

July 14, 2014

## MINUTES

Members of the Board of Education of Independent School District No. 52, Midwest City-Del City Schools met in Regular Session on July 14, 2014, at 7:00 P.M., in the Board Room of the School Administration Building, 7217 S.E. 15<sup>th</sup> Street, Midwest City, Oklahoma. A copy of the agenda was posted on the front doors of the Administration Building and on the website on July 10, 2014.

### **Opening Exercises:**

Mr. Porter called the meeting to order at 7:03 P.M.

### **Board Members:**

Mr. Le Roy Porter, President – Present  
Mr. Tim Blanton, Vice President – Present  
Mr. David Bibens, Clerk – Present  
Mrs. Jimmie Nolen, Member – Present  
Senator Jim Howell, Member – Absent

### **Others Present:**

Mrs. Rhonda Frizzell, Minute Clerk  
Mrs. Diane Nelson, Deputy Minute Clerk

### **Principals & Asst. Principals:**

Mr. Mike Stiglets, Mrs. Ruth Kizer,  
Ms. Wendy Eaton, Mr. Rob Cherry,  
Mrs. Lynette Brown, Mr. Rod Boyer,  
Mr. Mark Flies, Ms. LaShonda Broiles,  
Mr. Bobby Simmons

### **Coordinators/Instructional Facilitators/**

#### **Supervisors:**

Mrs. Karel Nichols, Mrs. Phyllis Hartfiel,  
Ms. Gina Wright, Mrs. Sheril Thompson,  
Mrs. Anita Friend, Mrs. Lacey Brown,  
Mr. Chris Collier, Mrs. Jackie Castleberry

### **Flag Salute:**

Mr. Blanton led the Flag Salute.

### **Administrators:**

#### **Superintendent:**

Dr. Pam Deering

### **Chief Operations Officer:**

Dr. Pam Twidwell

### **Chief Financial Officer:**

Ms. Kay Medcalf

### **Chief Human Resources Officer:**

Mr. Rick Mendenhall

### **Assistant Superintendents:**

Mr. Steve Allen  
Mrs. Kathy Dunn

### **Directors & Asst. Directors:**

Mr. Johnny Thompson, Mr. Dean Hinton,  
Mr. Rick Bachman, Dr. Silvya Kirk,  
Ms. Donna Carlberg, Mrs. Carrie Newnam,  
Mr. Chris Reynolds, Mr. Mike Bryan,  
Mrs. Karen Blue, Mrs. Tressa Wilson,  
Mr. Kevin Knauss, Mr. Sean Trent

### **ACT President:**

Mrs. Lori Burris

**Consent Agenda:**

Mr. Porter stated, "I have been made aware of a typo on the agenda at the bottom of page 5, in relation to the date listed for when the agenda was posted at the Board Offices. The Agenda says June 10th, but I have been advised that the agenda was posted on July 10th. Dr. Deering, is that correct?"

Dr. Deering stated, "Yes! Whether it was posted on June 10th or July 10th, the Open Meeting Act requirement of 24 hours would have been met. I have confirmed it was on July 10<sup>th</sup> at 8:40 a.m."

Mr. Porter stated, "The vote on the consent agenda will be with the notation of the typographical error on page 5 in relation to the date the agenda was posted."

Motion was made by Mrs. Nolen and seconded by Mr. Bibens to approve the following items A-J on the Consent Agenda, with the notation of the typographical error on page 5 in relation to the date the agenda was posted. The correct date it was posted was July 10, 2014.

- A. Approval of the Agenda
- B. Minutes of the June 9, 2014, Regular Board meeting
- C. The following items:
  - 1. Monthly Financial Report ending June 19, 2014
    - a. Treasurer's Report
    - b. Encumbrances through June 30, 2014
    - c. Warrant Register
    - d. Lease Revenue
  - 2. School Activity Funds:
    - a. Transfers within Bank
- D. Encumbrances for FY15
- E. Blanket position salary reserves report 2013-2014
- F. Blanket position salary reserves report 2014-2015
- G. Out-of-state or overnight travel requests:
  - 1. Dr. Pam Deering, Superintendent, to attend the Military Interstate Children's Commission Annual Meeting (MIC3) on November 12-16, 2014, in Nashville, TN. Expenses to be paid by Oklahoma State Department of Education and/or personal funds.
  - 2. Eddie Fontaine, Midwest City Elementary; Allison Smith, Ridgecrest Elementary; Rebecca Knowles, Tinker Elementary; Michelle Knight, Kerr Middle School; Matt Johnson, Carl Albert High School; Brent Hendrix, Midwest City High School; Phillip Crawford, Del Crest Middle School and Heather Johnson, Administration, to attend the 22<sup>nd</sup> Annual Model Schools Conference in Lake Buena Vista, FL, on June 21-25, 2014. Expenses to be paid by Professional Development-Project Code 311, Title I-Project Code 511, and ACE-Project Code 362. Staff mentioned above will be

- attending the 22<sup>nd</sup> Annual Model Schools Conference in place of teachers/administrators who are unable to attend due to illness or teachers/administrators leaving the district. Confirmation
3. At the May 12, 2014, Regular Board Meeting, the Board of Education approved an out-of-state trip for Dennis Stine to travel to Niagara University in New York to attend an AP Calculus Workshop on June 29-July 4, 2014. Due to cancellation of the workshop, we are requesting Board approval for Mr. Stine who attended the Advanced Placement Summer Institute in U.S. History in Niagara University, NY, on June 29-July 4, 2014. Expenses to be paid from Drop-Out Recovery (SWAPS) Project Code 485. Confirmation
  4. Lynette Brown, Jarman Middle School, and Bobby Simmons, Del Crest Middle School, to attend the High Reliability School Summit in Denver, CO, on July 9-10, 2014. Expenses to be paid from Title I, Project Code 511. Confirmation
  5. Johnny Clark, Mid-Del Technology Center, to attend Cyber Defense Training Academy for upcoming Air Force Association CyberPatriot VII National Competition Preparation Course in San Antonio, TX, on August 10-16, 2014. Expenses to be paid from Cyber Defense Training Academy (CDTA), Project Code CFC '14.
  6. Ron Vestal, LaDonna Selvidge and Penny Sederis, Mid-Del Technology Center, to attend the Assessment Technologies Institute Content Expert Training in Kansas City, MO, on July 16-19, 2014. Expenses to be paid from ATI.
- H. Renewal of CISCO SMARTNET Maintenance Agreements for the 2014-15 school year with Chickasaw Telecom, Inc. These maintenance agreements provide continued support and version upgrade protection for router, firewall, emergency responder system, core switches, blade server systems, web content filtering, e-mail SPAM filtering, and network management systems supporting the Mid-Del Network. Total cost for renewal will be \$146,539.77 to be paid from Bond Fund 33, Project Code 000. The total increase from FY2013-14 is \$8,153.81.
- I. FY2014-15 contract with Mid-Del Youth & Family for the Employee Assistance Program.
- J. Sunset Courier to provide courier services for FY15, estimated cost of \$20,000.00 to be paid from General Fund, Project Code 000 and estimated cost of \$20,000.00 to be paid from Child Nutrition Fund, Project Code 764.

Roll call vote: Mr. Blanton, Aye; Mrs. Nolen, Aye; Mr. Bibens, Aye; Mr. Porter, Aye.  
Motion carried.

**Information:**

- A. Public Participation - None
- B. Dr. Deering gave the Superintendent's Report as follows:

"Good Evening...since we last met, we have been at full speed preparing for the new school year. Too, with the recent elections, we look forward to new State Education

leadership. Tonight, you will hear reports of summer school activity, third grade reading student performance status, Mid-Del curriculum standards and forward progress, and a status report on the writing assessment scores.

**Teaching and Learning:**

- **Mid-Del Schools and Curriculum Standards** - With the repeal of Common Core and now the Constitutional challenge regarding its repeal, we know that we must move forward based on the law that PASS standards once again become our standards. We know that we will meet the law AND can even move forward so our students do not lose ground. I had hoped that by this BOE meeting we would know about our USDE waiver. However, as of this writing, we do not. At the SDE Vision 20/20 meeting this week, perhaps we will hear more from the SDE regarding the status from the federal government. I have crafted a Mid-Del statement of position regarding curriculum standards. The statement reads as follows:

***Mid-Del Schools Position Statement on Curriculum Standards for 2014-15***

***With the passage of HB 3399 in the 2014 Legislative session, a 58 page bill that amends existing law regarding school curriculum, Mid-Del Schools is moving forward to meet and exceed the requirements of the law to ensure that our students are equipped with skills for college and a career.***

***Continued changes in law and policy at the Legislative and State Department of Education levels have only created confusion for a state direction and have stalled efforts for continued forward movement in our State. Too, with the recent State Constitutional challenge, the status of state curriculum standards remains in a flux. As a district, the 2014-15 school year would have been our third year of implementing the higher state standards. We hope that the new standards that will be in place in 2016 will meet and exceed the curriculum standards of the recent past.***

***For Mid-Del Schools, while we will comply with the old Priority Academic Student Skills (PASS) that are now mandated by law, we are pressing forward by adopting the ACT College Readiness Standards that are stable and keep us moving forward by helping us prepare for the new, rigorous State curriculum in 2016. We are also continuing our district initiative to Build Academic Vocabulary at each grade level and core subject area.***

Kathy Dunn will report where we are with our planning for next year.

**Operations/Athletics:**

- **New Schools and Occupancy** - Teachers and staff are in the process of moving in to the new schools. While parking at Soldier Creek is not complete, our teachers and staff have been so flexible, working around the demolition to get boxes moved in and unpacked, ready for school to start as have our Midwest City Elementary

teachers. East Side, the old site, has been used by our police officers for training exercises this past week, just prior to the demolition scheduled to occur this week.

- **Community Tours of New Buildings** - Stacey has prepared a schedule for the tours of Midwest City Elementary with many community groups. In fact, the Midwest City Chamber and Rotary Club will be bringing lunch in for their monthly meetings that will be held at the new school along with the tour. Thanks to Rod Boyer for being the "Host with the Most" for the tours as he prepares for the new school year.

**Administrative:**

- **Impact Aid Update** - In a recent report from JR Reskovic, he noted that the appropriation process in Congress is broken. Sequestration is still in a holding pattern until after the fall elections to know who will be in what position. Congress will be in recess during August. It is hoped that they will pass a Concurrent Resolution through November when a new budget and appropriation bill will need to be passed. We can expect payments from FY 11, 12, but no word on FY13 or 14. For this school year, we should assume a freeze and plan for only receiving 80% of our payment for cash flow purposes.
- **OPSRC** - Oklahoma Public School Resource Center, a new resource for schools, is seeking membership from school districts. They offer a variety of services, much like we see from CCOSA and OSSBA and other organizations that serve our schools. Their supporters include the Walton Foundation, the Kaiser Foundation, Inasmuch Foundation, and others. Their board consists of persons from these Foundations, KIPP, Teach for America, and Sarkeys Foundation for example. We are not interested in joining, but wanted you to know that they are promoting their services statewide.
- **OSSBA Policy Book** - This is an early "THANK YOU" to an effort led by Rhonda to get the policy book updated and online. This past week, Rhonda delivered our most recent version, after multiple reviews by staff for each of their respective areas, to OSSBA for their FINAL review. Thanks goes to the Leadership team, Kisha and Diane, for their efforts as well. I want to hope this is our best final for your approval in August, however, knowing that we have not received all of our policy updates from the past legislative session!
- **Negotiations** - Our team met with the ACT team to discuss contract language last week. Scheduled meetings will occur at the end of July and first of August for all teams.
- **Leadership Retreat for our Administrative Team** - Retreat is scheduled for August 1 at the Career Academy location. I look forward to seeing our leadership team as we discuss the new year's goals and finalize plans for the start of school and the school year.

- **Central Enrollment** - Our temporary enrollment center has operated for a full week! Thanks to Carrie Newnam and her team for making it workable for our patrons. Mike Bryan and the Maintenance team have also been instrumental in getting the space ready for the staff."

- C. Mrs. Dunn reported on RSA and gave the 3<sup>rd</sup> Grade Retention Update.
- D. Mrs. Dunn gave a report on Summer School.
- E. Mrs. Dunn gave a report on Common Core & Mid-Del.
- F. Mr. Trent gave the Writing Assessment Update.

Dr. Deering requested the Board vote to approve the revisions to Policy B-17, Organizational Chart. Motion was made by Mr. Bibens and seconded by Mr. Blanton to approve the revisions to Policy B-17, Organizational Chart. Roll call vote: Mr. Blanton, Aye; Mrs. Nolen, Aye; Mr. Bibens, Aye; Mr. Porter, Aye. Motion carried.

Ms. Medcalf requested the Board vote to approve Chris Cochran with BOSC, Inc. for our Financial Advisory Services for FY2014-2015. Motion was made by Mr. Blanton and seconded by Mrs. Nolen to approve Chris Cochran with BOSC, Inc. for our Financial Advisory Services for FY2014-15. Roll call vote: Mrs. Nolen, Aye; Mr. Bibens, Aye; Mr. Blanton, Aye; Mr. Porter, Aye. Motion carried.

Ms. Medcalf requested the Board vote to approve bids and requests to purchase as follows: Dr. Deering noted that there was a typo on Item B. noting that it should be an E250 Cargo Van instead of an E240.

- A. Vending (snacks and drinks) annual contracts for the 2014-15 school year for Elementary, Career Tech Center, and Department/Central Office and contracts for the 2<sup>nd</sup> year of a 3 year proposal Agreements for Secondary sites for the 2014-15.
- B. Purchase of 2014 Ford E-Series ~~E240~~ E250 Cargo Van from Rush Truck Center to be used for delivery of mail by the Warehouse in the amount of \$24,006.91. Expenditure is to be paid from Insurance Fund 86, Project Code 052. Rush Truck Center was the sole bidder on Mid-Del bid #1437.
- C. Purchase of one Groen SmartSteam 100 Boilerless Steamer Model (2) SSB-5GF plus installation from Amundsen Food Equipment for Del Crest Middle School. Total cost is \$17,813.26 and is to be paid from Child Nutrition Fund, Project Code 22.
- D. Purchase of 25 VEX Kits for the PLTW's Pre-Engineering courses at Carl Albert High School, Del City High School, Midwest City High School, Carl Albert Middle School and Kerr Middle School from PLTW. Total cost for all VEX Kits including participation fees is \$44,800.00 to be paid as follows: Del City High School - \$10,850.00, Midwest City High School - \$10,850.00 and Kerr Middle School - \$6,125.00 for a total cost of \$27,825.00 to be paid from the PLTW Grant, Project Code 110. Carl Albert High School - \$10,850.00 and Carl Albert Middle School - \$6,125.00 for a total cost of \$16,975.00 to be paid from DoDEA Grant, Project Code 772. PLTW is the sole source vendor.



- E. Revision in funding for the renewal for STAR Early Literacy, STAR Math, and STAR Reading from Renaissance Learning for FY2014-15. This item was approved at the June 9, 2014, Regular Board Meeting for expenses totaling \$113,044.46 to be paid as follows: cost for products and services will be \$102,644.46 to be paid from Bond Fund 32, Project Code 000 and the cost for Professional Development will be \$10,400.00 to be paid by Title II, Project Code 541. Revision is requested for the cost of products and services totaling \$102,644.46 to be paid from Bond Fund 33, Project Code 000.

Motion was made by Mrs. Nolen and seconded by Mr. Bibens to approve bids and requests to purchase as follows noting the typo on Item B. that should be an E250 Cargo Van instead of an E240:

- A. Vending (snacks and drinks) annual contracts for the 2014-15 school year for Elementary, Career Tech Center, and Department/Central Office and contracts for the 2<sup>nd</sup> year of a 3 year proposal Agreements for Secondary sites for the 2014-15.
- B. Purchase of 2014 Ford E-Series ~~E240~~ E250 Cargo Van from Rush Truck Center to be used for delivery of mail by the Warehouse in the amount of \$24,006.91. Expenditure is to be paid from Insurance Fund 86, Project Code 052. Rush Truck Center was the sole bidder on Mid-Del bid #1437.
- C. Purchase of one Groen SmartSteam 100 Boilerless Steamer Model (2) SSB-5GF plus installation from Amundsen Food Equipment for Del Crest Middle School. Total cost is \$17,813.26 and is to be paid from Child Nutrition Fund, Project Code 22.
- D. Purchase of 25 VEX Kits for the PLTW's Pre-Engineering courses at Carl Albert High School, Del City High School, Midwest City High School, Carl Albert Middle School and Kerr Middle School from PLTW. Total cost for all VEX Kits including participation fees is \$44,800.00 to be paid as follows: Del City High School - \$10,850.00, Midwest City High School - \$10,850.00 and Kerr Middle School - \$6,125.00 for a total cost of \$27,825.00 to be paid from the PLTW Grant, Project Code 110. Carl Albert High School - \$10,850.00 and Carl Albert Middle School - \$6,125.00 for a total cost of \$16,975.00 to be paid from DoDEA Grant, Project Code 772. PLTW is the sole source vendor.
- E. Revision in funding for the renewal for STAR Early Literacy, STAR Math, and STAR Reading from Renaissance Learning for FY2014-15. This item was approved at the June 9, 2014, Regular Board Meeting for expenses totaling \$113,044.46 to be paid as follows: cost for products and services will be \$102,644.46 to be paid from Bond Fund 32, Project Code 000 and the cost for Professional Development will be \$10,400.00 to be paid by Title II, Project Code 541. Revision is requested for the cost of products and services totaling \$102,644.46 to be paid from Bond Fund 33, Project Code 000.

Roll call vote: Mr. Bibens, Aye; Mrs. Nolen, Aye; Mr. Blanton, Aye; Mr. Porter, Aye.

Motion carried.

Dr. Twidwell requested the Board vote to approve the Mutual Cooperative Agreement for FY2014-15 with the Board of County Commissioners of Oklahoma County as the need arises. The County and Mid-Del Schools mutually agree that the County will use County owned equipment, labor and supplies at the County's disposal on property owned by Mid-Del Schools, and will be reimbursed for materials by the site upon which the development and agreement of a work order is requested and as allowable per Title 19, Oklahoma Statutes,

Section 339 and the Board of Education. Motion was made by Mrs. Nolen and seconded by Mr. Bibens to approve the Mutual Cooperative Agreement for FY2014-15 with the Board of County Commissioners of Oklahoma County as the need arises. The County and Mid-Del Schools mutually agree that the County will use County owned equipment, labor and supplies at the County's disposal on property owned by Mid-Del Schools, and will be reimbursed for materials by the site upon which the development and agreement of a work order is requested and as allowable per Title 19, Oklahoma Statutes, Section 339 and the Board of Education. Roll call vote: Mr. Blanton, Aye; Mrs. Nolen, Aye; Mr. Bibens, Aye; Mr. Porter, Aye. Motion carried.

Dr. Twidwell requested the following architects to be used for various construction projects throughout the 2014-2015 school year:

Boynton Williams & Associates

Design Architects Plus, Inc.

DeZign Partnerships

Frankfurt-Short-Bruza

LWPB Architecture

Mass Architects

McCoy and Associates

The Stacey Group

Motion was made by Mr. Blanton and seconded by Mr. Bibens to approve the following architects to be used for various construction projects throughout the 2014-2015 school year:

Boynton Williams & Associates

Design Architects Plus, Inc.

DeZign Partnerships

Frankfurt-Short-Bruza

LWPB Architecture

Mass Architects

McCoy and Associates

The Stacey Group

Roll call vote: Mrs. Nolen, Aye; Mr. Bibens, Aye; Mr. Blanton, Aye; Mr. Porter, Aye.

Motion carried.

**Maintenance:**

A. Mr. Bryan requested the Board vote to approve the following change orders and bids/requests to purchase for Maintenance and Construction Department:

1. Cox Systems Technology for installation of three Star Call Intercom Systems at the following sites:

- a. Carl Albert High School in the amount of \$20,994.44 to be paid from Bond Fund 32, Project Code 099.
- b. Cleveland Bailey Elementary in the amount of \$12,247.15 to be paid from Bond Fund 33, Lease Revenue (LR07).
- c. Administration Building in the amount of \$21,818.47 to be paid from Bond Fund 32, Project Code 099.



Contractor agrees to provide all parts, materials, assembly components, and labor for complete installation.

Motion was made by Mr. Blanton and seconded by Mr. Bibens to approve the following change orders and bids/requests to purchase for Maintenance and Construction Department:

1. Cox Systems Technology for installation of three Star Call Intercom Systems at the following sites:
  - a. Carl Albert High School in the amount of \$20,994.44 to be paid from Bond Fund 32, Project Code 099.
  - b. Cleveland Bailey Elementary in the amount of \$12,247.15 to be paid from Bond Fund 33, Lease Revenue (LR07).
  - c. Administration Building in the amount of \$21,818.47 to be paid from Bond Fund 32, Project Code 099.

Contractor agrees to provide all parts, materials, assembly components, and labor for complete installation.

Roll call vote: Mr. Bibens, Aye; Mrs. Nolen, Aye; Mr. Blanton, Aye; Mr. Porter, Aye.

Motion carried.

#### **Human Resources:**

A. Mr. Mendenhall requested the Board approve all employment actions recommended in the Human Resources Report:

1. Certified
2. Non-Certified
3. Child Nutrition
4. Transportation

Motion was made by Mrs. Nolen and seconded by Mr. Bibens to approve all employment actions recommended in the Human Resources Report:

1. Certified
2. Non-Certified
3. Child Nutrition
4. Transportation

Roll call vote: Mr. Blanton, Aye; Mr. Bibens, Aye; Mrs. Nolen, Aye; Mr. Porter, Aye.

Motion carried.

B. Mr. Mendenhall requested the Board vote to approve the following recommendations:

1. Employment of the following Assistant Principal(s) at various sites:
  - Ms. Michelle Parr, Del Crest Middle School
  - Ms. Charita Hunt, Jarman Middle School
  - Mr. Justin Mann, Monroney Middle School
  - Ms. Amanda Wrede, Del City High School

Motion was made by Mrs. Nolen and seconded by Mr. Bibens to approve the following recommendations:

1. Employment of the following Assistant Principal(s) at various sites:
  - Ms. Michelle Parr, Del Crest Middle School
  - Ms. Charita Hunt, Jarman Middle School
  - Mr. Justin Mann, Monroney Middle School
  - Ms. Amanda Wrede, Del City High School

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Roll call vote: Mrs. Nolen, Aye; Mr. Bibens, Aye; Mr. Blanton, Aye; Mr. Porter, Aye. Motion carried.

C. Mr. Mendenhall requested the Board vote to approve the 2014-15 travel stipends not governed in the Negotiated Agreement.

Motion was made by Mrs. Nolen and seconded by Mr. Blanton to approve the 2014-15 travel stipends not governed in the Negotiated Agreement. Roll call vote: Mr. Bibens, Aye; Mrs. Nolen, Aye; Mr. Blanton, Aye; Mr. Porter, Aye. Motion carried.

D. Mr. Mendenhall requested the Board vote to approve the 2014-15 staff stipends that are Administrative or are not governed in the Negotiated Agreement.

Motion was made by Mr. Blanton and seconded by Mr. Bibens to approve the 2014-15 staff stipends that are Administrative or are not governed in the Negotiated Agreement. Roll call vote: Mr. Blanton, Aye; Mrs. Nolen, Aye; Mr. Bibens, Aye; Mr. Porter, Aye. Motion carried.

**New Business:**

None

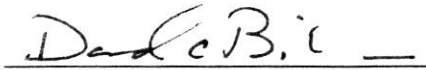
**Adjourn:**

Motion was made by Mr. Bibens and seconded by Mr. Blanton to adjourn. Roll call vote: Mr. Bibens, Aye; Mrs. Nolen, Aye; Mr. Blanton, Aye; Mr. Porter, Aye. Motion carried. The meeting was adjourned at 8:12 P.M.



Mr. Le Roy Porter, President

Mr. Tim Blanton, Vice President



Mr. David Bibens, Clerk



Mrs. Jimmie Nolen, Member

Absent  
Senator Jim Howell, Member