

RULES OF ORDER

The Amber-Pocasset Board of Education shall follow these rules of order in its meetings.

1. A quorum being present, the president, or if absent, the vice-president, shall take the chair, call the meeting to order and proceed to business.
2. Should both the president and the vice-president be absent at the time appointed for the meeting to convene, and should a quorum be present, a president pro-tempore shall be elected to serve for such meeting or until either the president or vice-president shall appear.
3. All regular meetings shall follow the order of business set by the board.
4. The president may make or second a motion.
5. The president shall decide questions of order.
6. A motion may be seconded and must then be repeated distinctly by the president or read aloud before it is debated. Every motion shall be reduced to writing if the president or any member shall so require.
7. Any member shall have liberty to withdraw a motion, with the consent of his/her second, before any debate has been had thereon, but not after such debate has been had without leave being granted by the board.
8. The consideration of any question may be postponed to a time fixed or the question may be suppressed altogether by an indefinite postponement.
9. When any business is brought regularly before the board, the consideration of the same shall not be interrupted except by motion for adjournment, to lay on the table, for the previous question, for postponement, for commitment or for amendment.
10. A motion for adjournment shall always be in order and shall be decided without debate except that it cannot be entertained when the board is voting on another question or while a member is addressing the board.
11. As per school law, the minutes clerk shall record each yes and no on each question voted on by the membership.
12. The first person recognized by the president as desiring to speak shall have the right to the floor.
13. The officers of the board shall also perform such other duties as may from time to time be lawfully required of them either through the adoption of permanent rules or other lawful action of the board.
14. All meetings, except executive session, of the board are open to the public.