

**Board of School Trustees Regular Meeting Minutes  
Hamilton Community Schools  
903 South Wayne Street  
Hamilton, IN 46742**

**Date Posted:** February 17, 2022

**Meeting Date:** February 21, 2022

**Meeting Time:** 6:30 p.m.

**Location:** Hamilton Community Media Center

**\*MEMORANDUM OF MEETING**

**Those present representing the Hamilton Community Schools Board of School Trustees:** President, Jeremy Hill; Vice President, Stacy Shull; Secretary, Jamy Merritt; and Members: April Holden and Lee Stoy.

**Absent:**

**Representing the administration:** Superintendent, Anthony Cassel; Treasurer, Brittany Taylor; and PK-5 Principal, Kristyn Watkins

**Visitors in attendance:** Kathryn Bassett, KPC New

<u>Motion made by</u>	<u>Second</u>	<u>Vote</u>	
			1. Welcome and call to Order – Mr. Jeremy Hill at 6:30 p.m.
			2. Pledge of Allegiance – Mr. Anthony Cassel
			3. Student of the Month – Grade 3 student Rudy Shull
SS	LS	5-0	4. Approval of the <b>Revised</b> Consent Agenda – <i>MOTION NEEDED</i>
			5. Patron Participation – Mr. Hill, Board President none
SS	JM	5-0	6. <b>Revised</b> Consent Agenda– <i>MOTION NEEDED</i> a. Claims Docket b. Approval Minutes i. Regular Board Meeting, January 10, 2022 ii. Annual Finance Meeting, January 10, 2022 iii. Reorganization Meeting, January 10, 2022 c. Personnel Report <u><b>Resignations:</b></u> Chrystal Hurraw, bus Driver, effective February 12, 2022 Evelyn Lautzenhiser, lead cook, effective March 19, 2022 Maddie Hamilton, LT Maternity leave substitute, Feb 25, 2022 Kristie Lenz, Softball Assistant Coach, effective January 17, 2022

			<p><b><u>Maternity Leave:</u></b> Megan Books, Grade 2 teacher, effective March 28, 2022</p> <p><b><u>New Hire:</u></b> Cheryl Kooistra, Lead Cook through end of SY 2022, effective March 21, 2022</p> <p>d. Receipt of Funds: none</p>
LS	SS	5-0	<p>7. New Business – <i>ACTION ITEMS Motions Needed</i></p> <p>a. Approval of Contracts</p> <p>i. Food2School Purchasing Cooperative Agreement: It is recommended the school board approve the Food2School Purchasing Agreement as presented.</p> <p>b. First Reading NEOLA Policy – 33, No. 2 Reviewed changes in NEOLA Policy.</p> <p>c. First Reading NEOLA Policy – 34, No. 1 Reviewed changes in NEOLA Policy.</p> <p>d. Special Updates:</p> <p>i. April 2020 – Continued Operations Admin COVID-19</p> <p>ii. March 2020 – Covered Employees Drug and Alcohol Testing</p> <p>iii. May 2021 – Nondiscrimination and Anti-Harassment</p> <p><del>iv. Nov 2019 – Social Media Update until next month</del></p>
LS	SS	5-0	
LS	SS	5-0	
LS	SS	5-0	
			<p>8. SUPERINTENDENT’S REPORT – Mr. Anthony Cassel</p> <ul style="list-style-type: none"> <li>• <b><u>LED Project:</u></b> Library and cafeteria LED lights were installed over the past weekend. A total of 812 lights will be installed the next couple of weeks during 2<sup>nd</sup> shift. This project will bring a 70% reduction in energy costs and recuperate the LED lighting project cost in 2-3 years.</li> <li>• <b><u>Land Purchase:</u></b> The purchase of eight acres of land was finalized in January. This land will be used for the FFA gardens, Solar Ray project, and possible cross country trail.</li> <li>• <b><u>Solar Update:</u></b> Lawyers are getting agreements for signatures and plan to break ground in April 2022.</li> <li>• <b><u>Tennis Courts:</u></b> Plans to break ground in April 2022 pending weather.</li> <li>• Plans to attend a Budget &amp; Finance meeting in Indianapolis with Mrs. Taylor and Miss. Claire next week.</li> <li>• <b><u>HVAC/Heating:</u></b> Repairs on heating units for the following rooms, board, art, band, and agriculture. Four bids came in and one backed out, the lowest of three bids will be accepted.</li> <li>• <b><u>Current Legislation:</u></b> Keeping current with House Bill 1154. If passed, this bill will have an impact on teachers. Bill 1154 will require teachers to have their lesson plans for the entire school year turned into administration by August 1 of current year.</li> </ul>

			<p>Mr. Cassel commented that one of our teachers teaches 6 subjects would have to complete 1,080 lesson plans to submit.</p> <ul style="list-style-type: none"> <li>• <u>Enrollment update</u>: February count day has passed reporting 1 more student than the fall count with a total of 351 members. Also noted that the number of students being educated in our schools total is 366.</li> <li>• Finally the number of COVID cases are declining and no more need to do contact tracing</li> </ul>
			<p>9. ADMINISTRATORS' REPORT</p> <p>PK-5 Principal, Mrs. Kristyn Watkins gladly reported Valentine Day Dance was attended by 230 students and family members, Cheer camp had another half-time show last Friday, Open enrollment for PK students will be held the next two weeks, Kindergarten Open Registration will be held on March 9 in the Library, and there are 15 students already interested in registration. Kindergarten Camp will be held this summer for incoming kindergarten students June 6 – 24, Monday thru Friday, from 8:00-11:00am.</p> <p>6-12 Principal, Mr. Greg Piatt, was unable to attend due to supervision of tonight's basketball games.</p>
			<p>10. TREASURER'S REPORT – Mrs. Brittany Taylor</p> <p>The 2019-2020 State Audit is complete with no major finding. Only comment was June of 2019 the cafeteria balance went below zero dollars. Moving forward the account has had a balance. Mr. Cassel commended Mrs. Taylor and Miss Claire Smith for an outstanding job with keeping track of the school finances.</p>
			<p>11. SCHOOL BOARD MEMBER COMMENTS</p> <p>none</p>
			<p>12. ADJOURNMENT by Mr. Hill at 7:05pm</p>

**Next meeting, March 14, 2022 Meeting at 6:30 p.m.**

Respectfully submitted,

Hamilton Community Schools  
Board of School Trustees

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Jeremy Hill, President

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Stacy Shull, Vice President

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Jamy Merritt, Secretary

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April Holden, Member

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Lee Stoy, Member