

**Board of School Trustees Regular Meeting Minutes  
Hamilton Community Schools  
903 South Wayne Street  
Hamilton, IN 46742**

**Date Posted:** May 12, 2022

**Meeting Date:** May 16, 2022

**Meeting Time:** 6:30 p.m.

**Location:** Board Room, Hamilton Community Schools

**\*MEMORANDUM OF MEETING**

**Those present representing the Hamilton Community Schools Board of School Trustees:**

President, Jeremy Hill; Vice President, Jamy Merritt; Stacy Shull; Secretary and Member: April Holden

**Absent:** Lee Stoy

**Representing the administration:** Superintendent, Anthony Cassel; PK-5 Principal, Kristyn Watkins and 6-12 Principal, Greg Piatt.

**Visitors in attendance:** None

| <u>Motion made by</u> | <u>Second</u> | <u>Vote</u> |  |
|-----------------------|---------------|-------------|--|
|                       |               |             | 1. Welcome and call to Order – Mr. Jeremy Hill at 6:30 p.m.  |
|                       |               |             | 2. Pledge of Allegiance – Mr. Anthony Cassel   |
|                       |               |             | 3. Students of the Month – Zane Dull Grade 10, Brayden Smith Grade 4, and Kayne Kroeger Grade 2.   |
| SS                    | AH            | 4-0         | 4. Approval of the Consent Agenda – <i>MOTION NEEDED</i>   |
|                       |               |             | 5. Patron Participation – Mr. Jeremy Hill, Board President<br>none   |
| SS                    | AH            | 4-0         | 6. Consent Agenda– <i>MOTION NEEDED</i><br>a. Claims Docket<br>b. Approval Minutes<br>i. Regular Board Meeting, April 18, 2022<br>c. Personnel Report<br><b><u>New Hires:</u></b><br>Clayton Howard, Var. Asst. Boys Baseball ½, effective May 9, 2022<br>Ed Sutton, Mower Position, effective June 6- June 29<br>Clayton Howard, Painting Position, effective June 6- June 29<br>Myleigh Cool, Floater Position, effective June 6-June 29<br>Quade Pike, Technology Position, effective June 6-June 29<br>Ashley Strack, iRead Camp, June 6-10, 7:45-11:45am<br>Bryan Iddings, Summer School, June 6-10, 7:45-11:45am<br>Quade Pike, Summer School, June 13-17, 7:45-11:45am<br>Courtney Wallace, Summer School, June 20-24, 7:45-11:45am |

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|    |    |     | <p>Clayton Howard, Summer School, June 27- July 1. 7:45-11:45am<br/> Sam Shafer, Tech Asst./Cleaning/Upgrades, 20 days/8hrs days<br/> <u><b>Resignation:</b></u><br/> Brittany Taylor, Var. Asst. Girls Basketball, effective May 11, 2022<br/> Cory Barnes, Var. Asst. Boys Baseball, April 29, 2022</p> <p>d. Receipt of Funds:<br/> It is recommended the Board to accept the donation in the amount of \$414.73 from the Hamilton Alumni Association. The funds will be used by the drama club for upcoming productions.</p>  |
| SS | AH | 4-0 | <p>7. New Business – <i>ACTION ITEMS Motions Needed</i></p> <p>a. Recommendation for Summer Workers – Mr. Anthony Cassel</p> <ol style="list-style-type: none"> <li>1. Tech Assistant Position – <ol style="list-style-type: none"> <li>i. Tech Assistant Position – up to 40 hrs. per week at \$12.00 per hour 8 weeks</li> </ol> </li> <li>2. Summer Maintenance/Paint Crew <ol style="list-style-type: none"> <li>i. Mowing Position - up to 20 hrs. per week at \$12.00 per hour 8 weeks</li> <li>ii. Painting Position - up to 30 hrs. per week at \$12.00 per hour 8 weeks</li> <li>iii. Floating Position - up to 30 hrs. per week at \$12.00 per hour 8 weeks</li> </ol> </li> </ol> <p>It is recommended the Board approve the summer workers as presented. This allows us to be prepared for an efficient school opening for the 2022-2023 school year.</p> |
| SS | AH | 4-0 | <p>b. Approval of Snyder’s Lock and Key Company<br/> It is recommended that the Board accept the Snyder’s Lock and Key Company quote for new key tumbler and keys for Hamilton Community Schools. It has been difficult to maintain maintenance on many doors. Keys have been difficult to get and have not always worked and tumblers are becoming in disrepair. The contract with Snyder’s would provide new tumblers and 4 key sets. The replacement would be completed by our facilities director and maintenance worker.</p>   |
| SS | AH | 4-0 | <p>c. Approval of Clayton Howard Painting and Graphics<br/> It is recommended the Board approve hiring Clayton Howard to compete painting and graphics in the weight room. As we try to generate pride and an attitude of hard work, we believe that this will help encourage a sense of pride in what we are trying to build as Marines!</p>   |
| SS | AH | 4-0 | <p>d. Approval of Elementary Gym HVAC Preplanning Process with Barton Coe Vilmaa<br/> Mrs. Cassel is amending the ESSER II and ESSER III Grant to include adding HVAC to the elementary gymnasium. Without</p>  |

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| SS | JM | 4-0 | <p>proper heating and with no air in that part of the building, temperature can become unbearable in both the summer/fall months and throughout the winter months. In speaking with Parton Coe Vilmaa, they believe that a project of this scope could fall within the allotted amount of money available through ESSER II &amp; III.</p> <p>Once final approval of the amendment is approved, Mr. Cassel would like permission to proceed with Barton Coe Vilmaa as architects/Project managers of this project and begin the process.</p> <p>e. Approval of McGraw Hill Math K-12 and Reading K-5<br/>It is recommended the Board accept the quotes for all related material from McGraw Hill for their K-12 Reveal Math and K-5 Wonders ELA reading curriculum.<br/>The corporation will be purchasing the material through our education fund at no rental cost to the parents. Funds in the textbook account will remain for purchases of curricular material made in the 2022-2023 school year.</p> |
| SS | JM | 4-0 | <p>f. Approval of Carnie Learning 6-12 Reading<br/>It is recommended the Board accept the quotes for all related material from Carnegie Learning 6-12 Windows and Mirrors ELA and Reading curriculum.<br/>The corporation will be purchasing the material through our education fund at no rental cost to the parents. Funds in the textbook account will remain for purchases of curricular material made in the 2022-2023 school year.</p>  |
|    |    |     | <p>8. SUPERINTENDENT’S REPORT – Mr. Anthony Cassel</p> <ul style="list-style-type: none"> <li>• Tennis Courts progressing on schedule with top coat laid and will need to settle for 30 days before lines are added. Project should be completed by end of July.</li> <li>• School Marine Pride windows treatment is a work in progress with just a few more windows to complete. Positive comments from the public.</li> <li>• Solar Project is delayed due the availability of solar panels from China.</li> <li>• Ending the 2021-2022 school year with 7 student days and 9 teacher days to complete.</li> <li>• City Water bill has increased exponentially over the past few months. Continue working with the city, to investigate the water usage problem. Possible problem with the water meter.</li> </ul>  |
|    |    |     | <p>9. ADMINISTRATORS’ REPORT</p>  |

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|    |    |     | <p>6-12 Principal, Mr. Greg Piatt, shared school a week left of school with finals next week and student last day is May 27 and teachers last day June 1. Mrs. McMullen, FFA Director and student put on a FFA award dinner and invited the public to attend. Dinner was well attended with students, families and community member who were glad to see FFA back into the school. Graduation Ceremonies will be held on June 3, 2022 at 7:00 in the gymnasium. The class of 2022 will graduate 33 students.</p> <p>Pre-K-5 Principal, Mrs. Kristyn Watkins reported this past Sunday the Elementary Theater Group presented the “Rainbow Fish” play. The presentation was well attended and Mrs. Skees and 15 student did an awesome job remembering all their lines. Students and staff have been very busy this past month with Elementary Art show, field trips, talent show, baseball camp, and end of year activities.</p> |
|    |    |     | 10. TREASURER’S REPORT – Mrs. Brittany Taylor<br>Nothing to report at this time.   |
|    |    |     | 11. SCHOOL BOARD MEMBER COMMENTS<br>Mr. Piatt thank the Board for the past years for approving all of the school improvements and has heard several positive comments on how clean the school is from prospective parents and students.  |
| SS | JM | 4-0 | 12. ADJOURNMENT by Mr. Hill at 7:11pm  |

**Next meeting, June 20, 2022 Meeting at 6:30 p.m.**

Respectfully submitted,

Hamilton Community Schools  
Board of School Trustees

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Jeremy Hill, President

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Stacy Shull, Vice President

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Jamy Merritt, Secretary

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April Holden, Member

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Lee Stoy, Member