

SEARCY PUBLIC SCHOOLS

801 North Elm Street
Searcy, AR 72143
(501)268-3517

Position Title: Part-time Duty Monitor

Qualifications:

1. High School diploma and training as required by the District.
2. Reliable and willing to commit to daily supervision.
3. Successful clear background check.

Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

Reports to: Principal or Designated Supervisor

Performance Responsibilities:

1. Assists with the supervision of students before school, after school, and/or during lunch, dependent on assignment.
2. Alerts the principal to any problem arising during supervision period.
3. Maintains the same high level of ethical behavior and confidentiality of information about students as expected of fully licensed teachers.

This application may be found online at www.searcyschools.org, Human Resources tab, or the Searcy Administration Office located at the above address. Applications must be submitted to the administration office.

SEARCY PUBLIC SCHOOLS

801 North Elm Street
Searcy, AR 72143

APPLICATION

Date _____

Position Applying For: **Part-time Duty Monitor**

School Preference: McRae Elementary Sidney Deener Elementary Westside Elementary

Southwest Middle School

Name _____ Home Address _____ Phone# _____

Present Address _____ Phone # _____

Name as on Social Security Card _____ Social Security Number _____

Education:

High School _____ Years Attended _____ Graduation Year _____ Diploma _____

College or University _____ Years Attended _____ Graduation Year _____ Degree _____

Job Experience:

(Dates)

Employer _____ Phone # _____ From _____ To _____ Assignment _____

Employer _____ Phone # _____ From _____ To _____ Assignment _____

Employer _____ Phone # _____ From _____ To _____ Assignment _____

Employer _____ Phone # _____ From _____ To _____ Assignment _____

Employer _____ Phone # _____ From _____ To _____ Assignment _____

Total Years Work Experience _____ What is your present salary? _____

References:

Name _____ Position _____ Address _____ Phone # _____

Name _____ Position _____ Address _____ Phone # _____

Name _____ Position _____ Address _____ Phone # _____

Name _____ Position _____ Address _____ Phone # _____

Name _____ Position _____ Address _____ Phone# _____

Military Service

In order for an applicant to be given preference when determining interview candidates, the applicant must meet the definition of a veteran or of the surviving spouse of a deceased veteran, must have indicated the appropriate status on the job application, must be a citizen and resident of Arkansas, and must meet substantially similar qualifications to the other applicants. Act 444 of 2013, which took effect August 16, 2013, (codified at A.C.A. & 21-3-301 etc.) added public school districts and charter schools to the list of employers required to provide a preference to veterans in the areas of applications, interviewing, hiring, promotion and retention. All questions must be answered and all documents supplied by the interview date in order for veteran preference to be given. Veterans or spouses of veterans are required to attach the following, as applicable, documentation to the employment application: (1) Form DD-214 indicating honorable discharge; (2) A letter dated within the last six months from the applicant's command indicating years of service in the National Guard or Reserve Forces, etc., as well as the applicants current status; (3) Birth certificate; (4) Marriage license; (5) Death certificate; (6) Disability letter from the Veteran's Administration, in the case of an applicant with a service-related disability; In the case of a veteran who is over the age of fifty-five (55), disabled (it is not necessary that the disability is service-connected), and entitled to a pension or compensation under existing laws, a letter from the veteran's physician indicating a disability, dated within the last six months.

Are you a veteran under the age fifty-five (55)? Yes _____ No _____

Are you a veteran who is over the age of fifty-five (55), disabled (it is not necessary that the disability is service connected), and entitled to a pension or compensation under existing laws? Yes _____ No _____

Are you a spouse of a deceased veteran who is unmarried at the time of hiring? Yes _____ No _____

Are you a spouse of a veteran who suffers from a service-connected disability? Yes _____ No _____

The Searcy Special School District is an equal opportunity educational and employment institution. The District does not discriminate on the basis of race, color, religion, sex, age, national origin, or qualified disability.