

RFCSC Parent Guide to Chromebook Repair

Step 1: Create a [Help Desk Request](#)

Step 2: Drop off the Chromebook to the school. (**Please note that if the school is closed due to COVID you will need to call 219-962-7551 Extension 3041 to set up a drop off time.**)

Step 3: When dropping of the Chromebook complete the form and make sure to include a contact number where you can be reached once the repair is completed.

Step 4: The school will contact you when the Chromebook repair has been completed so that you can pick up the device.

