

*Official Board Minutes  
December 13, 2011*

**Agenda Item I – Opening**

**A. Call to Order**

On the above mentioned date, President Willie Oxner called the regular meeting of the Brinkley Public Schools Board of Directors to order at 6:05 p.m. Other members present were Willie Oxner, Larry Loewer, Ken Harvey, Oscar Conyears, Paul Hoggatt, and arriving late Ryan Medford. Also present was Dr. Arthur Tucker, Superintendent and other members of the staff and community.

**B. Establish a Quorum**

A quorum was established.

**C. Approval of the Proposed Agenda**

A motion was made by Director Conyears to approve the agenda and seconded by Director Loewer. Motion Carried. Vote 5-0.

**D. Approval of Minutes of Previous Meeting (s)**

A motion was made by Director Harvey to approve the minutes from the previous meeting and seconded by Director Loewer. Motion Carried. Vote 5-0.

**Agenda Item II – Information Reports**

**A. Licensed**

No representative for the Licensed Personnel Policy Committee was present for a report.

**B. Classified**

Representative for the Classified Personnel Policy Committee, Regina Parker stated there was not anything to report at this time.

**C. Semester Test**

Superintendent, Dr. Arthur Tucker reported that semester test is scheduled for December the 13<sup>th</sup> thru December 16. The schedule will follow with one test on December 13<sup>th</sup>, three tests on December 14<sup>th</sup> and 15<sup>th</sup>, and one test and a makeup on December 16<sup>th</sup>.

**D. Christmas Break**

Superintendent, Dr. Arthur Tucker reported that the district will be closed December 19<sup>th</sup> thru December 30, 2011 for Christmas Break. School will resume on January 2, 2012.

**Agenda Item III – Finance**

**A. Hear Financial Report** – Mrs. Nancy Williams, District Treasurer  
Bank Reconciliation Information as of November 30, 2011

1.	Balance now shown in Ledger	\$1,010,330.32
2.	Add any income shown on bank statement	\$0.00
3.	Subtract any unrecorded checks	\$0.00
	Adjusted balance shown on ledger	\$1,010,330.32
4.	Last balance shown in this month's statement	\$1,356,124.74

5.	Add any income on ledger not shown on statement	\$0.00
	Sub Total	\$1,356,124.74
6.	Subtract outstanding check(s)	\$345,794.42
	Add checks voided after month end during period	\$0.00
7.	Adjusted balance shown on statement	\$1,010,330.32

Bank statement balance to the ledger with a variance of \$0.00.

A motion was made by Director Conyears to accept the financial report as presented and was seconded by Director Loewer. Motion Carried. Vote 5-0.

**Agenda Item IV – Action Items**

**A. Roof Project Bids**

The administration recommends approval to accept bids for roofing projects for the district buildings. A motion was made by Director Conyears and seconded by Director Harvey accept the recommendation as presented. Motion Carried. Vote 5-0.

**B. Date Change**

The administration recommends approval to accept to change the date of the regular January board meeting to January 19, 2012 due to the district beginning closed to observe Martin Luther King, Jr. Day and the date of the regular February meeting to February 21, 2012 due to the district beginning closed to observe President’s Day. A motion was made by Director Conyears and seconded by Director Harvey accept the recommendation as presented. Motion Carried. Vote 5-0.

**Agenda Item IV- Executive Session (6:20 p.m. – 6:50 p.m.)**

Director Medford arrived at 6:25 p.m.

**Agenda Item V – Action from Executive Session – NO ACTION**

**Agenda Item VI- Adjournment**

A motion was made by Director Oxner and seconded by Director Conyears to adjourn. Motion Carried. Vote 6-0. The meeting was adjourned at 7:01 p.m..

Respectfully Submitted,

Dr. Arthur Tucker,  
Superintendent of Schools

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President

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Secretary