

## PROCEEDINGS OF REGULAR MEETING

The Delwood Board of Education met for their regular meeting on Monday, July 17, 2023 in the cafeteria at Delwood School, Delmar, Iowa. President Ryan Hackman called the meeting to order at 5:30 PM. Directors Kilburg, Filloon, Meyer, Eberhart, and Hackman answered roll call. Also present were Superintendent Fee, Principal Marshall, Business Manager Crigger, and Board Secretary Swanson.

**Administrator's Report:** Superintendent Fee discussed the fact that our next board meeting is scheduled the same day as Open House, so everyone agreed to change the meeting date. He also noted Liz Kent, our TAG Teacher, will further communicate with Maquoketa Middle School in regards to entering Delwood TAG students and services provided as they move up. Discussion was had regarding contract release for teachers.

**Board Reports/Requests:** The next board meeting will be held Tuesday, August 22, 2023 at 5:30 PM in the Delwood Cafeteria.

### **General Business of the Board:**

5.1 Director Filloon moved and Director Meyer seconded to approve the consent items as follows: agenda; minutes from June 19; claims totaling \$528,288.48; finances; open enrollment out to Northeast for Ryker Kemp (5<sup>th</sup>); and the hiring of Ashley VanderHeiden (1<sup>st</sup> grade teacher) and Lynn Goddard (Bus driver) for the 2023-2024 school year. 5/0, motion approved.

5.2 Superintendent Fee gave a detailed update on the building structural report, conducted by Klingner & Associates last month. It is recommended to do a scope and fee analysis, to prioritize areas of concern.

5.3 Director Eberhart moved and Director Kilburg seconded to approve 2023-2024 staff handbook. 5/0, motion approved.

5.4 Director Kilburg moved and Director Filloon seconded to approve the 2023-2024 Student/Parent and Preschool handbooks. 5/0, motion approved.

5.5 Director Filloon moved and Director Eberhart seconded to approve the contract with Life Connections for School-based Therapy services in the amount of \$3,947 for the 2023-2024 school year. 5/0, motion approved.

5.6 Director Kilburg moved and Director Eberhart seconded to approve the purchase and development of a new phone system by our Technology Director, contingent upon further information being provided. 5/0, motion approved.

5.7 Director Kilburg moved and Director Meyer seconded to approve the purchase of the Kdg-1<sup>st</sup> grade reading resources from Reading Mastery Transformations in the amounts of \$5,217.99 (Kdg) and \$4,017.75 (1<sup>st</sup>), with a 1 year online subscription included. 5/0, motion approved.

A “thank you” was received from Clare Hackman for the receipt of the Wendel Scholarship.

There were no audience comments or requests.

Principal Marshall and Business Manager Crigger left the meeting at 6:40 PM.

At 6:41 PM, Director Eberhart moved and Director Kilburg seconded to move into closed session, pursuant to Iowa Code 21.5(i) for the evaluation of the Superintendent. Ayes: Kilburg, Eberhart, Hackman, Meyer and Filloon. Motion approved. At 7:10 PM, Director Eberhart moved and Director Kilburg seconded to leave closed session. Ayes: Kilburg, Filloon, Eberhart, Hackman and Meyer. Motion approved.

Director Filloon moved and Director Meyer seconded to adjourn the meeting.

At 7:11 PM, President Hackman adjourned the meeting.