

October 27, 2020

Parents and Students,

The purpose of this letter is to inform you that Unity High School will be closed to in person learning from **October 27, 2020 – November 9, 2020**. During this time, no students will be allowed on campus and all activities are cancelled until we return to in person learning on November 10, 2020.

The administration and staff of Unity High School have prepared a short term, remote learning plan. Similarly, there are a few logistical items that we wish to share.

- Remote Lunch pick up will take place on the following dates. Pick up will be from 10:00 a.m. – 10:30 a.m. on the east side of Unity High School using the east drive as we have done in the past. Those dates are as follows:

October 28, 2020

November 2, 2020

November 4, 2020

November 9, 2020

- Major internet problems should be discussed with an administrator--if a student does not have access to the internet or a technology device, he or she needs to contact the high school office beginning November 2, 2020. Should you need assistance prior to this date, please email Tim Gateley at gateleyt@unity.k12.il.us. We will have devices and mobile “hot spots” for internet connection for those families in need.
- October 27 and October 28, 2020 are dates we have reserved for deep cleaning and remote learning preparation for teachers. **Short term, remote learning will begin on October 29, 2020 and will continue until November 9, 2020. Students will return to in person learning on November 10, 2020.**
- There will be no remote instruction on November 3, 2020. – Election Day.

Remote Learning Plan-12:20 Dismissal Time: SHORT TERM

Priorities:

- Utilize a remote option as close to the current student learning model as possible.
- Provide students and teachers with structures that allow learning to continue even when remote.

Guidelines:

The same daily/weekly schedule will continue to be used.

- Meet in synchronous classes at a minimum of two times per week (following A/B and period schedules), barring teacher illness
 - All meetings will be scheduled via Google Meets or Google Hangouts.
 - Notice to students of meetings must be given at least 24 hours in advance.
 - Some courses may choose to meet more than once, but should still follow the course schedule.

- Class meetings may be as long as 50 minutes (regular class period), but that is not required.
- Study Hall classes will not meet synchronously, but students are encouraged to reach out for help if needed.
- All teachers will utilize Google Classroom to assign work and post class materials.
 - All class assignments will be posted prior to 3:00 pm each school day.
 - All work will be due in the same manner as while in school.
- Students will utilize Google Classroom or other programs to turn in assignments. Other programs or platforms include but are not limited to Khan Academy, Quizlet, DeltaMath, WebAssign, or Big Ideas Math. (Note: the assignments will be posted on Google Classroom, but how they are turned in can vary.)
- Teachers will be available for student questions from 2:00-3:00 Monday through Friday, barring teacher illness.
- Tests may be given at the discretion of the classroom teacher.
- Major internet problems should be discussed with an administrator--if a student does not have access to the internet or technology, he or she needs to reach out for help.
- Students can request to set up a Google Meets with a teacher(s) for additional help.

SHORT TERM REMOTE LEARNING

12:20 PM DISMISSAL SCHEDULE

Unity High School

A-Week *(These classes meet M/WF) (T/TR on B week)*

Activity Period

7:45- 8:16

1st Period

8:20 to 9:00 am

2nd Period

9:10 to 10:00 am

3rd Period

10:10 to 11:00 am

4th Period **11:10 to 12:00 am**

Student-Teacher Consultation **2:00 to 3:00**

B-Week *(These classes meet M/WF) (T/TR on A week)*

Activity Period **7:45- 8:16**

0 Period **8:20 to 9:00 am**

5th Period **9:10 to 10:00 am**

6th Period **10:10 to 11:00 am**

7th Period **11:10 to 12:00 am**

Student-Teacher Consultation **2:00 to 3:00**

****All Parkland students will be placed into 3rd, 4th, 6th & 7th hour classes.***