

**AGENDA
MEADOWS UNION SCHOOL BOARD OF TRUSTEES
REGULAR MEETING**

December 15, 2015

Re-Scheduled from December 8, 2015

5:30 p.m. Room 7

From time-to-time writings that are public records, which are related to open session items on an agenda for a regular meeting, may be distributed to school board members after the posting of the agenda. Whenever this occurs, such writings will be available for public inspection in the Office of the Superintendent located at 2059 Bowker Road, El Centro, CA, 92243.

Individuals who require special accommodation, including but not limited to accessible seating or documentation in accessible formats, should contact the Superintendent or designee at least two days before the meeting date at (760) 352-7512. (Government Code Section 54954.2).

I. OPENING

1. Call to Order

2. Roll Call: Cervantes___Pinedo___Rodriguez___Rolfe___Villegas___

3. Pledge of Allegiance

4. Approval of Agenda:

M S Roll Call Vote: Pinedo___Rodriguez___Rolfe___Villegas___Cervantes___

II. Board Communication

III. Staff Communication

Migrant Speech Debate request for donation of shirts for tournament.

IV. *Public Forum-This is the opportunity for members of the public to address the Board regarding items on the agenda or other items within the Board's jurisdiction. Your comments will be heard (with no action taken). Unless otherwise determined by the Board, persons wishing to address the Board will be limited to three (3) minutes and the total time for this purpose shall not exceed twenty (20) minutes. For the record: state your name, title, whom you represent, and the agenda item you are addressing. You are not allowed to make personal attacks on individuals or make comments which are slanderous or which may invade an individual's personal privacy. The District will not respond to your comments at this time. Your questions, concerns and/or input will be referred to the appropriate Department. Any Member of the public who has a specific complaint about any district employee should use the District's established complaint procedure.*

V. CONSENT AGENDA ITEMS

All items appearing will be acted upon by one motion. Should any Trustee or other person request that any item(s) be considered separately, that item will be added to the end of the agenda.

M S Roll Call Vote: Rodriguez___ Rolfe___ Villegas___ Cervantes___ Pinedo___

1. Approval of the Minutes of the Regularly Called Session on November 17, 2015.

2. Approval of payroll statement(s) #16-05 in the amount of \$268,800.00.

3. Approval of expenditure statement(s) #16-09 in the amount of \$72,179.53.

4. Approval of 2015 2016 field trips.
5. Accept Letters of Resignation from Classified Employees Zarahemla Garcia and Martha Velasquez effective December 18, 2015.

VI. ACTION ITEMS

1. Pursuant to Section 5326 of the California Education Code Members Rodriguez and Villegas shall be seated-Certificates of Appointment in Lieu of Election and Oath of Office to be administered and signed.

RE-ORGANIZATION OF THE BOARD OF TRUSTEES FOR THE 2015-2016 TERM:

1. Election of the President /Chairperson of the Board for the 2015-2016 Term.
M S Roll Call Vote: Rolfe___ Villegas___ Cervantes___ Pinedo___ Rodriguez___
2. Election of the Vice-President /Vice-Chairperson of the Board for the 2015-2016 Term.
M S Roll Call Vote: Villegas___ Cervantes___ Pinedo___ Rodriguez___ Rolfe___
3. Election of the Clerk of the Board for the 2015-2016 Term.
M S Roll Call: Cervantes___ Pinedo___ Rodriguez___ Rolfe___ Villegas___
4. Appoint Matt Phillips as Authorized Agent and Secretary to the Board for 2015-2016 Term.
M S Roll Call Vote: Pinedo___ Rodriguez___ Rolfe___ Villegas___ Cervantes___
5. Appoint Sue Anderson as Assistant Secretary to the Board for the 2015-2016 Term.
M S Roll Call Vote: Rodriguez___ Rolfe___ Villegas___ Cervantes___ Pinedo___
6. Sign the Verifying Signature Cards by the President/Chairperson, Clerk and the remaining Members of the Board of Trustees.
7. Filing of Public Agencies Roster (Government Code Section 53051.)
8. Approve to adopt the Present Rules, Regulations, and Policies of the District for 2015-2016.
M S Roll Call Vote: Rolfe___ Villegas___ Cervantes___ Pinedo___ Rodriguez___
9. Appoint School Board Representative and Alternate SB 160 for 2015-2016.
M S Roll Call Vote: Villegas___ Cervantes___ Pinedo___ Rodriguez___ Rolfe___
10. Consider request from 6th/7th grade classes for donations for ASTRO Camp in Idyllwild and Catalina Island Marine Institute.
M S Roll Call Vote: Cervantes___ Pinedo___ Rodriguez___ Rolfe___ Villegas___
11. Approval of Meadows Union School District Annual and Five Year Reportable Fees Report for 2014-2015 in compliance with Government Code Sections §66001, in compliance with Government Code Sections §66006-Developer Fees.
M S Roll Call Vote: Pinedo___ Rodriguez___ Rolfe___ Villegas___ Cervantes___
12. Approval of the First Period Interim Budget Report as of October 31, 2015.
M S Roll Call Vote: Rodriguez___ Rolfe___ Villegas___ Cervantes___ Pinedo___

13. Approval of the following inter-fund transfers-changing from General Fund Assignments to actual transfers. These transfers would be in addition to those transfer amounts previously budgeted:

Fund 010 General Fund to Fund 170 Special Reserve Fund:

Technology Upgrades in the amount of \$25,000.00

Deferred Maintenance 5 Year Plan in the amount of \$25,000.00

Classroom Furniture Replacement in the amount of \$50,000.00

Textbook Adoption in the amount of \$75,000.00

Fund 010 General Fund to Fund 200 Post Retirement Benefits:

Post Retirement Benefits in the amount of \$50,000.

M S Roll Call Vote: Rolfe___ Villegas___ Cervantes___ Pinedo___ Rodriguez___

13. Consider approval of a monthly cell phone allowance in the amount \$50.00 for the business manager. The District is currently purchasing equipment and paying the monthly service charges.

M S Roll Call Vote: Villegas___ Cervantes___ Pinedo___ Rodriguez___ Rolfe___

14. Consider applying current cell phone allowance, mileage allowance, and car allowance being paid to classified and certificated management personnel to their salary. This would affect the salary of the superintendent, principal and business manager. The increase in salary would be exactly equivalent to the allowances currently paid.

M S Roll Call Vote: Cervantes___ Pinedo___ Rodriguez___ Rolfe___ Villegas___

15. Consider approving enrollment of transitional kindergarten student 2015 a.

M S Roll Call Vote: Pinedo___ Rodriguez___ Rolfe___ Villegas___ Cervantes___

16. Consider approving enrollment of transitional kindergarten student 2015 b.

M S Roll Call Vote: Rodriguez___ Rolfe___ Villegas___ Cervantes___ Pinedo___

M S Roll Call Vote: Rolfe___ Villegas___ Cervantes___ Pinedo___ Rodriguez___

17. Approval of Audit Certification for 2014-2015 Financial Report/Audit.

M S Roll Call Vote: Rolfe___ Villegas___ Cervantes___ Pinedo___ Rodriguez___

18. Approval of new 3 ¾ hour kitchen helper position to support Breakfast program. Position shall be subject to continued funding.

M S Roll Call Vote: Villegas___ Cervantes___ Pinedo___ Rodriguez___ Rolfe___

19. Approval to fill vacancy due to resignation: ASES Site Supervisor - 4 hours and NCLBQ Instructional Aide- 4 hours. Position shall be subject to continued funding.

M S Roll Call Vote: Cervantes___ Pinedo___ Rodriguez___ Rolfe___ Villegas___

20. Approval of hiring 2 Pupil Supervisors. One to fill newly created position approved by board in October; one to fill current vacancy. Recommended for hire are: Linda Aguiar and Tori Ward- Positions shall be subject to continued funding.

M S Roll Call Vote: Pinedo___ Rodriguez___ Rolfe___ Villegas___ Cervantes___

21. Approval of hiring substitute, temporary part-time kitchen helper Maria Mendivil to assist with breakfast preparation in order to comply with review findings and recommendations. Term of service 12/4/15 until new hire.

M S Roll Call Vote: Rodriguez___ Rolfe___ Villegas___ Cervantes___ Pinedo___

22. Approval of the following recommended eligible substitutes for Pupil Supervisor and/or NCLBQ Instructional Assistants:

Mercedes Beal
Adriana Guerrero
Francina Loucel

M S Roll Call Vote: Rolfe___ Villegas___ Cervantes___ Pinedo___ Rodriguez___

23. Approval of hiring CSBA to work on updating the District Policies.

M S Roll Call Vote: Villegas___ Cervantes___ Pinedo___ Rodriguez___ Rolfe___

VII. INFORMATIONAL ITEMS-The district will provide information on the following:

- Attendance Report for Month 3:
Ending Enrollment = 465 ADA = 445.42 Percentage of actual attendance = 96.50%
- Cash in County Treasury Report: As of 12/1/15 = \$473,347.89-General Fund.
Total of all funds -\$803,816.42.
- Imperial County Treasurer's Report-Summary of Investments for October.

VIII. CLOSED SESSION: Time: _____

1. Negotiations –Conference with District Negotiator -Government Code section §54957.6.
2. Evaluation of the Superintendent-Government Code section 54957.

IX. RECONVENE TO OPEN SESSION/CALL TO ORDER: Time: _____

Public Report of any action in closed session taken by the Governing Board which must be reported out-Government Code Section 54957.1

X. ADVANCED PLANNING

Next Scheduled Meeting—January 12, 2016 at 5:30 p.m.

XI. ADJOURNMENT