



EATONTOWN BOARD OF EDUCATION

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SCOTT T. MCCUE
SUPERINTENDENT OF SCHOOLS

October 14, 2020

Dear Parents/Guardians:

In accordance with the 2020-2021 School Calendar, the district has scheduled Parent/Teacher Conferences on Monday, November 2, and Tuesday, November 3, 2020. During Conference Days, one-session days have been designated for all students in grades Preschool through Eight. In order to accommodate conferences, there will be no afternoon remote learning sessions for students.

In addition, New Jersey Department of Education guidance states that students should not be in schools on Election Day, November 3rd. Consequently, Eatontown Public Schools will follow a remote learning schedule for all students on November 2nd, 3rd, and 4th.

Wednesday, November 4, 2020 will be a one-session day for both students and staff with schools being closed on Thursday, November 5, and Friday, November 6, 2020 for the NJEA Convention. All schools will re-open on Monday, November 9, 2020 via the hybrid schedule.

Schedules for grades Preschool through Eight are listed below for one-session days.

MEMORIAL	Grades 7 – 8	7:50 a.m. – 12:15 p.m.
MARGARET L. VETTER	Grades 5 – 6	7:50 a.m. – 12:10 p.m.
WOODMERE	Grades 3 – 4, Preschool	8:30 a.m. – 12:50 p.m.
MEADOWBROOK	Grades K – 2	8:30 a.m. – 12:50 p.m.

We urge you to look at our website for information regarding the Eatontown Public School District. The website is www.eatontown.org. If you have any questions or concerns regarding this schedule, please contact the principal of your child's school. Thank you for your attention and cooperation.

Sincerely,

Scott T. McCue
Superintendent of Schools

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Parent Teacher Conference Checklist

Please use the checklist below to help prepare for the parent-teacher conferences scheduled on November 2nd and 3rd.

Before the Conference:

- ☐ I can successfully log into Genesis Parent Portal (www.parents.eatontown.org) (If you cannot, please contact your child's school secretary).
- ☐ I have signed up for a conference on Genesis Parent Portal.
- ☐ I have checked and know my child's grades and test scores on Genesis Parent Portal.
- ☐ I have read emails sent by my child's principal and teacher about conferences. (If you are not receiving emails, please contact your child's school secretary to update your email address.)
- ☐ I have asked my child if there are any questions he or she would like me to ask the teacher.
- ☐ I have thought about if there are issues at home I should mention to the teacher.
- ☐ I have talked with my spouse, partner, or other guardians for their insight into what we should be prepared to talk about or ask the teacher.
- ☐ I know what I want to discuss with the teacher.
- ☐ I have written a list of questions to bring up with teacher and have prioritized them so I can make sure to get the most important question answered in case we run out of time.
- ☐ I have a way to take notes during the conference (pen and paper, or tablet, etc.).

After the Conference:

- ☐ I know the best way to reach my child's teacher going forward – email, phone, or additional meetings.
- ☐ I have my child's i-Ready scores and discussed them with the teacher.
- ☐ I know the areas and subjects my child is having difficulty with and ways I can help at home.
- ☐ I know areas and subjects my child is excelling and ways I can encourage this development at home.
- ☐ I feel I left an impression with the teacher that I am engaged and interested in my child's education and I am eager to continue the communication going forward.
- ☐ I have discussed the meeting with my child and addressed any concerns or praise.

We hope your conference is meaningful and helpful. We look forward to speaking with you on November 2nd and 3rd.