

# ADAMS CENTRAL COMMUNITY SCHOOLS

222 West Washington Street, Monroe, IN 46772 • Phone: 260-692-6193

OFFICE OF THE SUPERINTENDENT  
Mr. Joel D. Mahaffey



Dawn Cook  
Corporation Treasurer

Arnita Heyerly  
Director of Human Resources

Kelli Fuhrmann  
Secretary to Superintendent

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## Notice of Vacancy

**Date:** May 15, 2023

**Deadline to Apply:** May 26, 2023 or until filled

**Position:** HS Life Skills Classroom Aide

**Starting Date:** Upcoming School Year

**Essential Functions of the Position:** Effectively assist certified staff in the provision of special education services and support to students. Assistance in areas that relate to personal, physical, social and instructional needs of a student. The candidate will assist student in a one on one environment along with a fellow peer. Able to lift up to, but not limited to 50 lbs. Communication skills required for school environment. Other duties as assigned by the teacher, immediate supervisor or superintendent. Preference will be given to candidates with prior experience. This position is student dependent; hours may vary week to week but typically scheduled for 5 days a week / 6.50 hours a day.

**Immediate Supervisor:** Mrs. Katie Isch, Principal

Those interested in applying for this position may obtain an application through the Adams Central Community Schools website: [www.accs.k12.in.us](http://www.accs.k12.in.us) and submitting the application, a letter of interest, and one letter of recommendation to: Adams Central Community Schools, Attn: Director of Human Resources, 222 W. Washington Street, Monroe, IN 46772 or email: [hr@accs.k12.in.us](mailto:hr@accs.k12.in.us)

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**Inspiring and Empowering Students to Succeed**