

SHERMAN COUNTY SCHOOL DISTRICT
WORK SESSION
November 17, 2014

The Board of Directors of Sherman County School District met in the Sherman County Public/School Library Meeting Room in Moro, Oregon on November 17, 2014. The following were present: Chair, Bill Martin; Vice Chair, Angie Thompson; Directors: Liz Mills, Kyle Blagg and Jim Macnab; Superintendent, Peter Tarzian; Business Manager, Kim McKinney; Board Secretary, Jennifer Berry; Confidential Secretary Jeanie Pehlke; Administrators: Bill Blevins and Sheri Sharp; Staff Members: Gerald Casper, Samantha R-Smith, Jared Collins, Amy R-Huffman; Students: Bailey Coelsch, Courtney Coelsch, Gage Simpson, Katherine Shafer, Shayne Holmes, Parker Lepinski, Max Martin, Hunter Grenvik, Luke Martin, Kole Martin, Alex Fields, Amanda King ; Visitors: Bryce Coelsch, Kristie Coelsch, Nancy Simpson, Rich Simpson, Grant Simpson, Ron Townsend, Patti Fields, Jill Martin, Lanea Holmes, Allyson King, Elizabeth King, and Andrew King

Called to Order

The work session was called to order at 3:04pm by Liz Mills.

Architect Presentations

The top three architects from the RFP gave presentations to the selection committee. Project Manager Mike Marino started the presentations by explaining the format to the presenting architect.

BBT Architects – Rene from the firm handed out a Proposed Work Plan and Information Booklet. Rene Alexander, Todd Turner, and Dan Pyle each gave their history and experience with the firm. The firm was established in 1976 and is experienced in rural communities. They also have local experience as they were involved with Sherman Elementary School and the gym addition at the Sherman High School. Rene briefly discussed the hand outs and display boards they presented.

The interview questions were then asked by the committee.

Rene from the firm asked what each committee member hoped to see as a result of the consolidation. Most members agreed that they hope to have a better sense of community by consolidating and look forward to improved safety and modernization.

BLRB Architects – Tom Stark, Mike, and Greg represented the firm. Each of them gave their experience and role with the firm. They have recent experience in K-12 campus construction. 90% of their experience is in K-12 campus construction. The firm has been in existence for 61 years. Greg discussed their process and explained the display boards they presented. He gave details and explanation of their conceptual design which was based around 21st century best learning practices, organized by grade groups and based around learning centers.

The interview questions were then asked by the committee.

Todd discussed the project schedule a little more in depth.

Steele Associates – Scott Steele, Jeff Wellman, Steve Olson, and Emily Freed represented the firm. Each of them gave their experience and role with the firm. An element that sets their firm apart is they have sub consultants that have worked with them on all of their projects for many years and they have a core group that has been together for 8 years. They also have local knowledge as they have already been working with the district and would give them a head start on the project. Scott made clear that the conceptual designs that have been done for the school are not final. The firm will use what they already know to work with the design committee to create a design that will work for the district.

The interview questions were then asked by the committee.

Scott discussed the conceptual design. He discussed a roofing issue that came up when checking references. Scott explained the presentation boards they displayed.

Mike Marino discussed with the committee the next steps. They adjourned at 6:03p.m.

**SHERMAN COUNTY SCHOOL DISTRICT
REGULAR BOARD MEETING
November 17, 2014**

SUMMARY OF ACTIONS TAKEN

Motion by Director, Blagg with second from Director, Mills to adopt the consent agenda as amended. **Vote:** 5 in Favor (Martin, Thompson, Blagg, Mills, Macnab) **Action:** The motion carried unanimously.

Motion by Director, Blagg with second from Director, Mills to approve Britney Macnab as Head 5/6 and 7/8 Jr. High Girls Basketball Coach. **Vote:** 4 in Favor (Martin, Thompson, Blagg, Mills) 1 Abstain (Macnab) **Action:** The motion carried.

Motion by Director, Macnab with second from Director Thompson, to approve the Baseball Co-op with Arlington. **Vote:** 5 in Favor (Martin, Thompson, Blagg, Mills, Macnab) **Action:** The motion carried unanimously.

Motion by Director, Blagg with second from Director, Macnab to direct Dr. Tarzian to work with Mid-Columbia Bus Company to develop snow routes. **Vote:** 5 in Favor (Martin, Thompson, Blagg, Mills, Macnab) **Action:** The motion carried unanimously.

Motion by Director, Blagg with second from Director, Thompson to adopt the amendment of the Section 125 Plan document. **Vote:** 5 in Favor (Martin, Thompson, Blagg, Mills, Macnab) **Action:** The motion carried unanimously.

CALL TO ORDER

Chair, Bill Martin opened the meeting with the Pledge of Allegiance to the American Flag at 7:00 p.m. and thanked everyone for coming.

Students of the Quarter

The following presentations were made to students who received recognition and a plaque for Students of the First Quarter:

Gage Simpson, Kindergarten Student – Mrs. Samantha R-Smith, Kindergarten Teacher
Bailey Coelsch, 2nd Grade Student – Mrs. Amy R-Huffman, 2nd Grade Teacher
Luke Martin, Sherman Jr. High Student – Bill Blevins, SJSHS Principal
Amanda King, Sherman Sr. High Student – Bill Blevins, SJSHS Principal
Bradley Moe, Sherman Sr. High Student – Not in attendance

FFA Presentation

The FFA gave a presentation of their trip to the 2014 National Convention.

Recognition of Students, Staff and Community

We are extremely fortunate to have gracious staff and community members who support our school and students. This school year we are continuing the tradition of recognizing various supporters at the beginning portion of each School Board Meeting. While it is possible that we may periodically miss an opportunity to thank someone, we sincerely appreciate the commitment of all of our supporters. We would like to recognize the following people for their devotion to our schools, students, staff and community.

We truly appreciate the amazing support we receive from so many thoughtful people. Thank you to everyone in our great community and school district for your continued support! When you have time please visit our Sherman County School District Web Page for the monthly appreciation comments.

- Thank you to the teachers who nominated and presented the Student of the Quarter Awards tonight. This is a great honor for recipients Bailey Coelsch, Amanda King, Luke Martin, Bradley Moe, and Gage Simpson.
- To all of the parents who attended the Parent-Teacher Conferences.
- The entire staff for embracing the new state mandated initiatives.
- Weir District for their continued support of students and their generous grant in support of our STEM program.
- Michael Cummings of Portland State University for his efforts to provide grant money for our science and agriculture departments.
- Dezi Remington for her work to secure grant money for robotics.
- Football coaches Ron Townsend, Kyle Blagg, Joe Justesen, Kyle Pfeifer and Ron Sutherland for earning a state playoff berth.
- Thank you to Gary Shelton and Bill Blevins for their work developing district wide academic goals.
- Jill Jenson for supervising the Student Leadership fieldtrip to Seaside.
- Sherman County Sheriff's Department for their continued support and partnership.
- Thank you to Ron Sutherland, Howard Gonser and students Brett Evans and Meagan McKinney for their Project Alert work.
- Bill Blevins, John Shafer and Jill Jenson for chaperoning the black light high school dance.
- Dan Funkhouser for his time troubleshooting the football field lights.
- Connie Martin for organizing the entertaining and enriching Johnny B's Rhythm of the North Assembly.
- Jeremy Lanthorn for taking sports photos for the yearbook and sports programs.
- Special thanks to Molly Belshe and the Boosters for the homecoming barbeque.
- Jill Jenson for organizing another successful and fun homecoming week.
- Thank you to Jared Collins for supervising the various FFA activities including soil judging, and national convention.

- Dezi Remington for her outstanding work supporting students at Husky Helping Hands.
- Susan Mobley and Mary Jo Lane for donating pumpkins. Every student in grades 1-5 took a pumpkin home.
- Messina Helgeson, Lauria Miller, Kristi Coelsch, Charmin Avila, and Brooklyn Sandquist for helping during Pumpkin Enrichment Day.
- A very special thank you to Lorraine Consoliver for donating her time to teach recorders to the 4th graders for the past two years.
- Thank you Tamar Fritts and Cindy Brown for volunteering to help during the Elementary School Health Screening.
- Katy Christiansen and Elene Muzechenko for judging at the Halloween Parade.

We truly appreciate the amazing support we receive from so many thoughtful people. Thank you to everyone in our great community and school district for your continued support! When you have time please visit our Sherman County School District Web Page for the monthly appreciation comments.

COMMENTS FROM VISITORS

No comments were given.

ADOPTION OF CONSENT AGENDA

Business

- ✓ Approved Board Meeting Agenda, September 15, 2014 as amended with the following modifications: [**add 1.3 FFA Presentation; Approve Clint Moore, Volunteer High School Boys Basketball; and Approve Jared Collins, Volunteer High School Boys Basketball**]
- ✓ Approved Minutes of Special Board Meeting, October 6, 2014
- ✓ Approved Minutes of Regular Board Meeting, October 13, 2014
- ✓ Approved Minutes of Special Board Meeting, October 27, 2014
- ✓ Approved Bill Listing

Personnel

- ✓ Approved Steve Kaseberg, Head High School Girls Basketball Coach
- ✓ Approved Steve Bird, Volunteer High School Girls Basketball Coach
- ✓ Approved Austin Justesen, Volunteer High School Boys Basketball Coach
- ✓ Approved Bill Martin, Volunteer High School Boys Basketball Coach
- ✓ Approved Jim Macnab, Volunteer 5/6 & 7/8 Jr. High Girls Basketball Coach
- ✓ Approved Todd Coles, Head 7/8 Jr. High Boys Basketball Coach
- ✓ Approved Tracy Fields, Head 5/6 Jr. High Boys Basketball Coach
- ✓ Approved Clint Moore, Volunteer High School Boys Basketball Coach
- ✓ Approved Jared Collins, Volunteer High School Boys Basketball Coach

Motion by Director, Blagg with second from Director, Mills to adopt the consent agenda as amended. **Vote:** 5 in Favor (Martin, Thompson, Blagg, Mills, Macnab) **Action:** The motion carried unanimously.

- ✓ Approved Britney Macnab, Head 5/6 & 7/8 Jr. High Girls Basketball Coach

Motion by Director, Blagg with second from Director, Mills to approve Britney Macnab as Head 5/6 and 7/8 Jr. High Girls Basketball Coach. **Vote:** 4 in Favor (Martin, Thompson, Blagg, Mills) 1 Abstain (Macnab) **Action:** The motion carried.

REPORTS AND PRESENTATIONS

Superintendent Report

Superintendent Tarzian handed out his superintendent report. In addition to his report he discussed On Track for Success that was discussed at the Oregon School Board Annual Conference. He handed out an information sheet on Board Fundamentals. He stated that he also attended a workshop on PLC. Chair Martin asked if the hiring for the High School Secretary was on track. Dr. Tarzian stated that applicants have been received and interviews are scheduled for this Friday.

Administrative Report for Jr./Sr. High School

Principal Blevins handed out and discussed his administrative report for the Jr./Sr. High School.

Administrative Report for Sherman Elementary

Dean of Students Sheri Sharp gave an administrative report for the Elementary School. In addition to the report she handed out, she stated the staff is now 100% Highly Qualified. She also addressed grants that were awarded to the Elementary School.

Athletic Director Report

Athletic Director, Ron Townsend gave the AD report. The awards program will be this Thursday night. The football team will play this Saturday at Liberty High School. He advised that coaches for spring sports will be on the board agenda in December. A new tennis coach will need to be hired for this season. The league has been restructured for tennis creating a very large district. He commended the athletes on the football team as being good representatives of our school.

UNFINISHED BUSINESS

Comp Time Practices for Non-Teaching Employees

Superintendent Tarzian handed out the guidelines for comp time for Exempt and Non-exempt employees. He is requesting direction from the board if flex time is authorized for Exempt employees. The board would like Superintendent Tarzian to research what other districts do and get an opinion from Greg Colvin.

NEW BUSINESS

Approve Baseball Co-op with Arlington

AD Ron Townsend discussed a one year co-op agreement with Arlington for baseball. Sherman will run the team and all practices will be at Sherman. Arlington athletes will be charged the same sports fee that our athletes pay. Currently two athletes are expected from Arlington.

Motion by Director, Macnab with second from Director Thompson, to approve the Baseball Co-op with Arlington. **Vote:** 5 in Favor (Martin, Thompson, Blagg, Mills, Macnab) **Action:** The motion carried unanimously.

Establishment of School Transportation “Snow Routes”

Principal Blevins explained that there are a few households that need to be addressed. The transportation director would like to have a written plan approved for snow routes.

Motion by Director, Blagg with second from Director, Macnab to direct Dr. Tarzian to work with Mid-Columbia Bus Company to develop snow routes. **Vote:** 5 in Favor (Martin, Thompson, Blagg, Mills, Macnab) **Action:** The motion carried unanimously.

Amendment to Section 125 Plan Document

The IRS changed rules regarding employee’s availability to purchase insurance through the exchange mid-year.

Motion by Director, Blagg with second from Director, Thompson to adopt the amendment of the Section 125 Plan document. **Vote:** 5 in Favor (Martin, Thompson, Blagg, Mills, Macnab) **Action:** The motion carried unanimously.

Order of Sale – Property Adjacent to Sherman County School District

The property adjacent to the district is going up for auction by the IRS. The IRS will notify the district when the auction is scheduled – possibly in January. It was decided to discuss this further at the December board meeting during Executive Session.

EXECUTIVE SESSION

The board went into Executive Session at 9:24 p.m. pursuant to ORS 192.660(2)(a) – Consider the Employment of a Public Official (Superintendent’s Contract Addendum) and ORS 192.660(2)(d) – Labor Negotiations.

The board returned to open session at 10: p.m.

NEW BUSINESS CONTINUED

Approve Superintendent’s Contract and Calendar Addendum

Postponed to later meeting.

Presentation of Recommended Superintendent’s Evaluation Model

Superintendent Tarzian briefly discussed the components that OSBA has suggested for evaluation. He handed out a copy of the evaluation workbook.

Accept Superintendent's Submitted Goals (including background details)

Postponed to later meeting.

Board Skills and Knowledge Handouts

Postponed to later meeting.

Danielson Evaluation Handbooks

The superintendent handed out the books that the instructional staff will be reading on the topic of how they are evaluated.

Google Docs Deliberation Training

Gerald Casper gave a training on how to use google docs.

COMMENTS FROM VISITORS

None received.

FUTURE AGENDA ITEMS, CLOSING COMMENTS, AND UPCOMING EVENTS

- November 24 & 25, 2014 | Special Board Meeting
Award of Architect Bid
- December 8, 2014 | Regular Board Meeting
Approval of Superintendent Evaluation Model
ESD Service Plan Status
District Grading Practices
Order of Sale – Auction Review
OSBA Voting, Local School Boards
Board Policy – Community Use of District Facilities: KG and KG-AR
- January 12, 2015 | Regular Board Meeting
ESD Service Plan and Contract Services
Evaluation of Board Goals
Evaluation of Superintendent
Division 22 Assurances – State of the Schools Report

ADJOURNMENT

There being no further business, Chair Martin declared the meeting adjourned at 10:15 p.m.

Chair, Bill Martin

Board Secretary, Jennifer Berry