



October 23, 2020

Dear Parents and Guardians,

Mercer County Career Center was informed this morning of two confirmed cases of COVID-19 of individuals in our school. If your student was in close contact with these individuals, you will receive a phone call notifying you by the PA Department of Health.

Due to the increase of positive cases of COVID-19 in our facility, MCCC is taking the steps recommended by the PA Department of Health and the Department of Education to move to our education model to remote learning for October, 26<sup>th</sup> – October 30<sup>th</sup>. Students will not report to MCCC during this time but will continue their education remotely through the Canvas Learning Management System. Students should be logging on to Canvas and checking their MCCC email daily.

MCCC will notify you next week regarding any updates to the schools' schedule. In the meantime, deep cleaning of the facility will occur.

**Please remember, if you or your child are identified as a close contact (defined as an individual who was within 6 feet of an infectious person for at least 15 minutes or who was directly exposed to respiratory secretions [e.g., cough or sneeze]), you will be contacted by a representative of the Pennsylvania Department of Health or your local health department who will provide further information and instructions.**

Even if you or your child are not notified that you are a close contact, please do the following for the next 14 days:

1. Take your temperature/your child's temperature once daily to check for fever (a body temperature of 100.4°F/38°C or higher).
2. Watch for other symptoms of COVID-19 including cough, shortness of breath or difficulty breathing, chills, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, and/or diarrhea.
3. Immediately report any symptoms requiring medical attention to the Pennsylvania Department of Health (1-877-724-3258) or your local health department and contact your health care provider. Be sure to inform the provider of you or your child's possible exposure to a person with COVID-19.

4. You and your child should wear a mask and maintain a physical distance of at least 6 feet from any person while outside the home.
5. Practice the following hygiene measures:
  - a. Wash hands often with soap and water for at least 20 seconds.
  - b. Use an alcohol-based hand sanitizer if soap and water are not available.
  - c. Cover any coughs or sneezes with an elbow, not hands.
  - d. Clean surfaces frequently, including countertops, light switches, cell phones, and other frequently touched items.
6. Be aware of any persons in your household who may be at higher risk of getting COVID-19, including individuals who are elderly, immunocompromised (e.g., someone who has cancer and is taking chemotherapy), or have another condition or illness such as diabetes or asthma. You or your child should practice physical distancing around those persons.
7. If you are contacted by the Pennsylvania Department of Health or your local health department or its representatives, please cooperate with monitoring and follow all instructions so that other people do not become sick.

If you or any members of your household develop symptoms of COVID-19 or have symptoms worsen, notify your local health department or the Pennsylvania Department of Health immediately at 1-877-724-3258 and contact a health care provider. Before seeking medical attention, let the health care provider know about the possible exposure to a case of COVID-19.

Please visit the [Pennsylvania Department of Health website](http://www.health.pa.gov) (www.health.pa.gov) for the latest and most accurate information about COVID-19.

Sincerely,

Tony Miller  
Administrative Director