

Professional Development Council Information 2023-2024

PDC Handbook is located on the USD480 Website under "Staff Links" then "Forms and Handbooks". All forms are located in the Unified Talent Professional Learning (PowerSchool).

Individual Professional Development Plan (IPDP)

Reasons To File An IPDP

Re-Certification/Licensure
Advancing on the district salary scale (Level I only)
Qualifying for funds to participate in workshops & seminars

The IPDP Form

The IPDP must be typed on the official USD 480 Individual Professional Development Plan form located in Unified Talent Professional Learning.

The IPDP should address individual goals that are related to student learning needs, licensure renewal requirements, or progress toward a license not previously held. Specific titles of courses, seminars, conferences, and workshops may or may not be included in the IPDP.

A plan should be written for the term of an individual's license, with the option to revise it annually based upon changes. The IPDP should be completed in accordance with certification dates.

There is a summer grace period for new teachers & teachers whose plan expired during the summer to submit a new IPDP by September 1st.

Request for Professional Learning Points

A person must have an Individual Professional Development Plan (IPDP) on file.

Professional Development points must be submitted on appropriate form in Unified Talent Professional Learning.

The Staff Development must receive the form within 10 school days after the last day of the activity.

Any PD points or college credit obtained during the summer must be received by September 1st.

Request for points will be reviewed by the Professional Development Council.

The participant shall be notified in writing of reasons for disapproval of his/her plan and given suggested procedures for either revising and resubmitting the plan to the PDC or submitting a legitimate appeal to the PDC. Legitimate appeals must be received within 10 school days of the date of notification of disapproval. The appeal should be sent via email to the chair of the PDC committee.

Professional Development Points & Semester Credit Hours For Licensure Renewal

Bachelor's Degree—To renew you must submit 160 professional development points. Half of the points (80) must be awarded for completing appropriate college or university credit. 1 semester credit hour is equal to 20 professional development points.

Advanced Degree—To renew you must submit 120 professional development points. An individual with a graduate degree is not required to earn any points completing semester credit hours.

Salary

☐ Only knowledge level points can be considered for salary scale enhancement at the rate of 20 points equaling one credit.

Higher Education

☐ One semester of college/university credit = 20 in-service points. A copy of transcript from college/university must be submitted with request for points. (College transcripts will be kept confidential and in the PDC office. Transcripts will be used only to verify points.)

PDC Representatives for 2023-2024

Lana Evans (Chairperson) – Assistant Superintendent of Elementary Education
Fernanda Peterson (Vice Chairperson) - Liberal High School
Rebekah Strand (Secretary) - Meadowlark
Ashley Prosser - Liberal High School
Irene Kentner - Eisenhower Middle School
Randi Jones - Eisenhower Middle School
Taryn Lobmeyer - Seymour Rogers Middle School
Jamie Downs - Bright Start Early Learning Center
Joanna Ruback - Bright Start Early Learning Center
Daniella Claypool - MacArthur
Maureen Richard- MacArthur
Rosa Arellano - Prairie View
Kandice Lee - Sunflower
Abigail Kline Mott - Cottonwood