

**Board of School Trustees Regular Meeting Minutes
Hamilton Community Schools
903 South Wayne Street
Hamilton, IN 46742**

Date Posted: December 7, 2022

Meeting Date: December 12, 2022

Meeting Time: 6:30 p.m.

Location: Board Room, Hamilton Community Schools

***MEMORANDUM OF MEETING**

Those present representing the Hamilton Community Schools Board of School Trustees: President, Jeremy Hill; Vice President, Jamy Merritt; Secretary, Stacy Shull; and Members: April Holden

Absent: Lee Stoy

Representing the administration: Superintendent, Anthony Cassel; Treasurer, Brittany Taylor; PK-5 Principal, Kristyn Watkins; and 6-12 Principal, Greg Piatt

Visitors in attendance: none

<u>Motion made by</u>	<u>Second</u>	<u>Vote</u>	
			1. Welcome and call to Order – Mr. Jeremy Hill at 6:30 p.m.
			2. Student of the Month – Christopher O’Neill Grade 1 (Mrs. Scherer’s class) and Hannah Noyes, Grade 1 (Mrs. Ellis’s class)
			3. Pledge of Allegiance – Mr. Anthony Cassel
SS	JM	4-0	4. Approval of the Consent Agenda – <i>MOTION NEEDED</i>
			5. Patron Participation – Mr. Hill, Board President None
SS	JM	4-0	6. Revised Consent Agenda– <i>MOTION NEEDED</i> a. Claims Docket b. Approval Minutes i. Regular Board Meeting, November 21, 2022 c. Personnel Report <u>Salary Increases:</u> Kim Cool, Head Custodian, increase pay from \$13.50 to \$15.00 effective 12/13/2022 Brad Hennessey, Facility Director \$56,000 moved from Salary to Hourly, effective 12/13/2022

			<p>The following Salary increases are effective Retro 2022-2023 SY Shawn Ray, Corp. Nurse, salary increase \$40,000 to \$42,000 Brittany Taylor, Business Man, salary increase \$48,000 to \$53,000 Claire Smith, Deputy Treasurer, salary increase \$42,000 to \$47,000 Kelly Shafer, IT Director, salary increase \$53,000 to \$56,000 Greg Piatt, Jr./Sr. High Principal, salary increase \$79,500 to \$84,000 Kristyn Watkins, Elementary Principal, increase \$75,000 to \$81,000</p> <p>Resignations: Clayton Howard, Var. Baseball Assistant, effective 1/12/2022 Chrystal Hurraw, Bus Driver, effective 10/28/2022</p> <p>FMLA Requests: Sandy Hesterman beginning January 3, 2023 to help parents. Rachel Etzler maternity leave beginning the end of April 2023.</p> <p>d. Receipt of Funds Request the Board to approve the following donation for the Angel Fund used for payment towards student unpaid lunch bills. Triton Metals, \$300.00 Carolyn Linder, \$50.00 Fay Stevens, \$20.00 Shirley Fugate, \$50.00 Anonymous Donor, \$200.00</p>
SS	JM	4-0	<p>7. New Business – <i>ACTION ITEMS Motions Needed</i></p> <p>a. Truck purchase from Kelly Chevy, LLC Recommend Board approve the purchase of a new truck from Kelly Chevy, LLC. Decision is based on the recommendation of the bus mechanic due to the amount of fixes over this past year. The new truck will be utilized for facilities and ground needs, plowing, and also as a corporation vehicle when needed. The old truck will be used to dump trash, spread salt, and as a corporation vehicle when needed.</p>
SS	JM	4-0	<p>b. Year End Payroll and Claims/Cash Transfers It will be necessary to process claims and payroll in order to complete tasks for the year-end processes prior to the next board meeting on January 09, 2023. Any fiscal tasks completed to close the year will be shared with the board at the January Board meeting. Recommend that permission be granted in order to process the payroll and claims necessary to close the year.</p>
SS	JM	4-0	<p>c. Resolution for Transfer of funds from Education Fund to Operation Fund 2023 Recommend the Board approval to transfer up to \$300,000.00 of the Annual Tuition support amount from the Education Fund to the Operations Fund as presented.</p>

SS	JM	4-0	d. Resolution for Transfer of Funds to Rainy Day Fund Recommend the Board approval to transfer up to \$345,396.00 of the Education fund to the Rainy Day Fund as presented.
SS	JM	4-0	e. Second Reading NEOLA Policy – 34, No. 2 Recommend the Board approve the NEOLA Policy – 34, No. 2 updates as presented.
SS	JM	4-0	f. Second Reading NEOLA Policy – 35, No. 1 Recommend the Board approve the NEOLA Policy – 35, No. 1 updates as presented.
			<p>8. SUPERINTENDENT’S REPORT – Mr. Anthony Cassel</p> <ul style="list-style-type: none"> • Solar field finished 5 of 7 rows of vertical posts, last shipment of steel has been delivered, fence posts are set, and directional boring starts on December 21, 2022. • Baseball field has been skimmed, clay pitcher mound completed, working with the arrogation company to schedule a time to put in the sprinkler heads, and finally awaiting a good weather day to lay sod on the field. • Finishing new carpet in the library. Band room will start over Christmas Break and entry way at front floors will complete the project. • Library meeting with Lee Company is scheduled for Wednesday, December 14, 2022. This time will be spend looking at the proposal of new library furniture and shelves. • 1782 Tax Rate Notice came back dropping from .842 to .6917, great news for the Hamilton Community. • Looking forward in January for a time line for the back gym renovation project.
			<p>9. ADMINISTRATORS’ REPORT</p> <p>Mrs. Watkins shared PTO Parents Night Out was on December 2, 2022 had 100 students in attendance, cheer camp had 60 students perform at last Friday’s basketball game during half time of the varsity game and the “Hamilton Christmas Hoe Down” program in the main gym was standing room only for family and friends.</p> <p>Mr. Piatt reported held 3 basketball games against Fremont last week brought in huge profits for the gate and concessions, culture is turning around from three years ago, “Winter Band & Choir Concert” was held last week, and student had a great time at the “Las Vegas Night” themed semi-formal last week.</p>
			<p>10. TREASURER’S REPORT – Mrs. Brittany Taylor</p> <p>Continue working with the State Auditors.</p>

			11. SCHOOL BOARD MEMBER COMMENTS
SS	JM	4-0	12. ADJOURNMENT by Mr. Hill at 7:05 p.m.

Next meeting, January, 09 2023 Meeting at 6:30 p.m.

Respectfully submitted,

Hamilton Community Schools
Board of School Trustees

Jeremy Hill, President

Stacy Shull, Vice President

Jamy Merritt, Secretary

April Holden, Member

Lee Stoy, Member