1690 Huston Drive Decatur, IL 62526 Phone: 217-872-3721 Fax: 217-872-0239 www.roe39.org **Jill R. Reedy** Regional Superintendent jreedy@roe39.org

**Dr. Nancy Brodbeck**Assistant Superintendent nbrodbeck@roe39.org

## ADMINISTRATIVE ASSISTANT TRAINING AND NETWORKING

## JUNE 2, 9:30-11:30AM THE DECATUR PUBLIC LIBRARY SPONSORED BY MACON PIATT ROE#39



Come enjoy collaborating with fellow school administrative assistants. We will spend time discussing the tasks in our school offices, working through difficult situations, organization, and confidentiality. Snacks will be provided.

Register through our PD portal at

http://bit.ly/42AAFkB

Please email MaryLynn Mann at <a href="mm:mlmann@roe39.org">mlmann@roe39.org</a> with any questions.