

**SUBJECT: STUDENT EVALUATION****Placement**

Placement within the system, with respect to building, teacher, and grade or special class, shall be at the discretion of the school administration and shall be subject to review and change at any time. In making such decisions, the administrator will be guided by performance in class, past records, parent/guardian and teacher recommendations, standardized test scores, and any other appropriate sources of information, but the final decision shall rest with the school administration.

**Grading**

The Depew School District Board of Education suggests that grades shall reflect a student's academic performance and effort commensurate with his/her ability, and shall not be used to correct any disciplinary problems.

Procedures shall be established by the administration to govern the awarding of grades. The Board delegates to the Superintendent the authority to change a grade after careful consideration of all factors.

**Promotion and Retention**

The procedures to be followed by the staff regarding promotion and retention will be developed by the Superintendent and will be continually evaluated in the light of School District policy. Building Principals may establish written standards for promotion or retention within the school units to which the students are assigned, subject to the guidelines of the Superintendent and the approval of the Board of Education. (Note: Refer also to Policy #7212 -- Middle School Promotion Policy.)

**Testing Program**

The Board of Education endorses and supports the use of ability, achievement, diagnostic, readiness, interest and guidance tests as part of the total educational process to the degree to which tests help the District to serve its students.

Examinations

At the secondary level, final examinations may be an appropriate culminating activity in the course of study. The building administration shall be responsible for determining whether final examinations shall be given in any course which does not terminate in a required Regents examination or proficiency examination.

If a final examination is given, the final grade in the course will be determined by using the final examination score as one-fifth (1/5) of the final grade. (Note: Refer also to Policy 7213 -- Regents Examinations.)

(Continued)

**SUBJECT: STUDENT EVALUATION (Cont'd.)****Alternative Testing Procedures**

The use of alternative testing procedures shall be limited to:

- a) Students identified by the Committee on Special Education and/or Section 504 Team as having a disability. Alternative testing procedures shall be specified in a student's Individualized Education Program or Section 504 Accommodation Plan; and
- b) Students whose native language is other than English (i.e., English language learners) in accordance with State Education Department Guidelines.

The alternative testing procedures employed shall be based upon a student's individual needs and the type of test administered.

The District shall report the use of alternative testing procedures to the State Education Department on a form and at a time prescribed by the Commissioner.

**Reporting to Parents/Guardians**

Parents/guardians shall receive an appropriate report of student progress at regular intervals.

Report cards shall be used as a standard vehicle for the periodic reporting of student progress and appropriate school related data. Report cards, however, are not intended to exclude other means of reporting progress, such as interim reports, conferences, phone conversations, etc.

When necessary, attempts will be made to provide interpreters for non-English speaking parents/guardians.

Section 504 of the Rehabilitation Act of 1973, 29 United States Code (USC) Section 794 et seq.  
8 New York Code of Rules and Regulations (NYCRR) Sections 100.2(g), 117 and 154  
Education Law Section 1709(3)