

# ADAMS CENTRAL COMMUNITY SCHOOLS

222 West Washington Street, Monroe, IN 46772 • Phone: 260-692-6193

OFFICE OF THE SUPERINTENDENT

Mr. Joel Mahaffey



Dawn Cook  
Corporation Treasurer

Arnita Heyerly  
Director of Human Resources

Kelli Fuhrmann  
Secretary to Superintendent

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## Notice of Vacancy

**Date:** July 14, 2022

**Deadline to Apply:** July 22, 2022 or until filled

**Position:** Crossing Guard

**Essential Functions of the Position:** This position is responsible for stopping traffic, as necessary, and directing students across the street in the area of Hwy 124 and Park Street intersection, during students' morning and afternoon commute to and from school.

**Immediate Supervisor:** School Administration

**Requirement:** Crossing Guards must have their own transportation; must be available to work 2 shifts per day (both morning and afternoon). Each shift is approx. 30 minutes. Start time for morning shift is 7:30 a.m. on Monday, Tuesday, Thursday and Friday and 8:00 a.m. on Wednesday. Start time for afternoon shift is approx. 2:45 p.m. everyday. Must be able to work approximately 5-6 hours per week.

Those interested in applying for this position may do so by obtaining an application through the Adams Central Community Schools website: [www.accs.k12.in.us](http://www.accs.k12.in.us) and submitting a letter of interest, resume, application, and two recent letters of recommendation to: Adams Central Community Schools, Attn: Director of Human Resources, 222 West Washington Street, Monroe, IN 46772 or via email: [hr@accs.k12.in.us](mailto:hr@accs.k12.in.us).

Adams Central Community Schools is committed to equal opportunities for all. It does not discriminate on the basis of race, color, religion, national origin, sexual orientation, gender identity, disability, or age in its programs, activities, and employment practices (Board Policy Section 5000).



**Inspiring and Empowering Students to Succeed**