

Extra Pay Time Sheet

Name: _____

Month: _____

Date/Day	Time Start	Out (Lunch)	In	Time Day Ended	Daily Paid Hours	Person/Position Substituting for
1st						
2nd						
3rd						
4th						
5th						
6th						
7th						
8th						
9th						
10th						
11th						
12th						
13th						
14th						
15th						
16th						
17th						
18th						
19th						
20th						
21st						
22nd						
23rd						
24th						
25th						
26th						
27th						
28th						
29th						
30th						
31st						

Employee Signature Date

Total Hours

Supervisor Signature Date