

Students

SUBJECT: USE OF VIDEOCAMERAS ON SCHOOL BUSES

Some school buses will be equipped with videocameras in order to monitor student behavior. Violations of the District Code of Conduct, as well as participation in any illegal activities, will be dealt with in accordance with applicable laws, the Code of Conduct and school regulations. Videotapes of a student's actions may be used to support disciplinary action.

Requests for viewing a film must be made in writing to the Superintendent (or designee) and, if the request is granted, such viewing must occur in the presence of the District's designated custodian of the film. All viewing of the film will be in accordance with applicable provisions of law, including the Family Educational Rights and Privacy Act of 1974 (FERPA) and the confidentiality of student records.

Persons granted approval to view a tape must be a Board of Education member, Superintendent, Administrator/Supervisor, driver, and parent/guardian of the student involved, or other persons approved by the Board of Education. Under no circumstances will the District's film be duplicated and/or removed from District premises unless in accordance with court order and/or subpoena.

Parents/guardians will be notified at the beginning of each school year that a videcamera may be in use on the bus.

Guidelines for Cameras to be Used as Monitors on Buses

- a) Selected buses will be equipped with a black box for a videcamera.
- b) The Transportation Supervisor or an administrator will be responsible for placing the camera in the buses.
- c) The camera rotating schedule shall be confidential. Knowledge of which bus will have the camera in use shall be known only by the school administration.
- d) A sign reading "Videcamera May Be In Operation" shall be placed on each bus notifying all students that the video monitoring camera may be in use on the bus.
- e) Buses used for extracurricular or non-routine bus runs may be equipped with a camera.

Family Educational Rights and Privacy Act of 1974, 20 United States Code (USC) Section 1232(g)
34 Code of Federal Regulations (CFR) Part 99

Adopted: 7/12/11