

# Clarendon School District

## 2016-2017 Parental Involvement Plan

Clarendon School District will develop and disseminate its district parental involvement policy as an attachment to the Parent-Student Handbook from each school campus during annual enrollment.

- CSD will conduct an annual meeting in the month of May (exact date TBA) to update policy for next year's Title I, Part A program. (Contact Title I Coordinator, Monica Gray)
- CSD will coordinate parental involvement activities with those of other programs such as Head Start program, Reading First program, Parents as Teachers program and Home Instruction Program for Preschool Youngsters and State-run preschool programs. (Contact Pre-School Director, Jamie Ferebee)
- Establish parental involvement contact person at each of the Title I, Part A schools. At Clarendon Elementary, initial contact can be made with Lain Wilkison, CES Administrative Assistant, Carlee Latham, Licensed Parent Facilitator, or Christine Flowers, District TI Parent Coordinator. At Clarendon High, initial contact can be made with Lisa Prince, CHS Administrative Assistant or Anna Marie Woodell, Licensed Parent Facilitator.
- CSD will conduct an annual review of the effectiveness of the parental involvement plan and policy. (Contact Title I Parent Coordinator, Christine Flowers)
- CSD will develop a district parental involvement committee to create a parental involvement policy and implement parental involvement activities as well as disseminate information to the community to promote parental involvement in the Title I, Part A schools. (Contact Title I Parent Coordinator, Christine Flowers)
- CSD will ensure that parents of children with disabilities or limited English proficiency have the same access as other parents including information in a language and form they can understand. (Contact ESL Coordinator, Cassandra King)
- CSD will involve parents in the process of school review and improvement under Section 1116 of NCLB. (Contact building principals, at CES, Mrs. Linda Hamilton, and at CHS, Mr. Dusty Meek.)
- Building principals and CSD Title I Coordinator will conduct ongoing site visits to observe parental involvement practices.
- Professional Learning Communities will address annually the awareness and skills of teachers, pupil service personnel, principals, and staff in reaching out to, communicating with, and working with parents as equal partners. (Contact Instructional Facilitators, Cindy Roberts, Cindy Fortenberry, Bobbie Loewer, Chad Simpson, Mary Kay Meacham.)
- CSD will ensure, to the extent possible, that information is sent home in a language and form parents can understand. (Contact ESL Coordinator, Cassandra King)
- CSD will monitor each Title I, Part A school to ensure that each school performs the following tasks: 1. Develop parental involvement policy; 2. Offer flexible meeting times; 3. Provide information to parents about the school's program, include parent information guide; 4. Develop and use the School-Parent Compact; 5. Provide training for parents in working with their child to improve academic achievement, to include training on the phone notification system in order to have real-time access to their child's attendance and achievement. (Contact the building Guidance Office; at CES, Jan Hodge and at CHS, Anna Marie Woodell)
- CSD will provide information to participating parents in such areas as national, state, and local education goals, including parents' rights as defined in Title I, Part A. (Contact at CES, Lain Wilkison and at CHS, Lisa Prince)
- CSD will assist in the development of parent engagement groups at each school. (Contact building Guidance Counselors: at CES, Jan Hodge and at CHS, Anna Marie Woodell)
- CSD will involve parents through an annual survey to improve school effectiveness. (Contact building principals CES, Mrs. Linda Hamilton and CHS, Mr. Dusty Meek.)

- CSD will provide any reasonable support for parental involvement at the request of participating Title I, Part A schools. (Contact Title I Parent Coordinator, Christine Flowers.)
- CSD will survey parents annually, including questions to identify barriers to parental involvement. (Contact building principals, CES, Mrs. Linda Hamilton and CHS, Mr. Dusty Meek.)
- CSD will provide an opportunity for the parents to assist in the development of the evaluation procedures, including analysis of data collected. (Contact Building principals, at CES, Mrs. Linda Hamilton, at CHS, Mr. Dusty Meek.)
- CSD will use finding from evaluation process to:

-Make recommendations to each participating school for parental involvement policy revision.

-Provide suggestions for designing school improvement policies, as they relate to parental involvement. (Contact Title I Parent Coordinator, Christine Flowers.)

- CSD will develop and disseminate an annual parent activity evaluation report to share with parents, staff and the community. (Contact District Title I Parent Coordinator, Christine Flowers)
- Recruit parents to serve on district committee to develop the Title I Application. (Contact Title I Coordinator, Monica Gray)