

Building & Grounds Use
Categories, Fee Structure, Insurance

The following categories have been established to describe the groups that qualify to use district facilities/grounds.

Category 1: Internal District Groups:

Approved district student groups that are permitted the use of school buildings/grounds at no charge [Examples: intramurals, school sports teams, student clubs, etc.]

Category 2: External District Affiliated Groups:

District affiliated groups that are permitted the use of school buildings/grounds at no charge. (*Custodial charges will apply for events on weekends or outside of custodians' normal working hours.) [Examples: Girl Scouts, Boy Scouts, homeowner association meetings, village business meetings, taxing body meetings, booster clubs, parent associations, etc.]

Category 3: Other Non-Profit and External District Affiliated For-Profit Groups:

Including but not limited to: non-profit sports teams and community athletic associations, park districts, incorporated villages and their departments, fire district social and athletic activities, private schools, religious, cultural, recreational, civic, homeowner's **social** activities, universities, and after school programs for District 66 students

Category 4: For-Profit and All Other Groups:

Specific administrative approval must be secured for any organization not qualifying under categories 1-3 above.

Category 5: Long term:

Organizations requiring a long term lease agreement.

Fee Structure

Category 1: No Charge

Category 2: No charge on normal school days; custodial fees apply on weekends.

Category 3: \$30.00 per hour (two-hour minimum on weekends); custodial fees apply on weekends.

Note: for the use of grounds, charges will be equal to the actual expenses incurred by the District.

Category 4: \$100.00 per hour (two-hour minimum); custodial fees apply.

Note: for the use of grounds, charges will be equal to the actual expenses incurred by the District.

Category 5: Long-term lease subject to negotiation by the School Board

Custodial Fees

Custodian fees are charged at a rate of \$30 per hour for any rentals outside normal working hours (i.e. weekends). An additional hour of custodial fees will be charged for all rentals to cover opening and closing costs. Events that require additional setup/cleanup time, beyond the one hour, may incur additional custodial fees.

Insurance

The Administration may require a "hold harmless" indemnification supported by a public liability insurance policy of any use of building or grounds space with a responsible insurer acceptable to the Administration.