

**WINCHESTER SCHOOL BOARD
WINCHESTER SCHOOL LIBRARY
NOVEMBER 13, 2014**

Board Members Present: R. Horton, K. Bazan, E. Jackson, T. Croteau arrived at 5:54pm.
J. Cardinale arrived at 7:10 pm.

The meeting was called to order at 5:43 pm. by Chair R. Horton for a budget work session.

Sue Rice advised she was impressed by Liz Bouchard's presentation at the last meeting.

J. Lewis advised the School received a bill for the piping in the parking lot in the amount of \$11,000. K. Bazan went to the Selectboard meeting; in the minutes it stated the School would pay \$2,800. The way he read it is we would pay for the pipe and they would pay for everything else. K. Bazan was under the impression that the Town would do everything themselves and not hire an outside contractor.

R. Horton doesn't think the Board wants to say this is the way it is and that's it.

J. Lewis advised both the Board and the Town will look into it and they will come back to us.

K. Bazan advised that is why he was behind it in the first place; felt it was a good deal for both the School and the Town.

R. Horton – Either way, it is a good deal even if the bill is \$10,000; would have been \$20,000.

The Board discussed plowing.

K. Bazan wants to see if we can get Mr. Edwards to do just the plowing and the Town will drop sand and salt when needed.

R. Horton advised if you ask Dale, he would say they don't have time.

E. Jackson – Need it in writing.

J. Lewis will contact Sharon and see if we can compromise. Understands what R. Horton is saying, too.

T. Croteau arrived at the meeting at 5:54 pm.

L. Schmidt advised they should have the Keene tuition numbers by the 15th.

L. Schmidt explained transportation is problematic. We have a letter going out to First Student requesting a meeting. Mr. Loeb is urging us to send it Registered mail, Return Receipt. We don't have a contract yet; haven't received any bills. We have an understanding, but it is different than what is currently happening. Transportation numbers are missing. Need to meet in person. L. Schmidt feels they are not getting time to be heard and questions answered. Mr. Loeb feels someone should follow the busses and document them two to three times per week.

Maintenance/Custodial – L. Schmidt has additional questions, then she and D. Chamberlain will discuss.

Lawn Service – L. Schmidt advised if the Board has something specific they want, they can add that into the proposal. What do you want the numbers based on; a lease, to own, etc?

R. Horton thinks D. Chamberlain should have some idea what he wants for that position.

L. Schmidt explained they will need to know the specific size of the vehicle, but D. Chamberlain should deal with this.

- E. Jackson feels the budget number needs to be the same as the number from last year or lower.
- R. Horton would like to see it under \$11,000,000.

The Board reviewed the budget and asked questions.

- L. Schmidt will add notes of explanation where needed.

Non-Collective Bargaining Unit Insurance – no information is available yet.

L. Schmidt advised students have left, but the bill from Keene reflects them and shouldn't. That portion will not be paid.

- E. Jackson feels for the contract the Committee should consider how it is adjusted and the timeframe.

R. Horton feels there should be a policy for verifying residency.

J. Lewis – At the very least, there should be a procedure.

L. Schmidt – Once students are gone, we have no access to high school students. Maybe we could take the list to Jim Teatreault.

- E. Jackson advised we couldn't give him names.

J. Cardinale arrived at 7:10 pm.

J. Cardinale asked what other schools are doing.

- J. Lewis – We can check.

R. Horton - Is that something we need to enforce via a policy?

- J. Lewis thinks so, so Administration has something to go by.

L. Spencer advised Monadnock verifies twice a year. We could send Keene a list of students we know are residents of Winchester and we will pay for them.

L. Spencer thinks we should do it twice a year; Keene does it twice a year for its own students.

Danielle Milde advised they could just send out that Power School page.

L. Schmidt – Keene would have to cooperate with us.

E. Jackson – Advised it should be in the handbook that goes out at the beginning of the year.

R. Horton feels it should go to all K-8 students.

R. Horton - What if a kid lives here and goes to Brattleboro; we should notify them.

K. Bazan advised the Policy Committee will work on it.

- L. Schmidt asked if she can remove the oldest year's column from the budget.

R. Horton – Yes.

E. Jackson advised to save room she could probably remove zeros from the account numbers.

L. Schmidt advised Val Carey has been instrumental in breaking down subjects of books and printed material and will be working on it for the budget. They are trying to get things more equalized instead of doing one area at a time.

- R. Horton would like to have Val Carey come in and discuss the budget lines for Books and Printed Materials.

Field Trips – The line item is not being used.

R. Horton – Does the staff know it is available?

- J. Lewis – Yes.

L. Spencer advised there will be a fifth grade trip to KSC and a second grade trip coming up to Lego Land. Advised she did not know there was money available. Would appreciate it if it stayed in the line and they let the teachers know they can use it.

Danielle Milde advised they may not be going to NY this year, maybe Mystic Seaport. Maybe the money from that line could be used. They always fundraise for this trip.

L. Schmidt did not think that was a school sponsored activity.

D. Milde advised it is.

R. Horton wants the teachers to be well aware of what is available to them.

Sue Rice feels it should be face-to-face with an e-mail follow-up.

J. Cardinale – Maybe at a monthly staff meeting some things need to be reviewed.

R. Horton feels merit raise numbers shouldn't be projected numbers for the year we are in, which is based on last year's performance. So then we can do a two percent max per teacher.

R. Horton advised we are late getting evaluations done, but didn't give a lot of Board direction.

E. Jackson feels it is better to go to the Budget Committee saying reviews have been done and this is the cost.

R. Horton would like to go to the Budget Committee with a real number following through with what we said we would do.

L. Spencer advised it is the responsibility of Keene for ESY students.

R. Horton feels Keene should reimburse us for the extra days under a student's IEP that was billed to Winchester.

Line 43 – Summer School (Extended School) and SPED Salaries.

L. Schmidt will speak to Taylor and Jen. She doesn't think numbers were added for Regular Summer School. She will look at it and send the bill.

L. Spencer asked about Line 44 – Admin. SPED Health Benefits:

L. Schmidt advised it was previously funded through a Grant. They had to move that position. She advised that number is correct.

T. Croteau asked if all numbers include a two percent increase and also a two percent merit raise.

R. Horton advised yes, up to two percent this year and the amount budgeted for merit raises.

R. Horton thinks we need to get a couple of years under our belt. This is new.

T. Croteau MOVED to go into non-public minutes under RSA91-A: 3 II (c) at 7:23 pm; SECONDED BY: J. Cardinale, E. Jackson – yes, R. Horton – yes, J. Cardinale – yes, T. Croteau – yes, K. Bazan – yes, MOTION PASSED.

J. Cardinale MOVED to leave non-public minutes at 7:59 pm; SECONDED BY: J. Cardinale, E. Jackson – yes, R. Horton – yes, J. Cardinale – yes, T. Croteau – yes, K. Bazan – yes, MOTION PASSED.

J. Cardinale asked about the sensor faucets in the bathrooms.

J. Lewis thinks all in the Elementary school were pulled out.

D. Milde advised a student ripped the wires out.

J. Cardinale – Where are the faucets? We spent a huge amount of money.

R. Horton – Feels if we hold Administration accountable and talk about all these things, we have to remember we have a Maintenance Director.

J. Cardinale – If the faucet is pulled out for whatever reason, it needs to be back in, in two weeks.

R. Horton feels we should have a spare, so we don't have to do it twice.

E. Jackson – What does the chain of command look like?

J. Lewis thinks they should have called the original plumber.

R. Horton – What we paid to do is not working; wasted money. Spent taxpayers money and now we have old faucets back in.

J. Cardinale feels this needs to be addressed, yesterday.

E. Jackson - Need to look at maybe one big counter that could hold kids if they sit on it.

T. Croteau asked if there is a three – five year plan or can D. Chamberlain do one?

J. Lewis thinks he is working on it.

E. Jackson advised requests need to go through the right chain of command.

L. Schmidt asked when the next meeting will be.

The Board advised Keene will be here on the 20th.

J. Lewis will send an e-mail of questions for Keene. They will explain how the contract works.

R. Horton – Need copies of contract for the Board, the audience and on the Smartboard.

The Board feels they should ask the Attorney to be here.

J. Lewis advised he will check with him.

E. Jackson – Can give KHS a heads up if he will be here.

E. Jackson – Have some things that came up tonight that the Board wants to discuss.

J. Lewis advised the Attorney will suggest we renegotiate.

After discussion, the Board agreed to meet on Monday at 6:00 pm. for two hours.

J. Cardinale MOVED to adjourn the meeting at 8:12 pm; SECONDED by: K. Bazan, VOTED: 5-0, MOTION PASSED.

Respectfully submitted,

Peggy Higgins
School Board Secretary