

SCHOOL BOARD AND SUPERINTENDENT RELATIONSHIP

The board legislates policy; the execution of policy is the function of the superintendent.

The Superintendent will be responsible for the administrative and advisory functions of the board. Strategic planning, policy making, and superintendent hiring and evaluation are the functions of the board. The board retains final authority within the district, as charged by the South Dakota Legislature.

Board Functions	Superintendent Functions
Decides the nature and extent of the instruction program including: requirements for graduation, extracurricular activities, and special education.	Directs the instruction program by: putting curriculum into effect, supervising teachers, classifying pupils, and setting up pupil records.
Employs personnel policy.	Nominates and assigns all personnel.
Establishes personnel policy by setting qualifications and defining leave.	Administers policies on leave, arranges for substitutes, and keeps personnel records.
Adopts the budget, with or without modification.	Prepares the budget.
Adopts salary schedules, with or without modification.	Prepares and recommends salary schedules.
Reviews the monthly receipts and expenditures.	Supervises proper accounting procedures and reports.
Adopts the school calendar.	Prepares the school calendar.
Approves the purchase of equipment, supplies, and textbooks.	Recommends purchases of equipment, supplies, and textbooks.
Purchases sites and adopts building plans.	Prepares building plans with assistance of an architect.
Adopts public relations policy.	Directs the public relations program.
Evaluates the school program.	Helps board evaluate the school program.

Legal References:

Cross References:

Adopted: July 9, 2012
 Revised: April 18, 2016