

## VACANCIES ON SCHOOL BOARD

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### A. Vacancies:

If at any time there should occur a vacancy of the Board of School Trustees for any reason, the remaining members of the Board of School Trustees shall, by a majority vote within thirty (30) days after the vacancy occurs, fill such vacancies by appointing a person or persons from the Board members' residence district from which the person(s) who vacated the Board was elected to serve the balance of the term respectively. In the event of a tie vote among the remaining members of the Board of School Trustees, it shall be the duty of the Judge of the Circuit Court of Washington County, Indiana to make such appointment.

## RECESS POLICY

All children are expected to participate in regular classroom activities during the school day, including recess. If weather is inclement in the judgement of the recess supervisor, the children will be kept indoors. When recess is held outdoors, all children are expected to participate. Exceptions will be made if a child has a temporary health condition where it is not advisable for him/her to be out in the cold. A note from the parent or guardian is required for the day he/she is to be excluded. Other circumstances not covered by this policy should be brought to the school principal for consideration. Exceptions will also be made for disciplinary reasons.

## REPORT CARDS

Report cards are issued following the completion of each nine-week grading period. Interim reports are issued every four- and one-half weeks. Please carefully review your child's progress, and contact the school if you have any questions regarding grades.

## SCHOOL VISITORS

Parents are always welcome to visit the school. Any visits during the school day should be coordinated with the office, unless a conference with a teacher has been pre-arranged. Conferences and visits must be planned with a one-day notice. Teachers and students work on a planned schedule and program. Unnecessary interruptions consume time and hinder the program.

For the protection of the students and security in the school, it is required that any person entering the building during the school day come directly to the office before going to any other part of the school, where upon a visitor's pass will be issued. No students will be permitted to leave the building with a visitor unless this has been done through the school office.

It is not permissible for students to bring friends to visit West Washington Elementary School during the school day.

## SHARING OF INFORMATION

During the school year, West Washington Elementary School sometimes needs or is required to share information. Student names may be released to area newspapers and radio stations that are covering a story at school. The school also provides names for identification purposes to the publisher of the school yearbook.

The school also shares information with the South Central Area Special Education Cooperative, the Washington County Welfare Department and the Washington County Probation Officer.

## SOLICITATION

Students are not to be solicited for money unless a project has been approved by the principal. No sale of items is to be conducted at the school by students.

## SPEECH THERAPIST

Our speech therapist works with West Washington Elementary students daily.

Each year all kindergarten and newly-enrolled pupils in our school are routinely given a speech screening test. In the event the pupil is found to have some difficulty with speech or language, it is necessary to have the parent's permission for diagnostic testing, and permission for enrollment into the therapy program must be on hand before the pupil can be seen in the speech program. It is also necessary to have a conference with the parent to develop an individualized educational plan. The I.E.P. is the outline for the approach in therapy.

## SPORTS BEHAVIOR EXPECTATIONS

Attending sports events may be new to many students. It is important that we establish proper behavior habits from the beginning.

1. Only team players and cheerleaders are to use the gym floor. No spectators are to shoot baskets at half time or between games.

VOLUNTEER FIRE FIGHTERS POLICY

I move that all employees of West Washington School Corporation who are also volunteer fire fighters be excused from work when on official emergency runs, and be paid for time lost from work while on such emergency runs.

This policy is to be made retro active to January 1, 1996.

BOARD OF SCHOOL TRUSTEES OF  
WEST WASHINGTON SCHOOL CORPORATION

MOTION: DICK LAMBERT

SECOND: H. ROSS BROWN

ACTION BY THE BOARD: 7-0 APPROVED

BOARD APPROVED 2-19-96