

ADAMS CENTRAL COMMUNITY SCHOOLS

222 West Washington Street, Monroe, IN 46772 • Phone: 260-692-6193

OFFICE OF THE SUPERINTENDENT

Mr. Joel Mahaffey



Dawn Cook
Corporation Treasurer

Arnita Heyerly
Director of Human Resources

Kelli Fuhrmann
Secretary to Superintendent

Notice of Vacancy

Date: July 14, 2022

Deadline to Apply: July 22, 2022 or until filled

Position: Food Service Cashier

Starting Date: Upcoming School Year

Essential Functions of the Position: Ideal candidate must be able to run a cash drawer, calculate bills and make change. Candidate must be able to stand for a long period of time; possess knowledge, willingness, and ability to implement proper food safety and safety procedures. Communication skills required for school environment. Must be able to lift up to, but not limited to 40 lbs. Other duties as assigned by immediate supervisor, director or superintendent. Candidate in this position will work 2 days a week, 7 hours a day, with the potential of working more days in the future.

Immediate Supervisor: Michele Barger, Food Service Director

Those interested in applying for this position may do so by obtaining an application through the Adams Central Community Schools website: www.accs.k12.in.us and submitting a letter of interest, resume and one recommendation letter to: Adams Central Community Schools, Attn: Director of Human Resources, 222 West Washington Street, Monroe, IN 46772 or email: hr@accs.k12.in.us.

Adams Central Community Schools is committed to equal opportunities for all. It does not discriminate on the basis of race, color, religion, national origin, sexual orientation, gender, identity, disability, or age in its programs, activities, and employment practices.
(Board Policy Section 5000).



Inspiring and Empowering Students to Succeed