

ADAMS CENTRAL COMMUNITY SCHOOLS

222 West Washington Street, Monroe, IN 46772 • Phone: 260-692-6193

OFFICE OF THE SUPERINTENDENT

Mr. Joel D. Mahaffey



Dawn Cook
Corporation Treasurer

Arnita Heyerly
Director of Human Resources

Kelli Fuhrmann
Secretary to Superintendent

Notice of Vacancy

Date: July 12, 2022

Deadline to Apply: July 18, 2022 or until filled

Position: HS Special Needs Resource Room Aide

Starting Date: Upcoming School Year

Essential Functions of the Position: Effectively assist certified staff in the provision of special education services and support to students. Assistance in areas that relate to personal, physical, social and instructional needs of a student. The candidate will assist student in a one on one environment along with a fellow peer. Able to lift up to, but not limited to 50 lbs. Communication skills required for school environment. Other duties as assigned by the teacher, immediate supervisor or superintendent. Preference will be given to candidates with prior experience. This position is student dependent; hours may vary week to week but limited to 29 hours a week - typically scheduled for 5.75-6 hours a day – 5 days a week.

Immediate Supervisor: Mrs. Katie Isch, MS-HS Principal

Those interested in applying for this position may obtain an application through the Adams Central Community Schools website: www.accs.k12.in.us and submitting the application, a letter of interest, and one letter of recommendation to: Adams Central Community Schools, Attn: Director of Human Resources, 222 W. Washington Street, Monroe, IN 46772 or email: hr@accs.k12.in.us

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Inspiring and Empowering Students to Succeed