutrition Fund 22. Roll call vote: Mrs. Nolen, Aye; Mr. Bibens, Aye; Senator Howell, Aye; Mr. Porter, Aye; Mr. Blanton, Aye. Motion carried.
- XXI. Mr. Stearns requested the Board vote to approve Midwest Bus Sales for the lease of eight (8) 71 passenger buses in the amount of \$86,000.00 and two (2) 65 passenger special transportation buses in the amount of \$25,800.00 for the 2015-2016 school year. Total cost is \$111,800.00. Bid #1510 for the lease of eight (8) 71 passenger buses and two (2) 65 passenger special transportation buses was posted on Mid-Del Schools web site. Expenditure to be paid from Transportation Fund 11, Project Code 053. Motion was made by Mrs. Nolen and seconded by Mr. Porter to approve Midwest Bus Sales for the lease of eight (8) 71 passenger buses in the amount of \$86,000.00 and two (2) 65 passenger special transportation buses in the amount of \$25,800.00 for the 2015-2016

school year. Total cost is \$111,800.00. Bid #1510 for the lease of eight (8) 71 passenger buses and two (2) 65 passenger special transportation buses was posted on Mid-Del Schools web site. Expenditure to be paid from Transportation Fund 11, Project Code 053. Roll call vote: Mrs. Nolen, Aye; Mr. Bibens, Aye; Senator Howell, Aye; Mr. Porter, Aye; Mr. Blanton, Aye. Motion carried.

- XXII. Mr. Stearns requested the Board vote to approve vendors for Transportation Department parts, service and repairs for the 2015-2016 school year and blanket purchase orders exceeding \$5,000.00 for the Transportation Department for parts, service and repairs to be paid by Transportation Fund 053.

A. ATC Thomas Built Buses (Outside Repairs)	\$25,000.00 increments
B. ATC Thomas Built Buses (Parts)	\$10,000.00 increments
C. Midwest Bus Sales (Outside Repairs)	\$15,000.00 increments
D. Ross Transportation (Outside Repairs)	\$25,000.00 increments
E. Ross Transportation (Parts)	\$15,000.00 increments
F. Summit Truck Group (Outside Repairs)	\$25,000.00 increments
G. Summit Truck Group (Parts)	\$10,000.00 increments
H. T and W Tire	\$15,000.00 increments
I. The Goodyear Tire & Rubber Co.	\$15,000.00 increments

Motion was made by Mr. Porter and seconded by Mr. Bibens to approve vendors for Transportation Department parts, service and repairs for the 2015-2016 school year and blanket purchase orders exceeding \$5,000.00 for the Transportation Department for parts, service and repairs to be paid by Transportation Fund 053.

A. ATC Thomas Built Buses (Outside Repairs)	\$25,000.00 increments
B. ATC Thomas Built Buses (Parts)	\$10,000.00 increments
C. Midwest Bus Sales (Outside Repairs)	\$15,000.00 increments
D. Ross Transportation (Outside Repairs)	\$25,000.00 increments
E. Ross Transportation (Parts)	\$15,000.00 increments
F. Summit Truck Group (Outside Repairs)	\$25,000.00 increments
G. Summit Truck Group (Parts)	\$10,000.00 increments
H. T and W Tire	\$15,000.00 increments
I. The Goodyear Tire & Rubber Co.	\$15,000.00 increments

Roll call vote: Mrs. Nolen, Aye; Mr. Bibens, Aye; Senator Howell, Aye; Mr. Porter, Aye; Mr. Blanton, Aye. Motion carried.

- XXIII. Mr. Bryan requested the Board vote to approve the following architects to be used for various construction projects throughout the 2015-2016 school year:

Boynton Williams & Associates	MA + Architecture
Design Architects Plus, Inc.	Mass Architects
Frankfurt –Short-Bruza	McCoy and Associates
LWPB Architecture	The Stacey Group
and	

- XXIV. Mr. Bryan requested the Board vote to approve the following engineers to be used for various construction projects as needed through the 2015-2016 school year.

Crafton Tull Civil Engineering and Surveying

Howell and Summers Engineering, Inc. – Mechanical and Electrical Consulting Engineering

JGVE, Inc. – Civil Engineering and Surveying

WPM Design Group, Inc. – Civil Engineering and Surveying

ZFI – Structural Engineering

Motion was made by Mr. Porter and seconded by Mr. Bibens to approve the following architects to be used for various construction projects throughout the 2015-2016 school year:

Boynton Williams & Associates MA + Architecture

Design Architects Plus, Inc. Mass Architects

Frankfurt –Short-Bruza McCoy and Associates

LWPB Architecture The Stacey Group

and to approve the following engineers to be used for various construction projects as needed through the 2015-2016 school year.

Crafton Tull Civil Engineering and Surveying

Howell and Summers Engineering, Inc. – Mechanical and Electrical Consulting Engineering

JGVE, Inc. – Civil Engineering and Surveying

WPM Design Group, Inc. – Civil Engineering and Surveying

ZFI – Structural Engineering

Roll call vote: Mrs. Nolen, Aye; Mr. Bibens, Aye; Senator Howell, Aye; Mr. Porter, Aye; Mr. Blanton, Aye. Motion carried.

XXV. **Maintenance**

- A. Mr. Bryan requested the Board vote to approve the following change orders and bids/requests to purchase for the Maintenance and Construction Department:

1. Bentley Flooring, Inc. for installation of a new flooring system in the small gym at Del Crest Middle School for a total project cost of \$22,190.00. Amount includes all necessary equipment, labor, and materials for completion to be paid from Bond Fund 33, Lease Revenue (LR07).
2. Recommend Board approval of Alternate No. 1 to include waterline repairs in locker room #101 as part of the “Athletics Office and Restroom Remodel” (Project #715FHR1533) at the Midwest City High School Field house. BOE approved Homco Construction Co., LLC for the project on May 11, 2015, in the amount of \$88,596.00. Total amount of Alternate No. 1 is \$1,000.00, with architect fees of \$70.00, increasing the total project cost to \$89,666.00.
Additionally, we are requesting Board approval for revision of funding for the Midwest City High School Fieldhouse Project. Expenditure was approved to be paid from Bond Fund 33. The revision in funding for this project is Bond Fund 33, Lease Revenue LR07.
3. Recommend Board approval of Dustin Puckett, D.B.A. Harris House Moving Contractors, for the relocation of three (3) double portable classrooms to various sites throughout the district. Relocation of portables is as follows: one (1) building from Highland Park Elementary to Carl Albert Middle School; one (1) building from Highland Park Elementary

to Country Estates Elementary (Sodexo area); and one (1) building from Steed Elementary to Carl Albert High School for a total project cost of \$21,300.00 to be paid from Building Fund 21, Project Code 000.

Motion was made by Mr. Porter and seconded by Senator Howell to approve the following change orders and bids/requests to purchase for the Maintenance and Construction Department:

1. Bentley Flooring, Inc. for installation of a new flooring system in the small gym at Del Crest Middle School for a total project cost of \$22,190.00. Amount includes all necessary equipment, labor, and materials for completion to be paid from Bond Fund 33, Lease Revenue (LR07).
2. Recommend Board approval of Alternate No. 1 to include waterline repairs in locker room #101 as part of the "Athletics Office and Restroom Remodel" (Project #715FHR1533) at the Midwest City High School Field house. BOE approved Homco Construction Co., LLC for the project on May 11, 2015, in the amount of \$88,596.00. Total amount of Alternate No. 1 is \$1,000.00, with architect fees of \$70.00, increasing the total project cost to \$89,666.00.

Additionally, we are requesting Board approval for revision of funding for the Midwest City High School Fieldhouse Project. Expenditure was approved to be paid from Bond Fund 33. The revision in funding for this project is Bond Fund 33, Lease Revenue LR07.

3. Recommend Board approval of Dustin Puckett, D.B.A. Harris House Moving Contractors, for the relocation of three (3) double portable classrooms to various sites throughout the district. Relocation of portables is as follows: one (1) building from Highland Park Elementary to Carl Albert Middle School; one (1) building from Highland Park Elementary to Country Estates Elementary (Sodexo area); and one (1) building from Steed Elementary to Carl Albert High School for a total project cost of \$21,300.00 to be paid from Building Fund 21, Project Code 000.

Roll call vote: Mrs. Nolen, Aye; Mr. Bibens, Aye; Senator Howell, Aye; Mr. Porter, Aye; Mr. Blanton, Aye. Motion carried.

- XXVI. Mr. Mendenhall requested the Board vote to approve contract with SelectForce, Inc. for employee drug testing and Department of Transportation (DOT) wellness services for Mid-Del Schools for FY2015-16. The services will include: annual DOT physicals for school bus drivers, pre-employment five panel drug screening, DOT drug screening, post-accident DOT screening, random DOT screening and suspicion screening (breath alcohol as well as a five panel drug screening). We have requested that the pricing for K2/Spice testing be added to the proposal for FY2015-16. The cost is not to exceed \$20,000.00 for the Transportation Department and is to be paid from Transportation Fund, Project Code 053. The cost for Human Resources is not to exceed \$15,000.00 to be paid from General Fund, Project Code 000.

Motion was made by Senator Howell and seconded by Mrs. Nolen to approve contract with SelectForce, Inc. for employee drug testing and Department of Transportation (DOT) wellness services for Mid-Del Schools for FY2015-16. The services will include: annual DOT physicals for school bus drivers, pre-employment five panel drug screening, DOT drug screening, post-accident DOT screening, random DOT screening and suspicion screening (breath alcohol as well as a five panel drug screening). We have requested that the pricing for K2/Spice testing be added to the proposal for FY2015-16. The cost is not to exceed \$20,000.00 for the Transportation Department and is to be paid from Transportation Fund, Project Code 053. The cost for Human Resources is not to exceed \$15,000.00 to be paid from General Fund, Project Code 000.

Roll call vote: Mrs. Nolen, Aye; Mr. Bibens, Aye; Senator Howell, Aye; Mr. Porter, Aye; Mr. Blanton, Aye. Motion carried.

XXVII. **Human Resources**

A. Mr. Mendenhall requested the Board vote to approve all actions recommended in the Human Resources Reports.

1. Certified
2. Non-Certified
3. Child Nutrition
4. Transportation

Motion was made by Mrs. Nolen and seconded by Mr. Bibens to approve all actions recommended in the Human Resources Reports.

1. Certified
2. Non-Certified
3. Child Nutrition
4. Transportation

Roll call vote: Mrs. Nolen, Aye; Mr. Bibens, Aye; Senator Howell, Aye; Mr. Porter, Aye; Mr. Blanton, Aye. Motion carried.

B. Mr. Mendenhall requested the Board vote to approve the following recommendations:

Del Crest Middle School Principal Michelle Parr, Kerr Middle School Assistant Principal Nathan Elliott, Jarman Middle School Assistant Principal Seth Meier, Del City Elementary Administrative Intern Alicia Price and Midwest City Elementary Administrative Intern Jill McBride. Motion was made by Mr. Porter and seconded by Mrs. Nolen to approve the following recommendations:

Del Crest Middle School Principal Michelle Parr, Kerr Middle School Assistant Principal Nathan Elliott, Jarman Middle School Assistant Principal Seth Meier, Del City Elementary Administrative Intern Alicia Price and Midwest City Elementary Administrative Intern Jill McBride. Roll call vote: Mrs. Nolen, Aye; Senator Howell, Aye; Mr. Porter, Aye; Mr. Bibens, Aye; Mr. Blanton, Aye. Motion carried.

C. Mr. Mendenhall requested the Board vote to approve 2015-16 staff travel stipends that are Administrative or not governed in the Negotiated Agreement. Motion was made by Mrs. Nolen and seconded by Mr. Porter to approve 2015-16 staff travel stipends that are Administrative or not governed in the Negotiated Agreement. Roll call vote: Mrs. Nolen, Aye; Mr. Bibens, Aye; Senator Howell, Aye; Mr. Porter, Aye; Mr. Blanton, Aye. Motion carried.

D. Mr. Mendenhall requested the Board vote to approve 2015-16 staff stipends that are Administrative or are not governed in the Negotiated Agreement. Motion was made by Senator Howell and seconded by Mr. Porter to approve 2015-16 staff stipends that are Administrative or are not governed in the Negotiated Agreement. Roll call vote: Mrs. Nolen, Aye; Mr. Bibens, Aye; Senator Howell, Aye; Mr. Porter, Aye; Mr. Blanton, Aye. Motion carried.

E. Mr. Mendenhall requested the Board vote to approve Alan Plemons for Director of Instruction at the Mid-Del Technology Center.

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Motion was made by Mr. Porter and seconded by Mrs. Nolen to approve Alan Plemons for Director of Instruction at the Mid-Del Technology Center.

Roll call vote: Mrs. Nolen, Aye; Mr. Bibens, Aye; Senator Howell, Aye; Mr. Porter, Aye; Mr. Blanton, Aye. Motion carried.

XXVIII. **Executive Session**

At 8:08 P.M., motion was made by Mr. Porter and seconded by Mr. Bibens to convene into Executive Session for the purpose of discussing the employment of a new Superintendent for the 2015-2016 school year and/or Interim Superintendent for the 2015-16 school year to include discussion of specific individuals to fill either position pursuant to Title 25, §307 (B) (1) of the Oklahoma Statutes. Roll call vote: Mrs. Nolen, Aye; Mr. Bibens, Aye; Senator Howell, Aye; Mr. Porter, Aye; Mr. Blanton, Aye. Motion carried.

At 8:45 P.M., motion was made by Mrs. Nolen and seconded by Mr. Porter to acknowledge the Board had returned from Executive Session. Roll call vote: Mrs. Nolen, Aye; Mr. Bibens, Aye; Senator Howell, Aye; Mr. Porter, Aye; Mr. Blanton, Aye. Motion carried.

Mr. Blanton read the Statement of Minutes and stated the following people were present in Executive Session:

Mr. Tim Blanton, President
Mr. David Bibens, Vice President
Mrs. Jimmie Nolen, Clerk
Senator Jim Howell, Member
Mr. Le Roy Porter, Member

During Executive Session, we discussed the following:
Employment of a new Superintendent for the 2015-2016 school year and/or Interim Superintendent for the 2015-16 school year to include discussion of specific individuals to fill either position pursuant to Title 25, §307 (B) (1) of the Oklahoma Statutes.

No other matters were discussed and no votes were taken in Executive Session.

XXIX. **Action item**

Possible consideration and/or vote regarding the employment of a Superintendent or appointment of an Interim Superintendent. Motion was made by Mrs. Nolen and seconded by Mr. Porter to table this item. Roll call vote: Mrs. Nolen, Aye; Mr. Bibens, Aye; Senator Howell, Aye; Mr. Porter, Aye; Mr. Blanton, Aye. Motion carried.

XXX. **New Business**

None

XXXI. **Adjourn**

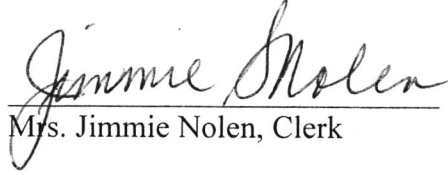
There being no further business requiring the Board's action, motion was made by Mr. Porter and seconded by Mr. Bibens to adjourn. Roll call vote: Mrs. Nolen, Aye; Mr. Bibens, Aye; Senator Howell, Aye; Mr. Porter, Aye; Mr. Blanton, Aye. Motion carried.

The meeting was adjourned at 8:49 P.M.

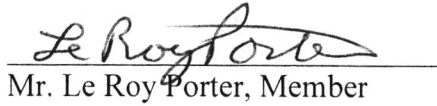
June 8, 2015



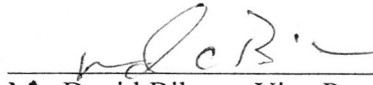
Mr. Tim Blanton, President



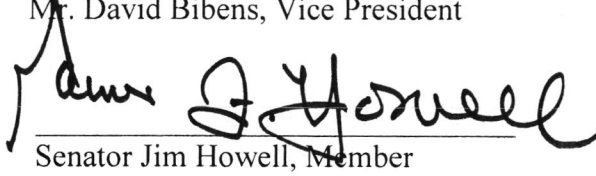
Mrs. Jimmie Nolen, Clerk



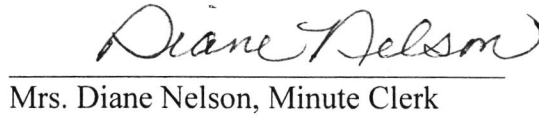
Mr. Le Roy Porter, Member



Mr. David Bibens, Vice President



Senator Jim Howell, Member



Mrs. Diane Nelson, Minute Clerk