

# **PRESCOTT SCHOOL DISTRICT**

## **BOARD MEETING MINUTES**

### **REGULAR MEETING**

**MARCH 24, 2016**

#### **THOSE PRESENT**

**SCHOOL BOARD MEMBERS:** Karen Tonne, Leann Griffin, Eva Madrigal, Erik Young

**SCHOOL BOARD MEMBERS ABSENT:** Sara Fletcher

**STUDENT BOARD MEMBERS:** None Present

**SUPERINTENDENT:** Brett Cox; **K-12 PRINCIPAL:** Dr. Jodi Thew

**CLERKS:** Patti Johnson, Cheryl McCracken

**PATRONS AND PROFESSIONALS:** None

**DELEGATES, VISITORS AND GUESTS:** None

#### **CALL TO ORDER:**

The regular meeting of the Prescott School District Board of Directors was called to order by Chairman Karen Tonne at 6:00PM. The meeting was held in the Board Room of the Prescott School District.

#### **FLAG SALUTE:**

Chairman Karen Tonne led the flag salute.

#### **ADDITIONAL ITEMS TO ADD TO AGENDA:**

2016-2017 SCHOOL YEAR CALENDAR

#### **REPORT OF THE ASSOCIATION:**

#### **REPORT OF THE SUPERINTENDENT:**

##### **2016 – 2017 Incoming elementary students from VHE:**

The current estimate for incoming in-district students in grades K-5 from Vista Hermosa Elementary is 53. Administration is working with Elementary staff on possible staffing models and class configurations for next year.

##### **DOC Contract:**

Prescott cannot currently renew the work agreement with DOC until our Worker's Compensation Pool decides to allow Prescott to cover DOC inmate workers under the Pool's L & I. Due to this, there will be no inmate crew this year. I recommend we purchase a riding mower in order for Josh to keep up on mowing around the main building. Josh and Casey will share mowing duties on the rest of campus.

##### **Smith Insulation quote for cottage attic:**

The total cost for insulation is \$3,835.47 less rebates of \$2,743.95 = \$1,091.52 cost to the district.

##### **Columbia Rural Electric Association (REA):**

REA has reviewed our utility costs for 2015 and believe they can provide a \$9,000 per year savings to the district with the possibility of further savings by consolidating power meters.

#### **REPORT OF THE PRINCIPAL:**

Collaboration, this month, focused on writing conventions and secondary on the accreditation process. The second collaboration, we began our book study on Engaging Students with Poverty in Mind.

This month, we also had a T-Shirt contest to design the third quarter tiger t-shirt. Jade, a sixth grade student submitted the winning design.

The district provided a training on how to interpret and use district assessment data. Teacher feedback stated it was helpful.

We had 5 students inducted into the NHS.

Juniors attended WSU Tri-Cities College Day.

Secondary staff attended an AVID Showcase at Pioneer Middle School.

Next week is our parent-teacher conferences at both Vista and Prescott.

##### **Staff Resignations**

Please accept the resignations of Brittany Engelhart who will be moving to the Westside of the state and Denice Garrow who is going to try retirement again.

#### **STUDENT BOARD MEMBERS REPORT:**

None

**PUBLIC COMMENTS:**

None

**BUSINESS ITEMS:**

**CONSENT AGENDA:**

- Approve February 25, 2016 regular meeting minutes
- Approve March warrants as follows:  
     General Fund: Payroll - \$235,116.23, Accounts Payable - \$125,734.53  
     Capital Projects: Accounts Payable \$3,564.70

A motion was made by Erik Young and second by Eva Madrigal to approve the item listed under the consent agenda from the regular board meeting agenda. Motion carried 4-0.

**INFO/REPORT ITEMS:**

- A) **PRESCOTT ATHLETICS:** Superintendent, Mr. Cox, reported the games have been close in score.
- B) **ENROLLMENT:** Business Manager, Patti Johnson, reported that March's F.T.E. was 333.65. She stated the C.T.E. average continues to grow.
- C) **LEGISLATIVE REPORT:** Board Member, Erik Young, stated the special session yielded answers to teacher shortage. They will allow retired teachers to sub a half year. Charter schools are coming back with limitations and funding changes. Only a certain number of charter schools will be added each year with a certain total number allowed.
- D) **FISCAL REPORT:** Business Manager, Patti Johnson, presented the following report to the board:

**FEBRUARY 2016 Financial Report**

Budget Status Report for the Prescott School District balances to the Co Treasurer as of February 29, 2016:

• General Fund	<u>\$1,225,004.39</u>
• ASB Fund	<u>\$ 40,993.52</u>
• Capital Projects Fund	<u>\$ 70,833.45</u>
• Transportation Vehicle Fund	<u>\$ 582,397.54</u>
• Debt Service Fund	<u>\$ 135,313.28</u>

**Net change for each fund since 9-1-2015:**

<b>General Fund:</b>	<b>\$196,550.19</b>	
<b>ASB Fund:</b>	<b>\$ 1,293.73</b>	
Capital Projects Fund:	\$ 41,527.78	Cottage kitchen/bathroom remodel
Transportation Vehicle Fund:	\$138,910.92	Bus Purchase of \$141,652.77 expensed in December 2015.
Debt Service Fund	\$124,769.89	Pymt made in Dec of \$215,000 principle & \$77,544 interest

**INFO/DISCUSSION ITEMS**

E. Set Date for June work session – The Board approved Thursday, June 23<sup>rd</sup>, 2016 at 1:00PM for the June work session

**PUBLIC COMMENT**

Chairman, Karen Tonne, asked for any public comments, there were none.

**ACTION/APPROVAL ITEMS**


- F) Updated Lease Agreement for Cottage West: Erik Young made a motion to approve the updated lease agreement for Cottage West. Eva Madrigal second the motion. Passed 4-0
- G) Apptegy Agreement: Eva Madrigal made a motion to approve the Apptegy Agreement. Erik Young second the motion. Passed 4-0
- H) Toro Titan ZX 48" Twin Bagger Mower: Erik Young motioned to approve the purchase of the Toro Titan ZX 48" Twin Bagger Mower. Leann Griffin second the motion. Passed 4-0
- I) Resignations: Denice Garrow & Brittany Engelhart: Erik Young made a motion to accept the resignations of Denice Garrow and Brittany Engelhart. Leann Griffin second the motion. Passed 4-0
- J) Surplus Bus #11: Eva Madrigal made a motion to approve the surplus of Bus #11. Leann Griffin second the motion. Passed 4-0
- K) Miscellaneous - 2016-2017 School Calendar: Erik Young made a motion to accept the 2016-2017 school calendar. Eva Madrigal second the motion. Passed 4-0

**ADDITIONAL COMMENTS AND INFORMATION:** Superintendent, Mr. Cox, explained that on May 5, 2016, Science Night will be held along with a Cinco de Mayo celebration with Mariachi band for the students, parents and staff to help aid in the transition of students coming from Vista Hermosa Elementary to Prescott 2016/17 school year.

**ADJOURNMENT**

The meeting was adjourned at 6:34PM by Chairman Karen Tonne.

  
BOARD CHAIRMAN

  
SECRETARY

  
CLERK

# AGENDA

## MARCH 24, 2016

### 6:00 P.M.

1. Call to Order
2. Flag Salute
3. Roll Call
4. Delegates, Visitors and Guests
5. Additional Items to add to the agenda by the Superintendent
6. Report of the Association
7. Report of the Superintendent and K-12 Principal
8. Report of the Student Board Members

9. **PUBLIC COMMENT**

*"We invite members of the public to provide comments and information related to educational issues to the board at this time. Please remember statements or presentations related to specific staff or students will not be allowed during the public portion of the meeting but can be addressed through an appointment with the Superintendent."*

10. **Business Items**

**CONSENT AGENDA**

*Approve February 25, 2016 regular meeting minutes  
Approve March AP and Payroll Warrants*

**INFO/REPORT ITEMS**

- |                         |    |
|-------------------------|----|
| A. PRESCOTT ATHLETICS - | SF |
| B. ENROLLMENT           | PJ |
| C. LEGISLATIVE REPORT - | EY |
| D. FISCAL REPORT -      | PJ |

**INFO/DISCUSSION ITEMS**

- |                                   |    |
|-----------------------------------|----|
| E. Set Date for June work session | BC |
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**PUBLIC COMMENT**

*"If there are members of the audience who wish to address the board on matters listed for action this evening - we invite you to do so at this time."*

**ACTION/APPROVAL ITEMS**

- |  |    |
|--|----|
| F. APPROVAL - Updated Lease Agreement for Cottage West         | BC |
| G. APPROVAL - Apptegy Agreement                                | BC |
| H. APPROVAL - Toro Titan ZX 48" Twin Bagger Mower              | BC |
| I. APPROVAL - Resignations: Denice Garrow & Brittany Engelhart | JT |
| J. APPROVAL - Surplus Bus #11                                  | BC |
| K. Miscellaneous   |    |

11. Additional Board Comments and Information
12. Adjournment

◆◆◆ Individuals with disabilities who may need a modification to participate in a meeting should contact the Superintendent's office no later than three days before a regular meeting and as soon as possible in advance of a special meeting so that special arrangements may be considered.