

ADAMS CENTRAL COMMUNITY SCHOOLS

222 West Washington Street, Monroe, IN 46772 • Phone: 260-692-6193

OFFICE OF THE SUPERINTENDENT

Mr. Joel Mahaffey



Dawn Cook
Corporation Treasurer

Arnita Heyerly
Director of Human Resources

Kelli Fuhrmann
Secretary to Superintendent

Notice of Vacancy

Date: July 12, 2023

Deadline to apply: July 18, 2023 or until filled

Position: Head Cook Position

Starting Date: Upcoming School Year

Essential Functions of the Position: Ideal candidate must be able to stand for a long period of time; possess knowledge, willingness, and ability to implement proper food safety and safety procedures. Must be able to prepare and serve food; be detail oriented, well-groomed, act professionally and be a team player with the ability to manage others.

Immediate Supervisor: Mrs. Jennifer Harshman, Food Service Director

Those interested in applying for this position may do so by obtaining an application through the Adams Central Community Schools website: www.accs.k12.in.us and submitting a letter of interest, resume, and two (2) current letters of recommendation to: [Adams Central Community Schools, Attn: Director of Human Resources, 222 West Washington Street, Monroe, IN 46772](#) or email: hr@accs.k12.in.us.

Adams Central Community Schools is committed to equal opportunities for all. It does not discriminate on the basis of race, color, religion, national origin, sexual orientation, gender, identity, disability, or age in its programs, activities, and employment practices.
(Board Policy Section 5000).



Inspiring and Empowering Students to Succeed