



"Home of the Vikings"

SIUSLAW SCHOOL DISTRICT 97J

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School District Website: <http://www.siuslaw.k12.or.us>

Motivating and Preparing All Students to Reach Their Greatest Potential

Siuslaw Elementary School ♦ Siuslaw Middle School ♦ Siuslaw High School

Board of Directors Meeting

September 16, 2020

Siuslaw School District 97J – Virtual Meeting

6:00 pm – Special Meeting-Work Session

6:30 pm – Regular Board Meeting

**DRAFT
Minutes**

MINUTES – Virtual Meeting (COVID-19 Restrictions)

Board meetings will be live streamed on the district's YouTube channel here:

<https://bit.ly/SiuslawBoardMeeting>

Due to the coronavirus/COVID-19 state-wide restrictions, and in keeping with the efforts of social distancing to reduce the spread of the coronavirus/COVID-19, the meeting of the Siuslaw School Board will be conducted online, rather than in person per ORS 192.670. If you are a member of the community and wish to provide public comment, please email your comments to vmcclellan@siuslaw.k12.or.us by 1:00PM on August 12, 2020. Comments must include full name, address and phone number to be submitted to the board and become public record. See agenda item 4.0 for additional details. Individuals who require disability-related accommodations or modifications to participate in the Board meeting should contact the Superintendent in writing prior to the meeting.

1.0 SCHOOL BOARD SPECIAL MEETING-WORK SESSION — 6:00 pm

Chair Sneddon opened the Special Meeting at 6:00PM. Board members Paul Burns, Dianna Pimlott, John Barnett, Suzanne Mann-Heintz, Dennis King and Bob Sneddon were present at the virtual meeting. Guy Rosinbaum was absent.

1.1 Board Member Organizational Time

Administrators took turns introducing and welcoming new staff members:

- Marty Zdunich, Technology Supervisor
- Jennifer McKenzie, Library Media Specialist – District
- Jennifer Lindell, Special Education Teacher
- Martin Buck, CTE Autoshop Teacher
- Dave Goetz, Assistant Principal
- Cody Kiesling, Band Teacher
- William (Jason) Lipe, Integrated Science Teacher
- Cynthia Orr, Advanced Math Teacher
- Nathan Green, Assistant Principal
- Patrick Looney, CTE Computer Info Technology Teacher
- Parma Roe, School Counselor
- TJ Wilson, CTE Woodshop & Construction Teacher
- Jessica Ackerman, Kindergarten Teacher
- Donna Taxera, Food Service Worker

With no further business for the work-session, Chair Sneddon called for a break at 6:09PM until the Regular Board Meeting start time of 6:30PM.

2.0 OPENING BUSINESS — 6:30 pm

2.1 Welcome of the Public, Press, and Patrons of the District

Chair Sneddon welcomed all in attendance.

3.0 OPENING OF PUBLIC SESSION

3.1 Public Session Call to Order, Mission Statement

Chair Sneddon called the regular meeting to order at 6:30pm and read the district mission statement.

3.2 Pledge of Allegiance – Suspended until in-person meetings resume.

3.3 Attendance:

Present	Attendees
<u>X</u>	Bob Sneddon, Chair
<u>X</u>	Paul Burns, Vice-Chair
<u>X</u>	Suzanne Mann-Heintz
<u>X</u>	John Barnett
<u>X</u>	Dianna Pimlott
<u>X</u>	Dennis King
<u>Absent</u>	Guy Rosinbaum
<u>X</u>	Andrew Grzeskowiak, Superintendent
<u>X</u>	Kari Blake, Business Manager
<u>X</u>	Vonnie McClellan, Assistant to the Superintendent

3.4 Approval of Agenda – September 16, 2020

Recommendation: Approval of Agenda (Resolution 091620-3.4)

Motion:	Burns	2 nd :	Barnett	Ayes:	Unanimous	Nays:	Abstain:
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4.0 **PUBLIC COMMENT**

None

5.0 **SPECIAL PRESENTATIONS/PROGRAM HIGHLIGHT PRESENTATIONS**

5.1 None

6.0 **CONSENT AGENDA**

Superintendent Grzeskowiak recommended approval of Consent Agenda (Resolution 091620-6.0)

6.1 August 12, 2020 Board Minutes (Attachment)

6.2 August 2020 Financial Statement (Attachment)

6.3 Enrollment – Fixed at 2nd quarter ADM as per state order.

Motion:	Mann-Heintz	2 nd :	Burns	Ayes:	Unanimous	Nays:	Abstain:
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7.0 **ACTION DISCUSSION**

Superintendent Grzeskowiak recommended a 1st Reading of Policies of the following policies:

- 7.1.1 GBEB – Communicable Diseases – Staff (Consider adoption on 1st Reading)
- 7.1.2 GBEB-AR – Communicable Diseases – Staff (Review only)
- 7.1.3 JHCC – Communicable Diseases – Students (Consider adoption on 1st Reading)
- 7.1.4 JHCC-AR – Communicable Diseases – Students (Adoption Required)
- 7.1.5 GBN/JBA (JBA/GBN) – Sexual Harassment
- 7.1.6 GBN/JBA-AR 1 (JBA/GBN-AR 1) – Sexual Harassment Complaint Procedure (Review only)
- 7.1.7 GBN/JBA-AR 2 (JBA/GBN-AR 2) – Federal Law (Title IX) Sexual Harassment Complaint Procedure (Review only)
- 7.1.8 JBB - Educational Equity

Susan Mann-Heintz motioned to approve 7.1.1 GBEB – Communicable Diseases, 7.1.3 JHCC – Communicable Diseases and JHCC-AR – Communicable Diseases on a 1st reading since the legislative updates to the policies previously went into effect and this will align Siuslaw policy with current law.

Motion:	Mann-Heintz	2 nd :	Burns	Ayes:	Unanimous	Nays:	Abstain:
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Items 7.1.5 GBN/JBA (JBA/GBN) – Sexual Harassment, 7.1.6 GBN/JBA-AR 1 (JBA/GBN-AR 1) – Sexual Harassment Complaint Procedure (Review only), 7.1.7 GBN/JBA-AR 2 (JBA/GBN-AR 2) – Federal Law (Title IX) Sexual Harassment Complaint Procedure (Review only), 7.1.8 JBB - Educational Equity were presented for 1st reading and recommended for the October 14, 2020 Consent Agenda.

7.2 2nd Reading of Policies

None

7.3 Division 22 – 1st Reading (Resolution 091620-7.3)

Superintendent Grzeskowiak stated that on November 1 of each year, school district superintendents are to provide a Division 22 Report to their local school board regarding the district's standing with respect to all Standards for Public Elementary and Secondary Schools as set forth in Oregon Administrative Rules 581-022-2305. Districts are to post the Division 22 Report on their district website by November 1, 2020. Following that report, districts will complete and submit to the Oregon Department of Education (ODE) the annual Elementary and Secondary Schools Assurance Form by November 15, 2020. Administration recommends a 1st reading of the Division 22 Report.

7.4 Revise Board Governance Handbook (Resolution 091620-7.4)

Presented by Superintendent Grzeskowiak

Explanatory Statement: For the purpose of enhancing teamwork among members of the board and between the board and the administration the board annually reviews and adopts Board Governance Handbook. The board reviewed the handbook at a Special Board Meeting on August 26, 2020. The board should consider the handbook revisions and adopt the 2020-21 Board Governance Handbook.

The board discussed and finalized edits which were discussed at the August 26 special meeting.

Motion:	Burns	2 nd :	Barnett	Ayes:	Unanimous	Nays:	Abstain:
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Superintendent Grzeskowiak shared a draft of board/superintendent goals.

7.5 Superintendent Evaluation Document (Resolution 091620-7.5)

Presented by Chair Sneddon

Sneddon explained that the board can discuss the evaluation document and procedures now or carry it over to a special meeting to discuss. The board took a quick poll to confirm if the OSBA/COSA is the evaluation document that they want to utilize for the superintendent evaluation. Sneddon is recommending the board have a special meeting to discuss the board/superintendent goals and the evaluation document in greater detail.

Explanatory Statement: Policy CBJ – Evaluation of the Superintendent states that, "the superintendent's job performance will be evaluated formally at least annually. The evaluation will be based on the administrative job description, any applicable standards of performance, Board policy and progress in attaining any goals for the year established by the superintendent and/or the Board. Additional criteria for the evaluation, if any, will be developed at a public board meeting prior to conducting the evaluation. The superintendent will be notified of the additional criteria prior to the evaluation." Further, the Board Governance Handbook states that, "in consultation with the Superintendent, the evaluation process and associated documents will be developed and approved by the Board, not later than the first Board meeting in September. The evaluation process and instrument is designed to bring about the collective view of the Board. Thus, the evaluation will reflect the majority view of the Board, as a whole." The board should review, discuss and consider adoption of the OSBA/COSA evaluation document introduced at the August 26, 2020 Special Board Meeting.

The board all agreed that they would like to use the OSBA/COSA Evaluation document, but would want to delay adoption until the goals can be added to the document. The board will discuss the document in greater detail at the special meeting.

7.6 SES, SMS, SHS Student/Parent Handbook Review (Resolution 091620-7.6)

Presented by Superintendent Grzeskowiak

Explanatory Statement: The board has been provided copies of Student/Parent Handbooks for each school building. The board is asked to review the 2020-21 Student/Parent Handbooks.

Superintendent Grzeskowiak briefly reviewed the 2020-21 student/parent handbooks which were updated this year to include language specific to Comprehensive Distance Learning (CDL). Grzeskowiak highlighted two particular areas which explain the expectations for attendance and grading. The following language under the heading, '*Grading and Assessment*,' was added to each handbook:

CDL- During CDL, students will only be assessed on the standards which can be meaningfully instructed and evaluated. There will likely be unscored standards on quarterly report cards. Students participating asynchronously will be graded on standards for which they have completed work.

The following language under the heading, '*Attendance*,' was added for distance learning:

Comprehensive Distance Learning (CDL): Attendance is recorded by daily interactions between the students and a school staff member and through digital platforms for each class that the student is scheduled for.

This item was for review only.

8.0 REPORTS & INFORMATION

8.1 Superintendent Communications

Superintendent Grzeskowiak provided a written report. Grzeskowiak shared the following staffing information in his report:

New Hires

Orr, Cynthia, Advanced Math Teacher, Siuslaw High School

Retirements / Resignations

Dolly Greene, Teacher, Siuslaw Elementary School – retirement

Kathy Scott, Life Skills Aide, Siuslaw High School – retirement

Jonathan Hornung, Chemistry and Physics Teacher, Siuslaw High School

Natalie Madden, Educational Aide II, Siuslaw Elementary School

Pam Price, Life Skills Aide, Siuslaw Elementary School

Leilani Mayes, Educational Aide II/Title, Siuslaw Elementary School

Jessica Roberts, Educational Aide II/Title, Siuslaw Elementary School

Rachel Chance, Health Room Aide, Siuslaw Elementary School

Christine Cole, Special Education Aide, Siuslaw Middle School

Pat Dick, Special Educational Aide, Siuslaw Elementary School

Jonathan Hornung, Head Volleyball Coach

Danielle Hansen, Assistant Softball Coach

8.2 Business Manager Communications

Business Manager Kari Blake gave kudos to the technology department staff for their work to quickly get computers ready for distribution to students. The devices had arrived later than originally expected which put a huge burden on the IT department to get them ready. Additionally the department created a HelpDesk for students and parents to utilize as the district establishes a more robust Comprehensive Distance Learning program. Blake shared that Superintendent Grzeskowiak put a system in place to process and track internet subsidies to help students access the internet. The district will also have some hotspots available for students that may need a temporary bridge until their home internet can be installed. Blake shared that for some, a hotspot may be the only internet connection available. Additionally, Blake gave kudos to the food service and transportation staff for running the summer food program, as they typically do not work during the summer.

Blake stated that she would like the district to eliminate athletic/activity participation fees for the 2020-21 school year. Board members nodded in agreement that foregoing fees for this year would be a good idea.

8.3 Administrator Reports

8.4 Board Chair Communications

- Next Meeting - October 14, 2020
- OSBA Virtual Conference – Saturday, November 14, 2020
- Set date/time for Special Meeting on Goals and the Board Governance Handbook – September 23, 2020 at 6:30PM.


8.5 Board Member Acknowledgements/Communications

Board members took a moment to acknowledge the efforts of district staff and programs.

9.0 ADJOURNMENT

Motion: Burns 2nd: King Ayes: Unanimous Nays: Abstain:

With no further discussion, Chair Sneddon adjourned the meeting at 7:48PM.


Robert Sneddon, Board Chair


Vonnice McClellan, Board Secretary