

# THE TECHNOLOGY ACCEPTABLE USE REGULATION FOR STUDENTS OF THE DEPEW SCHOOL DISTRICT

The Depew Union Free School District will make available a variety of technological resources to support learning and enhance instruction. Our goal is to provide access to diverse, state of the art technology tools to facilitate resource sharing, innovation and communication.

## **ETHICAL GUIDELINES FOR ACCEPTABLE USE OF COMPUTERS AND COMPUTER NETWORKS IN SCHOOLS:**

We encourage students to use the computers and technology available at Depew Union Free School District; however, with this use comes **responsibility**. Violations of the following guidelines may result in a loss of access as well as other disciplinary or legal action in accordance with applicable laws and/or due process procedures. Users are expected to:

### **Respect the privacy of others.**

- \* Users will keep their passwords confidential and not try to learn others' passwords.
- \* Users will not attempt to gain unauthorized access to networked or stand alone systems.
- \* Users will not modify or read files of other individuals, however, it should be noted that system administrators have access to all files. **Privacy shall not be assumed in this case.**

### **Respect the legal protection provided by copyright and license to programs and data.**

- \* Users will not make copies of licensed programs, in violation of Copyright Laws.
- \* Users will not install their own software on district computers without authorization.

### **Respect the integrity of every computer and of the Depew School Network, Internet and other networks to which we are connected.**

- \* Users will not intentionally develop or use programs to harass others or infiltrate a computing system or damage or alter the software components or network.
- \* Users will not intentionally send inappropriate, obscene or hateful messages/mail to others or cyberbullying.
- \* Users will not copy or modify server or network system files.
- \* Users will not abuse computer or network hardware. (i.e. mice, keyboards, etc.)
- \* Users will not use encryption programs on district computers without authorization.
- \* Users will not violate copyright laws.
- \* Users will not use telecommunications for anything other than educational purposes.
- \* Users will not employ the network for commercial purposes.

### **Respect the materials and resources of the Depew School District.**

- \* Users are limited to using approved educational games only.

## **CONSEQUENCES OF VIOLATIONS.**

All violations or suspected violations of acceptable use will be communicated to the building administrator. Users found to be in violation of acceptable use will be denied technology access on appropriate district equipment. **Improper use or tampering will not be tolerated.**

Possible actions include the following :

- \* User may be banned from access to specific technological equipment, local or internet accounts or facilities for a period of time.
- \* User may be required to make full financial restitution.
- \* Suspension or detention is a possible outcome of a severe violation.
- \* Users could face prosecution if criminal activity is involved.

**AGREEMENT STATEMENT:** Use of the Depew Public Schools computer equipment, Internet accounts, local networks and the information contained on them is conditioned upon proper student conduct in accordance with this regulation. While every reasonable effort will be made by school district personnel to monitor proper technology usage or to provide Internet filters of questionable materials, the student and the parent/guardian also must **accept the responsibility** for ethical usage of the districts facilities, equipment and software, and of the programs and networks accessed.

Depew Public Schools will mail to every parent or guardian a copy of this regulation for their review. In addition, a copy will be placed in the student's handbook and discussed with the student by the homeroom teacher. A copy will be mailed to the parent or guardian as part of the district calendar, and a copy will be submitted to the official newspaper for publication. **If at any time, the parent or guardian wishes to withdraw student permission to have Internet access, please notify the building principal in writing.**