

# Deckerville Community Schools

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376-3615 • Superintendent of Schools, Business Office & Board of Education

376-9785 • Elementary Office

376-3875 • Secondary Office & Guidance Office

376-9635 • Athletic Office

To: Qualifying Staff

From: Michael S. Hagan, Superintendent

Date: November 5<sup>th</sup>, 2020

Re: Teacher and School Support COVID19 Grants

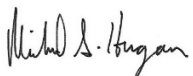
After careful review, it has been determined that all of our K-12 teachers who taught during the 2019-2020 school year qualify to receive the Teacher Covid-19 Grant of \$500. The following support staff who worked at least 75% of the school year, qualify to receive the School Support Covid-19 Grant of \$250. Secretaries, Food Service Employees, Paraprofessionals, Bus Drivers, Computer Technician, Athletic/Transportation Director, Student Interventionist, and Custodial Staff. Administrators, Business Manager, Pre-school Teachers, and Pre-school Paraprofessionals do not qualify to receive either grant per guidance from the Michigan Department of Treasury.

Qualified staff will need to fill out form TSSC19 Grant Certification Form 5734

([https://www.michigan.gov/documents/treasury/Form\\_5734\\_TSSC19\\_Certifications\\_002\\_705855\\_7.pdf](https://www.michigan.gov/documents/treasury/Form_5734_TSSC19_Certifications_002_705855_7.pdf)) and turn it in to the Administrative Office by Friday, December 4<sup>th</sup>. Please leave the Personal Identification Code ("REP" #) blank. This will be filled in by the Administrative Office.

Employees deemed non-eligible to receive Teacher or School Support COVID-19 Grant funds are provided an opportunity to appeal in writing. Any written appeal of non-eligibility must be turned in to the Administrative Office by Friday, December 4<sup>th</sup>. If an appeal from an employee is received, the District must notify the employee in writing including a statement outlining the reason for ineligibility for the Teacher or Support Staff COVID-19 Grant.

Sincerely,



Michael S. Hagan

Superintendent

Deckerville Community Schools