

**Ferndale Unified School District
Board of Trustees**

Jerry Hansen Stephanie Koch Cory Nunes JoLynn Jorgensen Ken Richardson

**February 8, 2017
Regular School Board Meeting**

6:30 p.m. CLOSED SESSION

7:00 p.m. OPEN SESSION

Ferndale High School- Mabel Lowry Library
1231 Main Street, Ferndale, CA 95536

AGENDA

1.0 CALL TO ORDER/FLAG SALUTE

Notice: *Any writing, not exempt from public disclosure under Government Code Sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22, which is distributed to all or a majority of the members of the governing board by any person in connection with a matter subject to discussion or consideration at an open meeting of the Board is available for public inspection at Ferndale High School main office (1231 Main Street, Ferndale, California).*

2.0 ADJUSTMENTS TO THE AGENDA

3.0 PUBLIC COMMENT ON CLOSED SESSION ITEM(S)

Members of the public may comment on closed session agenda items. Action taken in closed session will be reported out in open session, if required by law. Individuals will have up to three (3) minutes to address closed session agenda items. The Board shall limit the total time for public comment on each item of discussion to twenty (20) minutes.

4.0 ADJOURN TO CLOSED SESSION

Pursuant to Government Code Section 54957.6

4.1 Conference with Labor Negotiators

Negotiators – Jack Lakin

Organization – Ferndale Unified Teachers Association (FUTA)

Pursuant to Government Code Section 54957.6

4.2 Public Employee Performance Evaluation for the Superintendent/Principal

5.0 REGULAR SESSION RECONVENED

5.1 Report Action taken in Closed Session, if required by law

6.0 WELCOME/FLAG SALUTE: FHS FFA

7.0 PUBLIC COMMENT ON OPEN SESSION ITEM(S)

Members of the public may comment on open agenda items or any other item pertaining to Board business. Action may be taken on items listed as such. Individuals will have up to three (3) minutes to address matters pertaining to board Business. The Board shall limit the total time for public comment on each item of discussion to twenty (20) minutes

8.0 ANNOUNCEMENTS/REPORTS *(The Board is asked to receive information)*

- 8.1 Student Representative Report
- 8.2 Certificated Representative Report - Alexa Alexandre – Ag. Business – Ag. Floral design
- 8.3 Classified Representative Report
- 8.4 Facilities Report
- 8.5 Board Member Reports/Announcements
- 8.6 Principal Report
- 8.7 Superintendent/Principal Report
- 8.8 School Improvement Grant (SIG)
- 8.9 2016-17 Budget Report

9.0 CONSENT AGENDA ITEM(S) *(The Board is asked to receive/approve)*

- 9.1 Approve Board Meeting Minutes
Regular Meeting (January 18, 2017)
- 9.2 Approve Commercial Warrants (January 2017)
- 9.3 Approve Personnel Activity Report
- 9.4 Approve FES/FHS Student Body Accounts/Revolving Cash Accounts and Enrollment Reports
- 9.5 Approve District Volunteers
- 9.6 Approve FHS Spring Athletic Schedules
- 9.7 Approve Donations to the District
- 9.8 Approve FFA Calendar

10.0 PUBLIC HEARING: Renaming of Ferndale High School Tennis Courts (Board Policy 7310)

11.0 INFORMATION/ACTION *(The Board is asked to receive/discuss; however the Board may decide to take action at its discretion)*

- 11.1 Receive/Discuss FHS Physics Trip
- 11.2 Receive/Discuss Education Effectiveness Plan
- 11.3 Receive/Discuss BB 9222 Resignation
- 11.4 Receive/Discuss BP/AR 0450 Comprehensive Safety Plan
- 11.5 Receive/Discuss BP/AR 0520.2 Title 1 Program Improvement Schools

12.0 ACTION ITEMS *(The Board is asked to receive/discuss/approve)*

- 12.1 Renaming of the Ferndale High School Tennis Courts
- 12.2

13.0 FUTURE AGENDA ITEMS

- 13.1 Education Effectiveness Plan
- 13.2 Ferndale High School SARC
- 13.3 Ferndale Elementary School SARC
- 13.4 Second Interim Report
- 13.5 District Safety Plan
- 13.6 BP/AR 3513.3 Tobacco-Free Schools
- 13.7AR 3516.3 Earthquake Emergency Procedure System

14.0 REVIEW OF CORRESPONDENCE TO THE BOARD

- 14.1

15.0 ADJOURNMENT

NOTICE: Individuals requiring disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the District Superintendent in writing three (3) days prior to the meeting at the following address: 1231 Main Street, Ferndale, California.

Ferndale Unified School District

SUPERINTENDENT'S RECOMMENDATION FOR BOARD ACTION

AGENDA ITEM: 9.1

DATE: Feb. 8, 2017

SUBJECT:

Regular Board Meeting Minutes (Jan. 18, 2017)

DEPARTMENT/PROGRAM:

Administration

ACTION REQUESTED:

Review, amend and approve.

PREVIOUS STAFF/BOARD ACTION:

This is a routine consent agenda item.

BACKGROUND INFORMATION AND/OR STATEMENT OF NEED:

See attached minutes and please communicate with Jack or Denise prior to the meeting for any corrections or clarifications.

FISCAL IMPLICATIONS:

None

CONTACT PERSON(S):

Denise Grinsell, Business Manager
Jack Lakin, Superintendent/Principal

**Ferndale Unified School District
Board of Trustees**

Jerry Hansen Stephanie Koch Cory Nunes JoLynn Jorgensen Ken Richardson

**January 18, 2017
Rescheduled
Regular School Board Meeting
From January 11, 2017**

6:30 p.m. CLOSED SESSION

7:00 p.m. OPEN SESSION

Ferndale High School- Mabel Lowry Library
1231 Main Street, Ferndale, CA 95536

Minutes

Present: Jerry Hansen, JoLynn Jorgensen, Stephanie Koch, Cory Nunes, Ken Richardson

Also Present: Jack Lakin, Superintendent/Principal, Renee Henderson, Principal, Denise Grinsell

1.0 CALL TO ORDER/FLAG SALUTE

President Nunes called the meeting to order at 6:30 p.m.

2.0 ADJUSTMENTS TO THE AGENDA

9.6 will be removed from the agenda and 11.5 also as it does not require action. It will be addressed in the Superintendent Report.

3.0 PUBLIC COMMENT ON CLOSED SESSION ITEM(S)

None

4.0 ADJOURN TO CLOSED SESSION

President Nunes adjourned to closed session at 6:33 p.m.

Pursuant to Government Code Section 54957.6

4.1 Conference with Labor Negotiators

Negotiators – Jack Lakin

Organization – Ferndale Unified Teachers Association (FUTA)

Pursuant to Government Code Section 54957

4.2 Public Employment:

FHS .495 FTE Instructional Aide

FES 1.0 FTE School Social Worker

5.0 REGULAR SESSION RECONVENED

Regular session was reconvened at 7:00 p.m.

5.1 Report Action taken in Closed Session, if required by law

President Nunes reported that the Board approved the recommendation of the administration to hire:

Jeanette Rolff - FHS .495 FTE Instructional Aide and Lindsey Flores - FES 1.0 FTE School Social Worker.

There was no other action taken.

- 6.0 WELCOME/FLAG SALUTE: FES Student Government Representatives**
FES Student Representatives were unavailable. President Nunes led the flag salute.

- 7.0 PUBLIC COMMENT ON OPEN SESSION ITEM(S)**
None

8.0 ANNOUNCEMENTS/REPORTS *(The Board is asked to receive information)*

- 8.1 Student Representative Report

None

- 8.2 Certificated Representative Report

None

- 8.3 Classified Representative Report

None

- 8.4 Facilities Report

Supt. Lakin shared that there are two roofing companies that are preparing bids for the FES roof. They should be available for the next board meeting. He also said that a heater was replaced in Room 12 at FHS.

- 8.5 Board Member Reports/Announcements

None

- 8.6 Principal Report

Principal Henderson said that the recent "Flood Day" went well. Boys' basketball won the Weaverville Tournament. The staff is getting ready for the SIG and is referring to it as the Ferndale Advancement Program. The Winter Program went well. The annual Librarian Breakfast will take place next week. New carpet was installed in the counseling and speech rooms.

- 8.7 Superintendent/Principal Report

Supt Lakin also thought the Winter Program was very nice. The first semester will end on Friday with finals this week. In referring to the school closure for the flood day, he felt there was great communication with all necessary entities. The Hoopa basketball games were rescheduled for tomorrow due to roads. He went on to explain the College Readiness Grant the district is receiving. Lakin finished by addressing the school calendar for 2017/18 and the challenges we will face due to the late dates for the Humboldt County Fair.

- 8.8 2016-17 Budget Report

Denise Grinsell reported that she is currently preparing for the 2nd Interim Report. She also mentioned that she and Supt. Lakin would be attending Budget Workshop at HCOE on February 3 to prepare for next years budget.

9.0 CONSENT AGENDA ITEM(S) *(The Board is asked to receive/approve)*

- 9.1 Approve Board Meeting Minutes

Regular Meeting (December 14, 2016)

- 9.2 Approve Commercial Warrants (December 2016)

- 9.3 Approve Personnel Activity Report

- 9.4 Approve FES/FHS Student Body Accounts/Revolving Cash Accounts and Enrollment Reports

- 9.5 Approve District Volunteers

A motion was made by Jerry Hansen and seconded by Stephanie Koch to approve the Consent Agenda. Vote summary: ayes 5-0 noes.

10.0 INFORMATION/ACTION

- 10.1 Review/Discuss BP/AR 6145 Extracurricular and Co-curricular Activities
There were no changes requested so no action was taken

11.0 ACTION ITEMS *(The Board is asked to receive/discuss/approve)*

- 11.1 Approve Williams Uniform Complaint (4th) Quarterly Report
A motion was made by Stephanie Koch and seconded by JoLynn Jorgensen to approve the Williams Uniform Complaint (4th) Quarterly Report. Vote summary: ayes 5-0 noes.
- 11.2 Accept the 2015-2016 Financial Audit Report
A motion was made by Jerry Hansen and seconded by Ken Richardson to accept the 2015-2016 Financial Audit Report. Vote summary: ayes 5-0 noes.
- 11.3 Approve the 2015-2016 Financial Audit Corrective Action Plan
A motion was made by JoLynn Jorgensen and seconded by Stephanie Koch to approve the 2015-2016 Financial Audit Corrective Action Plan. Vote summary: ayes 5-0 noes.
- 11.4 Appoint a Citizen Advisory Committee to review name suggestions for District Facilities and submit recommendations for the Board's Consideration
Supt. Lakin announced that the committee would consist of Bill Becker, Debbie Busick and Kim Jorgensen. Member Hansen stated that he was in favor of a Hall of Fame to honor more than just athletes. Vote summary: ayes 4-1 noes, member Hansen dissenting.

12.0 FUTURE AGENDA ITEMS

- 12.1 Plan for Educator Effectiveness funds
12.2 SIG at FES
12.3 Budget Workshop and NSSF

13.0 REVIEW OF CORRESPONDENCE TO THE BOARD

- 13.1
None

14.0 ADJOURNMENT

- President Nunes adjourned the meeting at 7:43 p.m.

Ferndale Unified School District

SUPERINTENDENT'S RECOMMENDATION FOR BOARD ACTION

AGENDA ITEM: 9.2

DATE: Feb. 8, 2017

SUBJECT:

Commercial Warrants Summary (January, 2017)

DEPARTMENT/PROGRAM:

Administration/Business

ACTION REQUESTED:

Approve commercial warrant summary

PREVIOUS STAFF/BOARD ACTION:

This is a routine consent agenda item.

BACKGROUND INFORMATION AND/OR STATEMENT OF NEED:

Please call Denise about questions regarding commercial warrants prior to the meeting.

FISCAL IMPLICATIONS:

Funding is included in the 2016-2017 adopted budgets.

CONTACT PERSON(S):

Denise Grinsell, Business Manager
Jack Lakin, Superintendent/Principal

Board of Trustees Meeting 02/08/2017

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REF.
NUMBER  VENDOR NAME                DESCRIPTION                AMOUNT
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PV-170348	ADVANCED SECURITY SYSTEMS		\$73.50
	1336 4TH STREET	MONITORING	
	EUREKA, CA 95501-5550		
		** TOTAL PAYMENT AMOUNT:	\$73.50
PV-170349	ALAMEDA, RENAE		\$64.80
	230 SAGE RD.	TRANS 10-12/16	
	FERNDALÉ, CA 95536		
		** TOTAL PAYMENT AMOUNT:	\$64.80
PV-170350	ALBERS CONSTRUCTION		\$2,940.00
	1243 RIVERSIDE DR.	AG ROOM FLOOR REPAIR	
	RIO DELL, CA 95562		
		** TOTAL PAYMENT AMOUNT:	\$2,940.00
PV-170351	AMBROSINI & SONS ELECTRIC INC		\$220.00
	P.O. BOX 2128	BAND SAW REPAIR	
	MCKINLEYVILLE, CA 95519		
		** TOTAL PAYMENT AMOUNT:	\$220.00
PV-170352	ASAP LOCK & KEY		\$144.40
	581 SO. FORTUNA BLVD.	SHOP DOOR	
	FORTUNA, CA 95540		
		** TOTAL PAYMENT AMOUNT:	\$144.40
PV-170353	CABRERA, SANDRA		\$276.48
	123 FAIRVIEW	TRANS TO DATE	
	FERNDALÉ, CA 95536		
		** TOTAL PAYMENT AMOUNT:	\$276.48
PV-170354	CAMPTON ELECTRIC		\$129.52
	605 W CLARK ST	LAMPS	
	EUREKA, CA 95501		
		** TOTAL PAYMENT AMOUNT:	\$129.52
PV-170355	CAPITOL ADVISORS GROUP LLC		\$1,000.00
	925 L STREET, STE 1200	JAN CONSULTING	
	SACRAMENTO, CA 95814		
		** TOTAL PAYMENT AMOUNT:	\$1,000.00
PV-170391	CASH & CARRY		\$1,034.99
	P.O. BOX 910948	FOODS	
	LOS ANGELES, CA 90091-0948		
		** TOTAL PAYMENT AMOUNT:	\$1,034.99

BOARD OF TRUSTEES PAYMENT REPORT

Board of Trustees Meeting 02/08/2017

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REF.
NUMBER  VENDOR NAME                DESCRIPTION                AMOUNT
=====
PO-170064 CDW.G                    mice                      $266.46
      75 REMITTANCE DR.            mice
      SUITE 1515
      CHICAGO, IL 60675-1515

PO-170067 CDW.G                    Library computer          $842.52
      75 REMITTANCE DR.            Library computer
      SUITE 1515
      CHICAGO, IL 60675-1515
      ** TOTAL PAYMENT AMOUNT:      $1,108.98

PV-170356 CHEVRON USA INC          $398.07
      PO BOX 70995                 FUEL
      CHARLOTTE, NC 28272-0887
      ** TOTAL PAYMENT AMOUNT:      $398.07

PV-170392 CRYSTAL CREAMERY         $55.65
      P.O. BOX 44000               MILK
      DEPT 33369
      SAN FRANCISCO, CA 94144-3369
      ** TOTAL PAYMENT AMOUNT:      $55.65

PV-170357 DEL ORO WATER COMPANY    $838.44
      DRAWER #5172                 WATER
      FERNDALÉ DISTRICT
      CHICO, CA 95927-5172
      ** TOTAL PAYMENT AMOUNT:      $838.44

PV-170358 DEPARTMENT OF JUSTICE    $145.00
      STATE OF CALIFORNIA          LIVESCANS
      ACCOUNTING OFFICE/CASHIER UNI
      P.O. BOX 944255
      SACRAMENTO, CA 94244-2550
      ** TOTAL PAYMENT AMOUNT:      $145.00

PV-170359 EEL RIVER DISPOSAL CO INC $995.30
      PO BOX 266                   WATER
      FORTUNA, CA 95540
      ** TOTAL PAYMENT AMOUNT:      $995.30

PV-170360 EMPLOYMENT DEVELOPMENT DEPT $404.04
      PO BOX 2482                  SUI QTR 4 2016
      SACRAMENTO, CA 95812-2482
      ** TOTAL PAYMENT AMOUNT:      $404.04

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BOARD OF TRUSTEES PAYMENT REPORT

Board of Trustees Meeting 02/08/2017

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REF.
NUMBER  VENDOR NAME                DESCRIPTION                AMOUNT
=====
PV-170361 EUREKA OXYGEN                $18.64
        2810 JACOBS AVE                RENTAL
        EUREKA, CA 95501
        ** TOTAL PAYMENT AMOUNT:      $18.64

PV-170362 FERNBRIDGE TRACTOR & EQUIP    $98.99
        20 DEPOT RD.                V BELT
        FERNBRIDGE, CA 95540
        ** TOTAL PAYMENT AMOUNT:      $98.99

PV-170363 FORD, TOM                    $680.00
        P. O. BOX 523                HEALTH CLASS CPR
        FERNDALÉ, CA 95536
        ** TOTAL PAYMENT AMOUNT:      $680.00

PV-170393 FRANZ FAMILY BAKERIES         $256.63
        P.O. BOX 742654/             BREAD
        LOS ANGELES, CA 90074-2654
        ** TOTAL PAYMENT AMOUNT:      $256.63

PV-170364 FRONTIER                     $2,822.88
        P.O. BOX 20550              PHONE
        ROCHESTER, NY 14602-0550
        ** TOTAL PAYMENT AMOUNT:      $2,822.88

PV-170365 HENDERSON, RENEE             $279.20
        936 15TH ST.                TRAVEL TO SAN DIEGO
        FORTUNA, CA 95540-2122
        ** TOTAL PAYMENT AMOUNT:      $279.20

PV-170366 HUMBOLDT CO TAX COLLECTOR     $3,660.97
        825 FIFTH STREET, ROOM 125   PROPERTY TAXES
        EUREKA, CA 95501
        ** TOTAL PAYMENT AMOUNT:      $3,660.97

PV-170367 KREATIONS, LLC               $1,949.12
        750 WILDWOOD AVE.           VEHICLE REPAIRS
        RIO DELL, CA 95562
        ** TOTAL PAYMENT AMOUNT:      $1,949.12

PO-170066 LEARNING A-Z                 $98.95
        PO BOX 844615                subscription
        BOSTON, MA 02284-4615        subscription
        ** TOTAL PAYMENT AMOUNT:      $98.95

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BOARD OF TRUSTEES PAYMENT REPORT

Board of Trustees Meeting 02/08/2017

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REF.
NUMBER  VENDOR NAME                DESCRIPTION                AMOUNT
=====
PV-170369 MCCULLOCH, LYNN                $50.00
        PO BOX 693                TRANSLATION
        FERNDAL E, CA  95536-0693
        ** TOTAL PAYMENT AMOUNT:      $50.00

PV-170370 MENDES SUPPLY CO.                $1,540.08
        1030 W. DEL NORTE STREET    CUSTODIAL SUPPLIES
        EUREKA, CA  95501
        ** TOTAL PAYMENT AMOUNT:      $1,540.08

PV-170371 NILSEN CO                      $111.20
        P. O. BOX 398                SUPPLIES
        FERNDAL E, CA  95536
        ** TOTAL PAYMENT AMOUNT:      $111.20

PV-170372 NOGA, THERESA                   $113.39
        Class Materials

PV-170394 NOGA, THERESA                   $29.96
        ** TOTAL PAYMENT AMOUNT:      $143.35

PV-170373 P G & E                      $5,358.74
        2555 MYRTLE AVENUE          POWER
        EUREKA, CA  95501-9917
        ** TOTAL PAYMENT AMOUNT:      $5,358.74

PV-170374 PERMA BOUND                    $184.54
        617 EAST VANDALIA ROAD      LIBRARY BOOKS
        JACKSONVILLE, IL  62650-3599
        ** TOTAL PAYMENT AMOUNT:      $184.54

PV-170375 PITNEY BOWES                    $503.50
        PURCHASE POWER              POSTAGE FES
        P.O. BOX 371874
        PITTSBURG, PA  15250-7874
        ** TOTAL PAYMENT AMOUNT:      $503.50

PV-170395 PRO PACIFIC FRESH                $929.94
        P.O. BOX 1130                FODS
        DURHAM, CA  95938
        ** TOTAL PAYMENT AMOUNT:      $929.94

PO-170054 PRO-ED                        $55.90
        P.O. BOX 678370              Assessment Materials
        DALLAS, TX  75267-8370      Assessment Materials
        ** TOTAL PAYMENT AMOUNT:      $55.90

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Board of Trustees Meeting *** 02/08/2017

REF.	NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
	PV-170376	REDI RENTS		\$645.48
		124 MAIN STREET	LIFT/LADDER	
		FORTUNA, CA 95540		
		** TOTAL PAYMENT AMOUNT:		\$645.48
	PV-170377	RENNER PETROLEUM		\$2,225.36
		PO BOX 4868	FUEL	
		EUREKA, CA 95502		
		** TOTAL PAYMENT AMOUNT:		\$2,225.36
	PV-170378	RESTIF CLEANING SERVICE		\$19,183.80
		5131 ERICSON WAY	DEC/FOCUS/WINDOWS/CARPETS	
		ARCATA, CA 95521		
		** TOTAL PAYMENT AMOUNT:		\$19,183.80
	PV-170379	SEQUOIA GAS CO (C)		\$3,982.42
		926 MAIN STREET	PROPANE	
		FORTUNA, CA 95540		
		** TOTAL PAYMENT AMOUNT:		\$3,982.42
	PV-170380	SIX RIVERS PORTABLE TOILETS		\$106.66
		P.O. BOX 1329	BUS BARN	
		BLUE LAKE, CA 95525		
		** TOTAL PAYMENT AMOUNT:		\$106.66
	PV-170381	STAPLES		\$558.71
		DEPT. 51 - 7820360344	COLOR TONER	
		P.O. BOX 78004		
		PHOENIX, AZ 85062-8004		
		** TOTAL PAYMENT AMOUNT:		\$558.71
	PV-170383	STATE BOARD OF EQUALIZATION		\$551.90
		PO BOX 942879	FUEL TAX/USE TAX Q4	
		SACRAMENTO, CA 94279-8059		
		** TOTAL PAYMENT AMOUNT:		\$551.90
	PV-170384	SUDDEN LINK		\$365.34
		P.O. BOX 660365	INTERNET	
		DALLAS, TX 75266-0365		
		** TOTAL PAYMENT AMOUNT:		\$365.34
	CM-210093	SYSCO		\$13.65-
		P.O. BOX 138007	RETURN	
		SACRAMENTO, CA 95813-8007		
	PV-170396	SYSCO		\$812.22
		P.O. BOX 138007	FOODS	
		SACRAMENTO, CA 95813-8007		
		** TOTAL PAYMENT AMOUNT:		\$798.57

Board of Trustees Meeting 02/08/2017

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REF.
NUMBER  VENDOR NAME                DESCRIPTION                AMOUNT
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PV-170385 THRIFTY SUPPLY
        720 WEST WASHINGTON STREET    WAX SEAL
        EUREKA, CA  95501
                                ** TOTAL PAYMENT AMOUNT:    $13.05

CM-043290 TIPPLE MOTORS INC
        P. O. BOX 578                DUP PAYMENT
        FERNDALÉ, CA  95536

PV-170386 TIPPLE MOTORS INC
        P. O. BOX 578                99 VAN REPAIRS
        FERNDALÉ, CA  95536
                                ** TOTAL PAYMENT AMOUNT:    $1,028.21

PV-170387 U.S. BANCORP EQUIP FINANCE IN
        P.O. BOX 790448              COPIER LEASE
        ST. LOUIS, MO  63179-0448
                                ** TOTAL PAYMENT AMOUNT:    $2,189.74

CM-011617 U.S. BANK
        P.O. BOX 790428              RETURNED CHAINS
        ST LOUIS, MO  63179-0428
                                $107.95-

PV-170388 U.S. BANK
        P.O. BOX 790428              CHAINS/TECH
        ST LOUIS, MO  63179-0428
                                ** TOTAL PAYMENT AMOUNT:    $169.07

PV-170389 VALLEY LUMBER & MILLWORK
        657 SHAW AVENUE              MATERIALS
        P.O. BOX 517
        FERNDALÉ, CA  95536
                                ** TOTAL PAYMENT AMOUNT:    $76.09

PV-170390 WYCKOFF PLUMBING
        2065 MAIN ST                SUBMERSIBLE PUMP
        FORTUNA, CA  95540
                                ** TOTAL PAYMENT AMOUNT:    $294.84

                                ***** BATCH TOTAL AMOUNT:    $60,761.04

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Board of Trustees Meeting 02/08/2017

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REF.
NUMBER  VENDOR NAME                DESCRIPTION                AMOUNT
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PV-170397 ACSA - MSC #06003                $75.00
        P.O. BOX 742061                FEB DUES
        LOS ANGELES, CA  90074-2061
        ** TOTAL PAYMENT AMOUNT:        $75.00

PV-170398 ADVANCED SECURITY SYSTEMS        $168.50
        1336 4TH STREET                MONITORING/REPAIRS
        EUREKA, CA  95501-5550
        ** TOTAL PAYMENT AMOUNT:        $168.50

PV-170399 ALEXANDRE, ALEXA                $374.97
        P.O. BOX 1449                CLASS SUPPLIES
        FERNDALE, CA  95536
        ** TOTAL PAYMENT AMOUNT:        $374.97

PV-170400 CAPITOL ADVISORS GROUP LLC        $1,000.00
        925 L STREET, STE 1200        FEB CONSULTING
        SACRAMENTO, CA  95814
        ** TOTAL PAYMENT AMOUNT:        $1,000.00

PV-170420 CASH & CARRY                $240.14
        P.O. BOX 910948                FOODS
        LOS ANGELES, CA  90091-0948
        ** TOTAL PAYMENT AMOUNT:        $240.14

PV-170421 CRYSTAL CREAMERY                $156.00
        P.O. BOX 44000                MILK
        DEPT 33369
        SAN FRANCISCO, CA  94144-3369
        ** TOTAL PAYMENT AMOUNT:        $156.00

PV-170401 DEL ORO WATER COMPANY            $772.56
        DRAWER #5172                WATER
        FERNDALE DISTRICT
        CHICO, CA  95927-5172
        ** TOTAL PAYMENT AMOUNT:        $772.56

PV-170402 DESIGN AIR                $116.72
        2039 EICH ROAD                HEATER REPAIR FES
        EUREKA, CA  95503
        ** TOTAL PAYMENT AMOUNT:        $116.72

PV-170403 DOUG'S REFRIGERATION            $105.00
        190 PORT KENYON ROAD        REPAIRS
        FERNDALE, CA  95536
        ** TOTAL PAYMENT AMOUNT:        $105.00

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Board of Trustees Meeting 02/08/2017

REF.	NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
	PV-170404	DOWNEY, DALLASS LYNN 2730 HUBBARD LN. EUREKA, CA 95501	TRANSLATION	\$70.00
			** TOTAL PAYMENT AMOUNT:	\$70.00
	PV-170405	EEL RIVER DISPOSAL CO INC PO BOX 266 FORTUNA, CA 95540	GARBAGE	\$1,025.23
			** TOTAL PAYMENT AMOUNT:	\$1,025.23
	PV-170406	EUREKA OXYGEN 2810 JACOBS AVE EUREKA, CA 95501	SYSTEM SERVICE	\$352.92
			** TOTAL PAYMENT AMOUNT:	\$352.92
	PO-170068	FOLLETT SOFTWARE COMPANY P.O. BOX 91826 CHICAGO, IL 60693	library software library software	\$199.00
			** TOTAL PAYMENT AMOUNT:	\$199.00
	PV-170422	FRANZ FAMILY BAKERIES P.O. BOX 742654/ LOS ANGELES, CA 90074-2654	BREAD	\$222.46
			** TOTAL PAYMENT AMOUNT:	\$222.46
	PV-170407	FRONTIER P.O. BOX 20550 ROCHESTER, NY 14602-0550	INTERNET	\$70.88
			** TOTAL PAYMENT AMOUNT:	\$70.88
	PV-170408	GRINSELL, DENISE 2640 KATHLEEN CT. #4 FORTUNA, CA 95540	MAILINGS	\$20.09
			** TOTAL PAYMENT AMOUNT:	\$20.09
	PV-170409	HUMBOLDT-DEL NORTE LEAGUE % JACK LAKIN 1231 MAIN ST. FERNDAL, CA 95536	FALL AT LARGE FEES	\$200.00
			** TOTAL PAYMENT AMOUNT:	\$200.00
	PV-170411	K12 MANAGEMENT INC DBA FUEL EDUCATION P.O. BOX 824186 PHILADELPHIA, PA 19182-4186	ONLINE ED JOHNSON	\$299.00
			** TOTAL PAYMENT AMOUNT:	\$299.00

Board of Trustees Meeting 02/08/2017

REF.	NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
	PV-170410	KENDALL, LENA 747 HIDDEN CREEK RD APT B ARCATA, CA 95521-7907	SUPPLIES FOR GATE	\$30.06
			** TOTAL PAYMENT AMOUNT:	\$30.06
	PV-170412	PIERSON BLDG CENTER 4100 BROADWAY EUREKA, CA 95501	SUPPLIES	\$38.97
			** TOTAL PAYMENT AMOUNT:	\$38.97
	PV-170413	PITNEY BOWES PURCHASE POWER P.O. BOX 371874 PITTSBURG, PA 15250-7874	OTHER CHARGES	\$51.22
			** TOTAL PAYMENT AMOUNT:	\$51.22
	PV-170423	PRO PACIFIC FRESH P.O. BOX 1130 DURHAM, CA 95938	FOOD	\$2,016.28
			** TOTAL PAYMENT AMOUNT:	\$2,016.28
	PV-170414	REVOLVING CASH FUND FERNDAL E UNION HIGH	FFA REG/AUTHOR FESTIVAL	\$613.19
			** TOTAL PAYMENT AMOUNT:	\$613.19
	PV-170415	SAFEWAY INC. P.O. BOX 742918 LOS ANGELES, CA 90074-2918	ITUNES CARD	\$15.00
			** TOTAL PAYMENT AMOUNT:	\$15.00
	PV-170416	SIX RIVERS PORTABLE TOILETS P.O. BOX 1329 BLUE LAKE, CA 95525	BUS BARN	\$91.60
			** TOTAL PAYMENT AMOUNT:	\$91.60
	PV-170418	SONOMA COUNTY OFFICE OF ED. 5340 SKYLANE BLVD. SANTA ROSA, CA 95403-8246	OCT 2016	\$742.50
			** TOTAL PAYMENT AMOUNT:	\$742.50
	PV-170417	SPORT & CYCLE 475 FORTUNA BLVD FORTUNA,, CA 95540	PE EQUIP	\$32.35
			** TOTAL PAYMENT AMOUNT:	\$32.35

BOARD OF TRUSTEES PAYMENT REPORT

Board of Trustees Meeting 02/08/2017

REF.	NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
	PV-170424	SYSO		\$3,428.30
		P.O. BOX 138007	FOOD	
		SACRAMENTO, CA 95813-8007		
			** TOTAL PAYMENT AMOUNT:	\$3,428.30
	PV-170419	WENCE, ALISHA		\$126.36
		21 MERIDIAN RD	TRANSP.	
		FERNDAL, CA 95536-9773		
			** TOTAL PAYMENT AMOUNT:	\$126.36
			**** BATCH TOTAL AMOUNT:	\$12,654.30
	TOTAL NUMBER OF PAYMENTS:	78	**** GRAND TOTAL AMOUNT:	\$73,415.34

The above Payable transactions have been issued in accordance with the District's policies and procedures. It is recommended that the Board of Trustees approve them.

Authorized Agent

Ferndale Unified School District

SUPERINTENDENT'S RECOMMENDATION FOR BOARD ACTION

AGENDA ITEM: 9.3

DATE: Feb. 8, 2017

SUBJECT:

Personnel Activity Report

DEPARTMENT/PROGRAM:

Administration/Personnel

ACTION REQUESTED:

Approve Personnel Activity Report

PREVIOUS STAFF/BOARD ACTION:

Board receives a report when there is any personnel activity.

BACKGROUND INFORMATION AND/OR STATEMENT OF NEED:

Attached is a list of personnel activity.

FISCAL IMPLICATIONS:

None

CONTACT PERSON(S):

Denise Grinsell, Business Manager
Jack Lakin, Superintendent/Principal

FERNDALE UNIFIED SCHOOL DISTRICT
PERSONNEL REPORT
February 8, 2017

CLASSIFIED PERSONNEL

VACANCIES

FHS .495 FTE Instructional Aide

CERTIFICATED PERSONNEL

VACANCIES

COACHING PERSONNEL

VACANCIES

FHS Track Coach

Ferndale Unified School District

SUPERINTENDENT'S RECOMMENDATION FOR BOARD ACTION

AGENDA ITEM: 9.4

DATE: Feb. 8, 2017

SUBJECT:

FES/FHS Student Body/Revolving Cash Accounts and Enrollment Reports

DEPARTMENT/PROGRAM:

Business/Administration

ACTION REQUESTED:

Approve FES/FHS Student Body/Revolving Cash Accounts and Enrollment Reports

PREVIOUS STAFF/BOARD ACTION:

School Site staff has prepared the attached FES/FHS Student Body/Revolving Cash Accounts and Enrollment Reports for Board review.

BACKGROUND INFORMATION AND/OR STATEMENT OF NEED:

The Board reviews Student Body Accounts/Revolving Cash Accounts and Enrollment Reports on a routine basis.

FISCAL IMPLICATIONS:

None

CONTACT PERSON(S):

Denise Grinsell, Business Manager
Jack Lakin, Superintendent/Principal

9:26 AM

01/19/17

Ferndale High School
Reconciliation Summary
Student Body Funds, Period Ending 12/31/2016

	Dec 31, 16
Beginning Balance	55,376.10
Cleared Transactions	
Checks and Payments - 37 items	-18,029.03
Deposits and Credits - 10 items	12,676.06
Total Cleared Transactions	-5,352.97
Cleared Balance	50,023.13
Uncleared Transactions	
Checks and Payments - 8 items	-2,053.16
Total Uncleared Transactions	-2,053.16
Register Balance as of 12/31/2016	47,969.97
New Transactions	
Checks and Payments - 9 items	-5,140.91
Total New Transactions	-5,140.91
Ending Balance	42,829.06

9:26 AM

01/19/17

Ferndale High School Reconciliation Detail

Student Body Funds, Period Ending 12/31/2016

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						
Cleared Transactions						55,376.10
Checks and Payments - 37 items						
Check	9/15/2016	1280	Ann Marie Rocha	X		
Check	10/25/2016	1311	PotterValley High S...	X	-12.00	-12.00
Check	11/4/2016	1319	Fortuna High School	X	-300.00	-312.00
Check	11/4/2016	1320	Fortuna High School	X	-250.00	-562.00
Check	11/14/2016	1326	St. Helena High SC...	X	-250.00	-812.00
Check	11/14/2016	1327	Point Arena High S...	X	-325.00	-1,137.00
Check	11/17/2016	1329	Mendocino Preferred	X	-100.00	-1,237.00
Check	12/2/2016	1332	Varsity Spirit Fashion	X	-592.00	-1,829.00
Check	12/2/2016	debit	Jay Endersbe	X	-2,741.63	-4,570.63
Check	12/2/2016	1338	NCS	X	-2,603.53	-7,174.16
Check	12/2/2016	1334	Sport & Cycle	X	-1,198.05	-8,372.21
Check	12/2/2016	debit	Costco	X	-922.20	-9,294.41
Check	12/2/2016	1337	Ferndale Pizza Co.	X	-187.51	-9,481.92
Check	12/2/2016	1333	Mike Magdaleno	X	-140.00	-9,621.92
Check	12/2/2016	1335	Alexa Alexandre	X	-90.30	-9,712.22
Check	12/5/2016	debit	Vista Manor Lodge ...	X	-84.89	-9,797.11
Check	12/5/2016	debit	Quality Inn Ukiah	X	-599.36	-10,396.47
Check	12/5/2016	debit	Cash and Carry	X	-369.84	-10,766.31
Check	12/6/2016	debit	Kmart	X	-48.32	-10,814.63
Check	12/9/2016	1343	National FFA Organ...	X	-32.55	-10,847.18
Check	12/9/2016	1344	Point Arena Varsity ...	X	-637.50	-11,484.68
Check	12/9/2016	1342	Jamie Ellsmore	X	-550.00	-12,034.68
Check	12/9/2016	1345	Ferndale Pizza Co	X	-427.50	-12,462.18
Check	12/13/2016	debit	Target	X	-140.00	-12,602.18
Check	12/13/2016	debit	Dollar Tree	X	-21.73	-12,623.91
Check	12/14/2016	1347	Jamie Ellsmore	X	-11.96	-12,635.87
Check	12/19/2016	debit	Kohl's	X	-1,056.72	-13,692.59
Check	12/20/2016	1350	Sport & Cycle	X	-97.84	-13,790.43
Check	12/20/2016	1352	Neff	X	-740.70	-14,531.13
Check	12/20/2016	1351	National FFA Organ...	X	-300.22	-14,831.35
Check	12/20/2016	1354	Six Rivers Basketba...	X	-300.00	-15,131.35
Check	12/21/2016	1355	Steve Coppini	X	-176.00	-15,307.35
Check	12/22/2016	1356	Kade Chambers	X	-493.28	-15,800.63
Check	12/22/2016	debit	Renner Petroleum	X	-1,100.00	-16,900.63
Check	12/22/2016	debit	Walmart	X	-100.00	-17,000.63
Check	12/30/2016	debit	Best Western Gard...	X	-100.00	-17,100.63
Check	12/30/2016	debit	Quality Inn Ukiah	X	-493.28	-17,593.91
Total Checks and Payments					-435.12	-18,029.03
Deposits and Credits - 10 items					-18,029.03	-18,029.03
Check	9/15/2016	1282	Arcata High School	X	0.00	0.00
Check	9/15/2016	1281	Arcata High School	X	0.00	0.00
Check	10/10/2016	1292	Michael Rizzio	X	0.00	0.00
Check	10/14/2016	1306	Holly Klinge	X	0.00	0.00
Check	12/2/2016	1336	Ferndale Pizza Co	X	0.00	0.00
Check	12/15/2016	1349	Jamie Ellsmore	X	0.00	0.00
Deposit	12/16/2016			X	0.00	0.00
Check	12/20/2016	1353	Six Rivers Basketba...	X	12,675.17	12,675.17
Deposit	12/22/2016			X	0.00	12,675.17
Check	1/9/2017	1360	void	X	0.89	12,676.06
Total Deposits and Credits					0.00	12,676.06
Total Cleared Transactions					12,676.06	12,676.06
Cleared Balance					-5,352.97	-5,352.97
					-5,352.97	50,023.13

9:26 AM

01/19/17

Ferndale High School
Reconciliation Detail
 Student Body Funds, Period Ending 12/31/2016

Type	Date	Num	Name	Clr	Amount	Balance
Uncleared Transactions						
Checks and Payments - 8 items						
Check	12/9/2016	1340	Arcata High School		-225.00	-225.00
Check	12/9/2016	1339	Arcata High School		-200.00	-425.00
Check	12/9/2016	1341	Henry Chiles		-20.49	-445.49
Check	12/14/2016	1346	Dave Griffiths		-105.81	-551.30
Check	12/15/2016	1348	UC Regents		-385.00	-936.30
Check	12/22/2016	1358	Emma Gomes		-500.00	-1,436.30
Check	12/22/2016	1359	Theresa Noga		-393.84	-1,830.14
Check	12/22/2016	1357	Alexa Alexandre		-223.02	-2,053.16
Total Checks and Payments					-2,053.16	-2,053.16
Total Uncleared Transactions					-2,053.16	-2,053.16
Register Balance as of 12/31/2016					-7,406.13	47,969.97
New Transactions						
Checks and Payments - 9 items						
Check	1/9/2017	1363	Sport & Cycle		-3,187.07	-3,187.07
Check	1/9/2017	1361	Six Rivers Basketba...		-390.00	-3,577.07
Check	1/9/2017	1362	National FFA Organ...		-300.00	-3,877.07
Check	1/9/2017	debit	Stir Fry Willie		-250.00	-4,127.07
Check	1/9/2017	debit	Costco		-165.52	-4,292.59
Check	1/9/2017	debit	Cash and Carry		-48.32	-4,340.91
Check	1/13/2017	1365	Taylor Miranda		-500.00	-4,840.91
Check	1/13/2017	1366	Kodi Millsap		-200.00	-5,040.91
Check	1/13/2017	1364	Taylor Zanone		-100.00	-5,140.91
Total Checks and Payments					-5,140.91	-5,140.91
Total New Transactions					-5,140.91	-5,140.91
Ending Balance					-12,547.04	42,829.06



Service With Solutions™

P.O. Box 909, Chico, CA 95927

YOUR STATEMENT

Customer Service: 1-800-922-8742
TriCountiesBank.com

Page: 1 of 4
Statement Date: 12-31-16
Primary Account: XXXXXXXXX4880

COUNTY OF HUMBOLDT
FERNDAL Unified School Dist
1231 MAIN ST
FERNDAL CA 95536-9416

View your balance faster in
our updated mobile app.



Download the latest version of
Tri Counties Bank's mobile app
to get started.



Small Business Interest Chkg

Account: XXXXXXXXX4880

Account #	XXXXXXXX4880	Statement Dates	12-01-16 thru 12-31-16
Beginning Balance	55,376.10		
1 Deposits/Credits	12,675.17		
49 Checks/Debits	18,029.03		
Service Charge	0.00		
Interest Paid	0.89		
Ending Balance	50,023.13		

Transactions

Date	Description	Amount
12-02	POS Pur 4396 Costco Whs Costco Whse #0125 Eureka CA	187.51 -
12-02	Synchrony Bank Cc Pymt Jay Endersbe	2,603.53 -
12-05	POS Pur 4951 Quality In Quality Inn - Ca556 Ukiah CA	92.46 -
12-05	POS Pur 4951 Quality In Quality Inn - Ca556 Ukiah CA	92.46 -
12-05	POS Pur 4951 Quality In Quality Inn - Ca556 Ukiah CA	92.46 -
12-05	POS Pur 4951 Quality In Quality Inn - Ca556 Ukiah CA	92.46 -
12-05	POS Pur 4396 C&c Smart 6700 N Highway 101 Eureka CA	48.32 -
12-06	POS Pur 4396 Kmart 7916 4325 Broadway Eureka CA	32.55 -
12-13	POS Pur 4396 Dollar Tre 1111 Myrtle Ave Ste Eureka CA	11.96 -
12-13	POS Pur 4396 Target.com Target.com * 800-591-3869 Mn	21.73 -
12-15	POS Pur 4396 Kohls 1361 3300 Broadway St Eureka CA	97.84 -
12-16	Deposit	12,675.17
12-16	POS Pur 4396 Renner Pet Renner Petroleum Eureka CA	100.00 -
12-19	POS Pur 4396 Wal-Mart S 5629 Wal-Sams Eureka CA	100.00 -
12-19	POS Pur 4951 Vista Mano Vista Manor Lodge Fort Bragg CA	149.84 -
12-19	POS Pur 4951 Vista Mano Vista Manor Lodge Fort Bragg CA	149.84 -
12-19	POS Pur 4951 Vista Mano Vista Manor Lodge Fort Bragg CA	149.84 -
12-19	POS Pur 4951 Vista Mano Vista Manor Lodge Fort Bragg CA	149.84 -
12-30	POS Pur 4951 Best Weste Best Western Garden Santa Rosa CA	123.32 -

Continued on Next Page



Service With Solutions™

COUNTY OF HUMBOLDT
FERNDAL Unified School Dist

Page: 2 of 4
Statement Date: 12-31-16
Primary Account: XXXXXXXX4880

Transactions (Continued)

Date	Description	Amount
12-30	POS Pur 4951 Best Weste Best Western Garden Santa Rosa CA	123.32 -
12-30	POS Pur 4951 Best Weste Best Western Garden Santa Rosa CA	123.32 -
12-30	POS Pur 4951 Best Weste Best Western Garden Santa Rosa CA	123.32 -
12-30	POS Pur 4951 Quality In Quality Inn - Ca556 Ukiah CA	108.78 -
12-30	POS Pur 4951 Quality In Quality Inn - Ca556 Ukiah CA	108.78 -
12-30	POS Pur 4951 Quality In Quality Inn - Ca556 Ukiah CA	108.78 -
12-30	POS Pur 4951 Quality In Quality Inn - Ca556 Ukiah CA	108.78 -
12-30	Int Pmt Sys-Gen	0.89

Checks

Check #	Date	Amount	Check #	Date	Amount	Check #	Date	Amount
1280	12-15	12.00	1333	12-19	90.30	1345	12-19	140.00
1311 *	12-09	300.00	1334	12-13	922.20	1347 *	12-27	1,056.72
1319 *	12-02	250.00	1335	12-12	84.89	1350 *	12-28	740.70
1320	12-02	250.00	1337 *	12-19	140.00	1351	12-27	300.00
1326 *	12-08	325.00	1338	12-16	1,198.05	1352	12-27	300.22
1327	12-08	100.00	1342 *	12-14	427.50	1354 *	12-23	176.00
1329 *	12-07	592.00	1343	12-14	637.50	1355	12-27	493.28
1332 *	12-15	2,741.63	1344	12-15	550.00	1356	12-27	1,100.00

* Indicates a Gap in Check Number Sequence

Interest Summary

Interest Earned	12/01/16 thru 12/31/16
Days in Statement Period	31
Interest Earned	0.89
Annual Percentage Yield Earned	.02%
Interest Paid this Year	13.02
Interest Withheld this Year	0.00

End of Statement

PERMADALE HIGH SCHOOL
STUDENT BODY
1201 MAIN ST
PERMADALE CA 95520-0410

DATE 9/15/16 1280

PAY TO THE ORDER OF Ann Marie Rocha \$ 12.00

① tri counties bank

FOR donuts for back to school night

①001280① ①221135045① 559104880①

check #: 1280 - Amt: \$12.00

PERMADALE HIGH SCHOOL
STUDENT BODY
1201 MAIN ST
PERMADALE CA 95520-0410

DATE 11/7/16 1329

PAY TO THE ORDER OF Mendocino Rentals \$ 592.00

① tri counties bank

FOR Housing for Point Arena running

①001329① ①221135045① 559104880①

check #: 1329 - Amt: \$592.00

PERMADALE HIGH SCHOOL
STUDENT BODY
1201 MAIN ST
PERMADALE CA 95520-0410

DATE 10/25/16 1311

PAY TO THE ORDER OF Patterson Valley High School \$ 300.00

① tri counties bank

FOR SV Bay Tournament fees

①001311① ①221135045① 559104880①

check #: 1311 - Amt: \$300.00

PERMADALE HIGH SCHOOL
STUDENT BODY
1201 MAIN ST
PERMADALE CA 95520-0410

DATE 12/2/16 1332

PAY TO THE ORDER OF Varsity Spirit Fashions \$ 2,741.63

① tri counties bank

FOR uniforms for basketball

①001332① ①221135045① 559104880①

check #: 1332 - Amt: \$2,741.63

PERMADALE HIGH SCHOOL
STUDENT BODY
1201 MAIN ST
PERMADALE CA 95520-0410

DATE 11/4/16 1319

PAY TO THE ORDER OF St. Helena High School \$ 250.00

① tri counties bank

FOR St. Helena basketball fees

①001319① ①221135045① 559104880①

check #: 1319 - Amt: \$250.00

PERMADALE HIGH SCHOOL
STUDENT BODY
1201 MAIN ST
PERMADALE CA 95520-0410

DATE 12/2/16 1333

PAY TO THE ORDER OF Mike Magdaleno \$ 90.30

① tri counties bank

FOR computer equipment to video games

①001333① ①221135045① 559104880①

check #: 1333 - Amt: \$90.30

PERMADALE HIGH SCHOOL
STUDENT BODY
1201 MAIN ST
PERMADALE CA 95520-0410

DATE 11/4/16 1320

PAY TO THE ORDER OF St. Helena Huskies \$ 250.00

① tri counties bank

FOR St. Helena basketball fees

①001320① ①221135045① 559104880①

check #: 1320 - Amt: \$250.00

PERMADALE HIGH SCHOOL
STUDENT BODY
1201 MAIN ST
PERMADALE CA 95520-0410

DATE 12/2/16 1334

PAY TO THE ORDER OF Spartan Cycle \$ 922.20

① tri counties bank

FOR basketball equipment to video games

①001334① ①221135045① 559104880①

check #: 1334 - Amt: \$922.20

PERMADALE HIGH SCHOOL
STUDENT BODY
1201 MAIN ST
PERMADALE CA 95520-0410

DATE 11/14/16 1326

PAY TO THE ORDER OF St. Helena High Athletics \$ 325.00

① tri counties bank

FOR Varsity Girls Basketball uniforms fees

①001326① ①221135045① 559104880①

check #: 1326 - Amt: \$325.00

PERMADALE HIGH SCHOOL
STUDENT BODY
1201 MAIN ST
PERMADALE CA 95520-0410

DATE 12/2/16 1335

PAY TO THE ORDER OF Alexa Alexandre \$ 84.89

① tri counties bank

FOR PA Sportsbank supplies + flowers

①001335① ①221135045① 559104880①

check #: 1335 - Amt: \$84.89

PERMADALE HIGH SCHOOL
STUDENT BODY
1201 MAIN ST
PERMADALE CA 95520-0410

DATE 11/14/16 1327

PAY TO THE ORDER OF Point Arena High School \$ 100.00

① tri counties bank

FOR defective PA Arena Varsity

①001327① ①221135045① 559104880①

check #: 1327 - Amt: \$100.00

PERMADALE HIGH SCHOOL
STUDENT BODY
1201 MAIN ST
PERMADALE CA 95520-0410

DATE 12/2/16 1337

PAY TO THE ORDER OF Permadale Pizzeria Co \$ 140.00

① tri counties bank

FOR pizza sales

①001337① ①221135045① 559104880①

check #: 1337 - Amt: \$140.00

PERDALE HIGH SCHOOL
STUDENT BODY
1231 MAIN ST
PERDALE CA 95926-0416

DATE 12/2/16

1338 ✓

PAY TO THE ORDER OF NCS \$ 1,198.05

One thousand one hundred ninety eight and 05/100

tri counties bank

FOR Volleyball Footballoff

1-800-822-8142

0001338 12121135045 559104880

James Ellmore

Check #: 1338 - Amt: \$1,198.05

PERDALE HIGH SCHOOL
STUDENT BODY
1231 MAIN ST
PERDALE CA 95926-0416

DATE 12/16/16

1350

PAY TO THE ORDER OF Sport & Cycle \$ 740.70

Seven hundred forty and 70/100

tri counties bank

FOR basketball uniform

1-800-822-8142

0001350 12121135045 559104880

James Ellmore

Check #: 1350 - Amt: \$740.70

PERDALE HIGH SCHOOL
STUDENT BODY
1231 MAIN ST
PERDALE CA 95926-0416

DATE 12/2/16

1342

PAY TO THE ORDER OF James Ellmore \$ 427.50

Four hundred twenty seven and 50/100

tri counties bank

FOR Livingston for Robert

1-800-822-8142

0001342 12121135045 559104880

James Ellmore

Check #: 1342 - Amt: \$427.50

PERDALE HIGH SCHOOL
STUDENT BODY
1231 MAIN ST
PERDALE CA 95926-0416

DATE 12/20/16

1351

PAY TO THE ORDER OF National FFA Organization \$ 300.00

Three hundred and 00/100

tri counties bank

FOR FFA jackets

1-800-822-8142

0001351 12121135045 559104880

James Ellmore

Check #: 1351 - Amt: \$300.00

PERDALE HIGH SCHOOL
STUDENT BODY
1231 MAIN ST
PERDALE CA 95926-0416

DATE 12/9/16

1343

PAY TO THE ORDER OF National FFA Organization \$ 637.50

Six hundred thirty seven and 50/100

tri counties bank

FOR Graph supplies jackson

1-800-822-8142

0001343 12121135045 559104880

James Ellmore

Check #: 1343 - Amt: \$637.50

PERDALE HIGH SCHOOL
STUDENT BODY
1231 MAIN ST
PERDALE CA 95926-0416

DATE 12/20/16

1352

PAY TO THE ORDER OF Neff \$ 300.22

Three hundred and 22/100

tri counties bank

FOR Article Imprints & letters

1-800-822-8142

0001352 12121135045 559104880

James Ellmore

Check #: 1352 - Amt: \$300.22

PERDALE HIGH SCHOOL
STUDENT BODY
1231 MAIN ST
PERDALE CA 95926-0416

DATE 12/9/16

1344

PAY TO THE ORDER OF Point Arena Varsity Basketball \$ 550.00

Five hundred fifty and 00/100

tri counties bank

FOR Varsity Basketball Jerseys

1-800-822-8142

0001344 12121135045 559104880

James Ellmore

Check #: 1344 - Amt: \$550.00

PERDALE HIGH SCHOOL
STUDENT BODY
1231 MAIN ST
PERDALE CA 95926-0416

DATE 12/20/16

1354

PAY TO THE ORDER OF Six Rivers Basketball Officials Assn \$ 176.00

One hundred seventy six and 00/100

tri counties bank

FOR Basketball official

1-800-822-8142

0001354 12121135045 559104880

James Ellmore

Check #: 1354 - Amt: \$176.00

PERDALE HIGH SCHOOL
STUDENT BODY
1231 MAIN ST
PERDALE CA 95926-0416

DATE 12/9/16

1345

PAY TO THE ORDER OF Permdale Puma Co \$ 140.00

One hundred forty and 00/100

tri counties bank

FOR puma sales

1-800-822-8142

0001345 12121135045 559104880

James Ellmore

Check #: 1345 - Amt: \$140.00

PERDALE HIGH SCHOOL
STUDENT BODY
1231 MAIN ST
PERDALE CA 95926-0416

DATE 12/2/16

1355

PAY TO THE ORDER OF Steve Coppini \$ 493.28

Four hundred ninety three and 28/100

tri counties bank

FOR Deum transfer hotel in Santa Rosa

1-800-822-8142

0001355 12121135045 559104880

James Ellmore

Check #: 1355 - Amt: \$493.28

PERDALE HIGH SCHOOL
STUDENT BODY
1231 MAIN ST
PERDALE CA 95926-0416

DATE 12/14/16

1347

PAY TO THE ORDER OF James Ellmore \$ 1,056.72

One thousand fifty six and 72/100

tri counties bank

FOR Livingston for Robert

1-800-822-8142

0001347 12121135045 559104880

James Ellmore

Check #: 1347 - Amt: \$1,056.72

PERDALE HIGH SCHOOL
STUDENT BODY
1231 MAIN ST
PERDALE CA 95926-0416

DATE 12/20/16

1356

PAY TO THE ORDER OF Kade Chambers \$ 1,100.00

One thousand one hundred and 00/100

tri counties bank

FOR Deum transfer hotel in Santa Rosa

1-800-822-8142

0001356 12121135045 559104880

James Ellmore

Check #: 1356 - Amt: \$1,100.00

Ferndale Elementary

2/1/2017

2016-2017

GRID CODE DISTRIBUTION REPORT

Page 1

Grid Code	Grd PS	Grd TK	Grd K	Grd 1	Grd 2	Grd 3	Grd 4	Grd 5	Grd 6	Grd 7	Grd 8	Grd 9	Grd 10	Grd 11	Grd 12	All Grades
-	5	28	42	35	30	41	45	35	42	52	-	-	-	-	-	355
-	5	28	42	35	30	41	45	35	42	52	-	-	-	-	-	355

Ferndale High School

2/1/2017

2016-2017

GRID CODE DISTRIBUTION REPORT

Page 1

Grid Code	Grd PS	Grd TK	Grd K	Grd 1	Grd 2	Grd 3	Grd 4	Grd 5	Grd 6	Grd 7	Grd 8	Grd 9	Grd 10	Grd 11	Grd 12	All Grades
-	-	-	-	-	-	-	-	-	-	-	-	40	35	37	36	148
-	-	-	-	-	-	-	-	-	-	-	-	40	35	37	36	148

Ferndale Unified School District

SUPERINTENDENT'S RECOMMENDATION FOR BOARD ACTION

AGENDA ITEM: 9.5

DATE: Feb. 8, 2017

SUBJECT:

District Volunteers

DEPARTMENT/PROGRAM:

Administration

ACTION REQUESTED:

Approve request for individual(s) to serve as a volunteer.

PREVIOUS STAFF/BOARD ACTION:

Board approves District volunteers on a routine basis.

BACKGROUND INFORMATION AND/OR STATEMENT OF NEED:

Routine approval

FISCAL IMPLICATIONS:

None

CONTACT PERSON(S):

Renee Henderson, Principal
Jack Lakin, Superintendent/Principal

**Ferndale Unified School District
February Volunteer List
2016-2017**[illegible]

Ferndale Unified School District

SUPERINTENDENT'S RECOMMENDATION FOR BOARD ACTION

AGENDA ITEM # 9.6

DATE: Feb. 8, 2017

SUBJECT:

FHS Athletic Schedules

DEPARTMENT/PROGRAM:

Athletics/Administration

ACTION REQUESTED:

Approve

PREVIOUS STAFF/BOARD ACTION:

Seasonal schedules for athletic teams are brought to the Board for approval.

BACKGROUND INFORMATION AND/OR STATEMENT OF NEED:

Seasonal schedules for athletic teams are brought to the Board for approval.

FISCAL IMPLICATIONS:

None

CONTACT PERSON(S):

Jack Lakin, Superintendent/Principal

2017 Ferndale Softball Schedule

Date	Opponent	Location	Time	Games
2/6/17	Practice Starts			
TBA	Fortuna (Scrimmage)	TBA	TBA	1
3/9/17	Eureka (Scrimmage)	Home	4:00	1
3/11/17	Potter Valley	Away	1:00	2
3/14/17	Arcata	Away	4:00	1
3/16/17	Arcata	Home	4:00	1
3/24-3/25/17	Cloverdale Tournament	Away	TBA	3
3/30/17	Laytonville	Away	2:00	2
3/31/17	Upper Lake	Home	4:00	1
4/1/17	Hoopla	Away	11:00	2
4/6/17	Laytonville	Home	4:00	
4/8/17	South Fork	Home	11:00	2
4/15/17	St. Bernard's	Home	11:00	2
4/25/17	Trinity	Home	4:00	1
4/29/17	Hoopla	Home	11:00	2
5/6/17	South Fork	Away	11:00	2
5/11/17	St. Bernard's	Away	2:00	2
5/15-5/20/17	Charles Lakin Tournament	TBA	TBA	
5/23-6/3/17	NCS Playoffs	TBA	TBA	

Ferndale Wildcats 2017

March 11	Sat	FHS @ Potter Valley	2	1pm
March 16-18	Thurs-Sat	FHS @ Willows Tournament	4	TBD
March 21	Tues	FHS vs Fortuna	1	TBD
March 25	Sat	FHS @ Round Valley	2	1pm
March 29	Wed	FHS @ Hoopa	2	2pm
April 8	Sat	FHS vs South Fork	2	11am
April 15	Sat	FHS vs St. Bernards	2	11am
April 20	Thurs	FHS @ Laytonville	2	2pm
April 25	Tues	FHS vs Trinity	1	2pm
April 29	Sat	FHS vs Hoopa	2	11am
May 5	Fri	FHS @ South Fork	2	2pm
May 11	Thurs	FHS @ St. Bernards	2	2pm
May 15-20	Mon-Sat	HDN Tournament		TBD
May 23/24	Tues/Wed	NCS 1st Round		TBD
May 26/27	Fri/Sat	NCS Semifinals		TBD
June 2/3	Fri/Sat	NCS Championships		TBD

Head Coach: Justin Andersen

Principal: Jack Lakin

HDNL

2017

3/6	Redwood Empire (Fortuna)	12:00	<u>leave</u> 10:30
3/15	Bigfoot (Willow Creek)	12:00	9:15
3/22	Beau Pre (Mckinleyville)	12:00	10:00
3/30	Baywood (Arcata)	12:00	10:15 10:00
4/5	Benbow (Benbow)	12:00	10:00
4/10	Del Norte (Crescent City)	12:00	8:45
4/19	Eureka Muni (Eureka) <i>Spring Break</i>	12:00	10:00
Week of 2/24 Makeups			
5/8	Division 2 Championship Rooster Run (Petaluma)		
5/15	Division 1 Championship Chardonnay (Napa)		
5/22	Nor Cal Championship TBD		
5/31	CIF State Championship Poppy Hills (Pebble Beach)		

Ferndale Unified School District

SUPERINTENDENT'S RECOMMENDATION FOR BOARD ACTION

AGENDA ITEM: 9.7

DATE: Feb. 8, 2017

SUBJECT:

Donations to the District

DEPARTMENT/PROGRAM:

Administration

ACTION REQUESTED:

Approve Donations to the District

PREVIOUS STAFF/BOARD ACTION:

Board approves Donations to the District that are over \$500 on a routine basis.

BACKGROUND INFORMATION AND/OR STATEMENT OF NEED:

Routine approval

FISCAL IMPLICATIONS:

None

CONTACT PERSON(S):

Renee Henderson, Principal
Jack Lakin, Superintendent/Principal

[illegible][illegible]

Ferndale Unified School District

SUPERINTENDENT'S RECOMMENDATION FOR BOARD ACTION

AGENDA ITEM # 9.8

DATE: February 8, 2017

SUBJECT:

Approve the FFA Study Trip Requests

DEPARTMENT/PROGRAM:

Administration

ACTION REQUESTED:

Approve

PREVIOUS STAFF/BOARD ACTION:

The Board routinely reviews and approves field trip requests.

BACKGROUND INFORMATION AND/OR STATEMENT OF NEED:

The FFA Organization has many local, regional, Statewide and National events. The Ferndale High School FFA has been participating in these leadership and vocational activities for many years. The teacher will complete all necessary paper work prior to each of the study trips.

FISCAL IMPLICATIONS:

Cost is based on each individual field trip. Funds for these trips are coming from the Ag Incentive Grant and FFA fundraising.

CONTACT PERSON(S):

Theresa Noga, Agriculture Teacher
Jack Lakin, Superintendent



Ferndale Union High School District
Agriculture Department
1231 Main Street
Ferndale, CA 95536
(707) 786-5900

To: Board of Trustees
Ferndale Union High School District

From: Theresa Noga & Alexa Alexandre
Agriculture Department

Date: February 1, 2017

Re: 2017-18 Calendar of Events

The Ferndale High School Agriculture Department is requesting board approval of the 2017-18 calendar of events. With exception of FFA judging team practices, all activities are included in the calendar that is attached to this memo.

Here is a summary of the overnight trips that need to be approved for the upcoming school year:

February 27-28	State Officer Screening- Galt
March 2-4	UC Davis Field Day- Davis
March 9-11	CSU Chico Field Day – Chico
April 20-25	State FFA Leadership Conference – Fresno
May 4-7	State FFA Judging Finals – San Luis Obispo

If you have any questions or concerns, we can be reached via cell phone Theresa (707) 834-4762 or Alexa (619)787-3729. Thank you.

Ferndale FFA

January 2017

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
		Officer Meeting @ Lindsey's House 6pm	MFE/ALA Conference Redding	MFE/ALA Conference Redding		
16	17	18	19	20	21	22
		Chapter Mtg. Greenhand/Chapter Degree Ceremony				
23	24	25	26	27	28	29
NO SCHOOL	Humboldt Del Norte State Degree Scoring Eureka 5pm					
30	31					
North Coast Region Proficiency Scoring Ukiah 10am						

EVENTS

Ferndale FFA

February 2017

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
		1 Officer Meeting @ Genevieve's 6pm	2	3	4	5
6 State FFA Advisory Committee Meeting	7 North Coast Region Officer Apps Due	8 Chapter FFA Meeting	9	10	11	12
13 State Officer Applications Due	14	15	16	17 North Coast Region Officer Screening	18	19
20 President's Week	21	22	23	24	25	26
27 Ag Teacher Planning Meeting	28 State Officer Pre- Screening Bakersfield					

EVENTS

March 2017

[illegible]

Ferndale FFA

April 2017

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
						1
						2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
		State Speaking Finals	State Parli-Pro		Fresno Field Day	Jesse Barrer's Birthday State FFA Conference
24	25	26	27	28	29	30
State FFA Conference	State FFA Conference					

EVENTS

Ferndale FFA

May 2017

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Officer Meeting @
School 6pm

State FFA Judging Finals:
San Luis Obispo

EVENTS

Ferndale FFA

June 2017

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
				1	2	3
				Mason Walker's Birthday	9	10
5	6	7	8			11
12	13	14	15	Last Day of School	16	17
						18
19	20	21	22		23	24
NC Region Retreat	NC Region Retreat	NC Region Retreat				CATA Ag Teacher Conference
						25
26	27	28	29	30		
CATA Ag Teacher Conference	CATA Ag Teacher Conference	CATA Ag Teacher Conference	CATA Ag Teacher Conference	Ag Incentive Grant Apps Due		

EVENTS

**Ferndale Unified School District
1231 Main Street
Ferndale, CA 95536**

Posted January 27, 2017

PUBLIC HEARING

February 8, 2017 7:00 p.m.

At

**Mabel Lowry Library
Ferndale High School**

Public Hearing for the renaming of the Ferndale High School Tennis Courts

Please take notice that, pursuant to Board Policy 7310, the Ferndale Unified School District will conduct a Public Hearing on Wednesday, February 8, 2017 at the Board Meeting which begins at 7:00 p.m. in the Mabel Lowry Library at Ferndale High School.

The Public Hearing will be held to determine if it is in the best interest of the District to provide a naming of the Tennis Courts located on Arlington St. as part of Ferndale High School, 1231 Main St. Ferndale, Ca. 95536.

Parents, teachers, members of the community interested in the affairs of the School District, and bargaining unit leaders are encourage to participate at the Public Hearing.

Ferndale Unified School District

SUPERINTENDENT'S RECOMMENDATION FOR BOARD ACTION

AGENDA ITEM: 11.1

DATE: Feb. 8, 2017

SUBJECT:

Physics Study Trip

DEPARTMENT/PROGRAM:

Ferndale High School

ACTION REQUESTED:

Receive/Discuss a proposal for an overnight study trip of the Physics Class to the Bay Area.

PREVIOUS STAFF/BOARD ACTION:

The Board regularly approves any overnight study trip.

BACKGROUND INFORMATION AND/OR STATEMENT OF NEED:

This activity provides an opportunity for students to visit the Bay Area and observe the applications of Physics to real life situations.

FISCAL IMPLICATIONS:

The funds for this trip are raised by the participating students and donations from community organizations. The District contribution would be for the cost of the substitute teachers.

CONTACT PERSON(S):

Yohei Shiraishi, Physics teacher
Jack Lakin, Superintendent/Principal

Physics Trip Sunday June 4 - Wed June 7

There will be 8 students from the Physics class participating in this trip as well as Mr. Shiraishi and Mrs. Frisk.

The objective of this trip is to enhance our knowledge on physics and life science. We will use physics to find different variables on the roller coasters and use physics in real life situations. We would explore life science and biology at the aquarium.

This trip is a reward for students who have taken 4 years of science and have made it all the way to Physics. This will be an extremely educational trip that will help the student understand how physics relates to real life situations.

On Sunday, June 4th, we plan on driving to Monterey, California and spending the night in a hotel. We would spend all day Monday at the Monterey Bay Aquarium and then driving to Santa Cruz and spending the night in a hotel. We would spend all day Tuesday at the Boardwalk and then staying in a hotel in Santa Cruz. Wednesday we would drive back to Ferndale.

We plan on raising all on the money for this trip through fundraisers. We have begun planning a dinner to raise money that Maggie Griggs is helping us with. We also plan on doing bake sales or other smaller fundraisers. The total cost of the trip will not exceed \$2,500.

Ferndale Unified School District

SUPERINTENDENT'S RECOMMENDATION FOR BOARD ACTION

AGENDA ITEM: 11.2

DATE: Feb. 8, 2017

SUBJECT:

Educator Effectiveness Grant

DEPARTMENT/PROGRAM:

Administration/Business

ACTION REQUESTED:

Receive/Discuss the Educator Effectiveness Spending Plan

PREVIOUS STAFF/BOARD ACTION:

The Board previously approved the Educator Effectiveness Spending Plan at the same meeting it was presented. The Educator Effectiveness Grant requires districts to approve the plan at a subsequent public meeting after receiving information explaining how the funds shall be spent.

BACKGROUND INFORMATION AND/OR STATEMENT OF NEED:

The 2015-2016 Audit recommended the District redo their approval of the Education Effectiveness plan by explaining the plan in a public meeting of the governing board then approve the plan in a subsequent meeting.

FISCAL IMPLICATIONS:

The District received total funding of \$45,331

CONTACT PERSON(S):

Denise Grinsell, Business Manager
Jack Lakin, Superintendent/Principal

2016-2017 Educator Effectiveness
Program by Resource Report
Expenditures by Function - Detail

Projected Expenditures July 1, 2016 through June 30, 2017
For Fund 01, Resource 6264 Educator Effectiveness

Description		Amount
AMOUNT AVAILABLE FOR THIS FISCAL YEAR		
Beginning Balance	Object: 8999	39,478.00
Revenue Limit Source	8012	0.00
Other Local Revenue	8600-8799	0.00
TOTAL AVAILABLE		39,478.00
EXPENDITURES AND OTHER FINANCING USES		
Instruction	Functions: 1000-1999	10,000.00
Ancillary Services	4000-4999	0.00
Community Services	5000-5999	0.00
Registration	5207	6,060.00
Travel & Conferences	5210	23,418.00
Enterprise	6000-6999	0.00
General Administration	7000-7999	0.00
Plant Services	8000-8999	0.00
Other Outgo	9000-9999	0.00
TOTAL EXPENDITURES AND OTHER FINANCING USES		39,478.00
BALANCE (Total Available minus Total Expenditures and Other Financing Uses)		0.00

Ferndale Unified School District

SUPERINTENDENT'S RECOMMENDATION FOR BOARD ACTION

AGENDA ITEM: 11.3

DATE: Feb. 8, 2017

SUBJECT: BB 9222 Resignation

DEPARTMENT/PROGRAM:

Administration

ACTION REQUESTED:

Receive/Discuss BB 9222 Resignation

PREVIOUS STAFF/BOARD ACTION:

The District previously updated BB 9222 Resignation with the assistance of CSBA during the first half of the 2014-15 school year.

BACKGROUND INFORMATION AND/OR STATEMENT OF NEED:

Bylaw updated to clarify the effective date of a resignation of a member of the board, the need for the board to fill the vacancy by ordering an election or making a provisional appointment as appropriate, and the need for the resigning member to file a revised Statement of Economic Interest/Form 700.

FISCAL IMPLICATIONS:

None

CONTACT PERSON(S):

Jack Lakin, Superintendent/Principal

Ferndale USD

Board Bylaw

Board Bylaws

BB 9222(a)

RESIGNATION

A **member of the** Governing Board ~~member~~ who wishes to resign **from the Board** ~~may do so by filing~~ **shall file** a written resignation with the County Superintendent of Schools. (Education Code 5090)

~~A copy shall be given~~ **The resigning Board member shall also notify the Board and give a copy of his/her written resignation** to the Board secretary.

The ~~written~~ resignation **is shall become** effective when filed **with the County Superintendent**, except when a deferred effective date is specified in the resignation. A Board member may not defer the effective date of his/her resignation for more than 60 days after ~~filing~~ **he/she files the resignation with the County Superintendent**. (Education Code 5090, 5091)

Once filed, a written resignation, whether specifying a deferred effective date or otherwise, shall be irrevocable ~~upon being filed~~. (Education Code 5090)

~~Upon resignation, the Board member may continue to exercise all his/her powers, save that of voting for a successor, until the effective date of resignation.~~ **A Board member who tenders his/her resignation with a deferred effective date shall, until the effective date of the resignation, continue to exercise all the powers of the office, except that he/she shall not have the right to vote for his/her successor in an action taken by the Board to make a provisional appointment.** (Education Code 5091, 35178)

A Board member who resigns shall file, within 30 days of leaving office, a revised Statement of Economic Interest/Form 700 covering the period of time between the closing date of the last statement required to be filed and the date he/she leaves office.

Ferndale Unified School District

SUPERINTENDENT'S RECOMMENDATION FOR BOARD ACTION

AGENDA ITEM: 11.4

DATE: Feb. 8, 2017

SUBJECT: BP/AR 0450 Comprehensive Safety Plan

DEPARTMENT/PROGRAM:

Administration

ACTION REQUESTED:

Receive/Discuss BP/AR 0450 Comprehensive Safety Plan

PREVIOUS STAFF/BOARD ACTION:

The District previously updated BP/AR 0450 Comprehensive Safety Plan with the assistance of CSBA during the first half of the 2014-15 school year.

BACKGROUND INFORMATION AND/OR STATEMENT OF NEED:

Policy updated to clarify the district's responsibility to annually review comprehensive school safety plans. Regulation updated to delete the requirement to include hate crime reporting procedures in the safety plan, as they are no longer required by law. List of optional plan components expanded to include (1) policy related to firearms possession on campus; (2) measures to minimize gang influence; (3) guidelines for the roles and responsibilities of mental health professionals, community intervention professionals, school counselors, school resource officers, and police officers on school campuses; (4) strategies for suicide prevention; (5) procedures to handle disruptions; and (6) concepts related to environmental safety.

FISCAL IMPLICATIONS:

None

CONTACT PERSON(S):

Renee Henderson, Principal
Jack Lakin, Superintendent/Principal

Ferndale USD

Board Policy

Philosophy, Goals, Objectives, and Comprehensive Plans

BP 0450(a)

COMPREHENSIVE SAFETY PLAN

The Governing Board recognizes that students and staff have the right to a safe and secure campus where they are free from physical and psychological harm. The Board is fully committed to maximizing school safety and to creating a positive learning environment that includes strategies for violence prevention and high expectations for student conduct, responsible behavior, and respect for others.

The Superintendent or designee shall oversee the development of a districtwide comprehensive safety plan that is applicable to each school site.

The comprehensive safety plan(s) shall be reviewed and updated by March 1 of each year **and forwarded to the Board for approval.**

The Board shall review the comprehensive safety plan(s) in order to ensure compliance with state law, Board policy, and administrative regulation and shall approve the plan(s) at a regularly scheduled meeting.

By October 15 of each year, the Superintendent or designee shall notify the California Department of Education of any schools that have not complied with the requirements of Education Code 32281.

Ferndale USD

Administrative Regulation

Philosophy, Goals, Objectives, and Comprehensive Plans

AR 0450(a)

COMPREHENSIVE SAFETY PLAN

Content of the Safety Plan

Each comprehensive safety plan shall include an assessment of the current status of school **any** crime committed on campus and at school-related functions.

The assessment may include, but not be limited to, ~~data on~~ reports of school crime, suspension and expulsion rates, and surveys of students, parents/guardians, and staff regarding their perceptions of school safety.

The plan also shall identify appropriate strategies and programs that will provide or maintain a high level of school safety and address the school's procedures for complying with existing laws related to school safety, including all of the following: (Education Code 32282)

1. Child abuse reporting procedures consistent with Penal Code 11164
2. Routine and emergency disaster procedures including, but not limited to:
 - a. Adaptations for students with disabilities in accordance with the Americans with Disabilities Act
 - b. An earthquake emergency procedure system in accordance with Education Code 32282
 - c. A procedure to allow public agencies, including the American Red Cross, to use school buildings, grounds, and equipment for mass care and welfare shelters during disasters or other emergencies affecting the public health and welfare
3. Policies pursuant to Education Code 48915(d) for students who commit an act listed in Education Code 48915(c) and other school-designated serious acts which would lead to suspension, expulsion, or mandatory expulsion recommendations
4. Procedures to notify teachers of dangerous students pursuant to Education Code 49079
5. A policy consistent with the prohibition against discrimination, harassment, intimidation, and bullying pursuant to Education Code 200-262.4
6. If the school has adopted a dress code prohibiting students from wearing "gang-related apparel" pursuant to Education Code 35183, the provisions of that dress code and the definition of "gang-related apparel"

COMPREHENSIVE SAFETY PLAN (continued)

AR 0450(b)

7. Procedures for safe ingress and egress of students, parents/guardians, and employees to and from school
8. A safe and orderly school environment conducive to learning
9. The rules and procedures on school discipline adopted pursuant to Education Code 35291 and 35291.5

~~10. Hate crime reporting procedures~~

Among the strategies for providing a safe environment, the school safety plan may also include:

1. Development of a positive school climate that promotes respect for diversity, personal and social responsibility, effective interpersonal and communication skills, self-esteem, anger management, and conflict resolution
2. Disciplinary policies and procedures that contain prevention strategies, such as strategies to prevent bullying, hazing, and cyberbullying, as well as behavioral expectations and consequences for violations
3. Curriculum that emphasizes prevention and alternatives to violence, such as multicultural education, character/values education, media analysis skills, conflict resolution, community service learning, and education related to the prevention of dating violence
4. Parent involvement strategies, including strategies to help ensure parent/guardian support and reinforcement of the school's rules and increase the number of adults on campus
5. Prevention and intervention strategies related to the sale or use of drugs and alcohol which shall reflect expectations for drug-free schools and support for recovering students
6. Collaborative relationships among the city, county, community agencies, local law enforcement, the judicial system, and the schools that lead to the development of a set of common goals and community strategies for violence prevention instruction
- 7. District policy related to possession of firearms and ammunition on school grounds**
- 8. Measures to prevent or minimize the influence of gangs on campus**

- 8.9.** Procedures for receiving verification from law enforcement ~~that~~ **when** a violent crime has occurred on school grounds and for promptly notifying parents/guardians and employees of that crime
- 9.10.** Assessment of the school's physical environment, including a risk management analysis and development of ground security measures such as procedures for ~~the~~ closing campuses to outsiders, installing surveillance systems, securing the campus perimeter, protecting buildings against vandalism, and providing for a law enforcement presence on campus
- 11.** **Guidelines for the roles and responsibilities of mental health professionals, community intervention professionals, school counselors, school resource officers, and police officers on school campuses. Guidelines may include, but are not limited to, the following:**
- a.** **Strategies to create and maintain a positive school climate, promote school safety, and increase student achievement**
 - b.** **Strategies to prioritize mental health and intervention services, restorative and transformative justice programs, and positive behavior interventions and support**
 - c.** **Protocols to address the mental health care of students who have witnessed a violent act at any time, including, but not limited to, while on school grounds, while coming or going from school, during a lunch period whether on or off campus, or during or while going to or coming from a school-sponsored activity**
- 12.** **Strategies for suicide prevention and intervention**
- 13.** **Procedures to implement when a person interferes with or disrupts a school activity, remains on campus after having been asked to leave, or creates a disruption with the intent to threaten the immediate physical safety of students or staff**
- 10.14.** Crisis prevention and intervention strategies, which may include the following:
- a.** Identification of possible crises that may occur, determination of necessary tasks that need to be addressed, and development of procedures relative to each crisis, including the involvement of law enforcement and other public safety agencies as appropriate
 - b.** Threat assessment strategies to determine the credibility and seriousness of a threat and provide appropriate interventions for the potential offender(s)
 - c.** Assignment of staff members responsible for each identified task and procedure

COMPREHENSIVE SAFETY PLAN (continued)

AR 0450(d)

- d. Development of an evacuation plan based on an assessment of buildings and grounds and opportunities for students and staff to practice the evacuation plan
 - e. Coordination of communication to schools, Governing Board members, parents/guardians, and the media
 - f. Development of a method for the reporting of violent incidents
 - g. Development of follow-up procedures that may be required after a crisis has occurred, such as counseling
- 11.15.** Staff development in violence prevention and intervention techniques, including preparation to implement the elements of the safety plan
- 7.16.** ~~Procedures for responding to the release of a pesticide or other toxic substance from properties located within one-quarter mile of the school~~ **Environmental safety strategies, including, but not limited to, procedures for preventing and mitigating exposure to toxic pesticides, lead, asbestos, vehicle emissions, and other hazardous substances and contaminants**

Ferndale Unified School District

SUPERINTENDENT'S RECOMMENDATION FOR BOARD ACTION

AGENDA ITEM: 11.4

DATE: Feb. 8, 2017

SUBJECT: BP/AR 0520.2 Title 1 Program Improvement Schools

DEPARTMENT/PROGRAM:

Administration

ACTION REQUESTED:

Receive/Discuss BP/AR 0520.2 Title 1 Program Improvement Schools

PREVIOUS STAFF/BOARD ACTION:

The District previously updated BP/AR 0520.2 Title 1 Program Improvement Schools with the assistance of CSBA during the first half of the 2014-15 school year.

BACKGROUND INFORMATION AND/OR STATEMENT OF NEED:

Policy and regulation updated to reflect the Every Student Succeeds Act (ESSA) (P.L. 114-95), U.S. Department of Education (USDOE) guidance, and the California Department of Education (CDE) transition plan, which require schools identified for program improvement (PI) to continue to implement their school improvement plans during the 2016-17 school year while a new system of school support and improvement activities for Title I schools is developed. Policy also deletes references to the federal measure of "adequate yearly progress" and the requirements to offer intradistrict transfers and supplemental educational services (SES) to eligible students, as these have been eliminated under ESSA. Material on the Parent Empowerment Act moved from AR to BP, and "Program Evaluation" section revised to reflect requirement to develop and post a report card with specified content. Regulation deletes sections on "Definitions," "Parental Notifications," "Student Transfers," and "Supplemental Educational Services," and adds section on "Alternative Supports" to reflect the CDE's transition plan which requires that district-defined supports be provided to eligible students.

FISCAL IMPLICATIONS:

None

CONTACT PERSON(S):

Jack Lakin, Superintendent/Principal

Ferndale USD

Board Policy

Philosophy, Goals, Objectives, and Comprehensive Plans

BP 0520.2(a)

TITLE I PROGRAM IMPROVEMENT SCHOOLS

The Governing Board is committed to enabling all district students to meet state academic achievement standards and to narrowing the achievement gap among student groups. To that end, the Board shall assist all district schools, including those receiving federal Title I funds, to achieve adequate yearly progress, as defined by the State Board of Education. **district shall provide support and assistance to increase student achievement in any school that receives federal Title I funding and has been identified by the California Department of Education as a program improvement (PI) school.**

~~Whenever a district school is identified by the California Department of Education as in need of program improvement (PI), The Superintendent or designee shall ensure that school improvement efforts are coordinated, and aligned. He/she shall also revise the school's Single Plan for Student Achievement in accordance with law and as specified in administrative regulation.~~

~~Depending on the length of time a district school has been identified for PI, The district shall provide opportunities for student transfers, supplemental educational services, other corrective actions, and/or restructuring in accordance with law.~~

The Superintendent or designee shall ensure that school improvement efforts strategies developed for any PI school are coordinated, and aligned, and effectively implemented in accordance with administrative regulation and the Board-approved school improvement plan.

As necessary, the Board shall determine corrective actions for schools in Year 3 of PI and/or restructuring options for schools in Year 4 of PI or beyond.

~~Whenever a school is identified for Year 3 4 PI, continues to fail to make AYP, has an API of less than 800, and but is not identified as a "persistently lowest achieving school" pursuant to Education Code 53201, the parents/guardians of students attending that school may petition the district Board to implement an intervention for the purpose of improving academic achievement or student safety, provided that the state limit on the number of such schools has not yet been reached. To be considered by the Board, the petition shall contain all required content and signatures and specify one of four intervention models (i.e., turnaround model, restart model, school closure, or transformation model) or an alternative governance arrangement, as described in 5 CCR 4803-4807. The district shall implement the option requested by the parents/guardians unless, at a regularly scheduled public hearing, the Board makes a finding in writing stating the reason it cannot implement the recommended option and instead designates one of the other options to be implemented. (Education Code 53300-53303; 5 CCR 4800-4808)~~

Program Evaluation

~~The Board shall annually review the adequate yearly progress of each district school based on state academic assessments and other indicators specified in the state plan for the No Child Left Behind Act. The Superintendent or designee shall publicize and disseminate the results of this review to parents/guardians, principals, schools, and the community so that the instructional program can be continually refined to help all students meet state academic standards. (20 USC 6316)~~

The Superintendent or designee shall develop an annual report card that includes the information specified in 20 USC 6311 for each district school and for the district as a whole. The required information may be incorporated into each school's school accountability report card. (20 USC 6311)

~~The Board and Superintendent or designee also shall review the effectiveness of the actions and activities carried out by PI schools with respect to parental involvement, professional development, and other PI activities. (20 USC 6316)~~

The report card shall be concise, presented in an understandable and uniform format and, to the extent practicable, in a language that parents/guardians can understand. It shall be made accessible to the public on the district's web site. (20 USC 6311)

As necessary based on the results of ~~these~~ **this** evaluations, the Board may require the Superintendent or designee to review and revise any of the school's reform plans, including the school's Single Plan for Student Achievement, allocate additional resources toward the implementation of the plan, and/or require more frequent monitoring of the school's progress in order to raise student achievement.

Ferndale USD

Administrative Regulation

Philosophy, Goals, Objectives, and Comprehensive Plans

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TITLE I PROGRAM IMPROVEMENT SCHOOLS

Definitions

Adequate yearly progress (AYP) refers to a series of annual academic performance goals, as defined by the State Board of Education, that incorporate student participation levels on state assessments, minimum required percentages of students scoring at the proficient level or above on English language arts and mathematics state assessments, high school graduation rates, and growth on the state's Academic Performance Index (API). AYP includes measurable annual objectives for continuous and substantial improvement for the achievement of all students at the school and for any subgroup of students, including economically disadvantaged students, students from major racial and ethnic groups, students with disabilities, and students with limited English proficiency, when the number of students in the subgroup is sufficient to yield statistically reliable results. (20 USC 6311)

Program improvement (PI) school refers to a school that is receiving federal Title I funds and has failed to make AYP for each of two consecutive school years. (20 USC 6316)

A school shall be identified for PI by the California Department of Education (CDE) whenever, for each of two consecutive years, it either does not make AYP in the same content area (English language arts or mathematics) schoolwide or for any numerically significant student subgroup or does not make AYP on the same indicator (Academic Performance Index or high school graduation rate) schoolwide. If a small school has too few students to generate a school level report, its results shall be aggregated into a district accountability measure.

Year 1 Program Improvement

When any Title I school is initially identified for PI: (20 USC 6316)

Note: 20 USC 6316 allows students to transfer out of a PI school into another school, which may include a charter school, served by the district. See the section "Student Transfers" below for requirements related to such transfers. If all district schools are identified for PI, the district is required, when practicable, to develop an interdistrict transfer agreement to allow for the transfer of such students to a school outside the district. Districts whose schools are all identified for PI may revise item #1 below accordingly.

1. The Superintendent or designee shall provide students enrolled in the school the option of transferring, as described below in the section "Student Transfers," to another school, which may include a charter school, served by the district that has not been identified for PI.

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2. Not later than three months of being identified for PI, the school shall develop or revise a school plan, in consultation with parents/guardians, school staff, the district, and outside experts, for approval by the Governing Board. The plan shall cover a two-year period and address the components specified in 20 USC 6316.

To fulfill this requirement, the school may revise its Single Plan for Student Achievement to reflect the requirements of 20 USC 6316.

3. Within 45 days of receiving the plan, the Board shall establish a peer review process to assist with its review of the plan, work with the school as necessary, and approve the plan if it meets the requirements of law.
4. The school shall implement the plan no later than the beginning of the next full school year following the school's identification for PI, or, if the plan has not been approved prior to beginning the school year, immediately upon approval of the plan.

For any district school in its first year of program improvement (PI), the Superintendent or designee shall implement a school improvement plan that was approved by the Governing Board.

5. As the school develops and implements the school plan,

The Superintendent or designee shall ensure that the school receives technical assistance from the district, **California Department of Education (CDE)**, an institution of higher education, a private organization, an educational service agency, or another entity with experience in helping schools improve academic achievement, including assistance in:

- a.1. Analyzing data from state assessments and other examples of student work to identify and address problems in instruction and/or problems in implementing Title I requirements pertaining to parent involvement, professional development, or school and district responsibilities identified in the school plan
- b.2. Identifying and implementing professional development, instructional strategies, and methods of instruction that are derived from scientifically based research and that have proven effective in addressing the specific instructional issues that caused the school to be identified for PI
- e.3. Analyzing and revising the school's budget so that the school's resources are more effectively allocated to the activities most likely to increase student achievement and remove the school from PI status

Year 2 Program Improvement

For any Title I school that fails to make AYP by the end of the first full school year after being identified for PI, the Superintendent or designee shall take all of the following actions: (20 USC 6316)

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1. ~~Continue to provide all students enrolled in the school the option of transferring, as described below in the section "Student Transfers"~~
2. ~~Arrange for the provision of supplemental educational services (SES) to eligible students from low-income families by a provider with a demonstrated record of effectiveness, as described below in the section "Supplemental Educational Services"~~
3. ~~Continue to provide for technical assistance in accordance with item #5 in the section "Year 1 Program Improvement" above~~

For any district school in its second year of PI, the Superintendent or designee shall continue to implement the school improvement plan and to provide for technical assistance in accordance with the section "Year 1 Program Improvement" above.

In addition, the Superintendent or designee shall arrange for the provision of alternative supports to eligible students from low-income families, as described below in the section "Alternative Supports."

Year 3 Program Improvement: Corrective Action

~~When a school continues to fail to make AYP by the end of the second full school year after identification for PI (four consecutive years of failure to make AYP), the Superintendent or designee shall continue to provide all elements of Year 1 and Year 2 PI specified above. In addition, the Board shall take one or more of the following corrective actions: (20 USC 6316)~~

After the second full school year after identification for PI, the Superintendent or designee shall continue to implement all elements of Year 1 and Year 2 PI specified above, as well as the corrective action(s) determined by the Board, which may include:

1. ~~Replace~~**ing** school staff relevant to the failure
2. ~~Implement~~**ing** a new curriculum and related professional development
3. ~~Significantly decrease~~**ing** management authority at the school level
4. ~~Appoint~~**ing** an outside expert to advise the school
5. ~~Extending~~**ing** the school year or school day for the school
6. ~~Restructure~~**ing** the internal organization of the school

Year 4 Program Improvement and Beyond: Restructuring

~~For any school that continues to fail to make AYP after one full year of corrective action in Year 4 of PI or beyond, the Superintendent or designee shall continue to provide all students enrolled in the school with the option to transfer to another school within the district and continue to make SES available to eligible students who remain in the school implement~~

all elements of Year 1 and Year 2 PI specified above, as well as one of the following options for alternative governance and restructuring, as determined by the Board: ~~In addition, the Board shall develop a plan and make necessary arrangements to implement one of the following options for alternative governance and restructuring, consistent with state law: (20 USC 6316)~~

1. Reopening the school as a charter school
2. Replacing all or most of the school staff relevant to the failure
3. Entering into a contract with an entity with a demonstrated record of effectiveness to operate the school
4. Turning the operation of the school over to the CDE
5. Instituting any other major restructuring of the school's governance arrangements that makes fundamental reforms

Alternative Supports

In any school identified for Year 2 PI or beyond, eligible students from low-income families shall be offered district-selected alternative supports designed to improve their academic achievement. Alternative supports may include, but are not limited to, any of the following:

1. Academic support offered during school hours, before school, after school, during intercession, and/or during summer learning programs
2. Small group instruction and/or pull-out interventions offered during the regular school day
3. Interventions offered during After School Education and Safety or 21st Century Community Learning Center programs
4. High quality academic tutoring
5. Provision of supplemental materials that support alternative support services
6. Provision of a crisis, intervention, and/or academic counselor to meet with eligible students
7. Services and programs that remove barriers to promote academic achievement of eligible students

The types of alternative supports and the criteria used to identify eligible students may be included in the district's local control and accountability plan and shall be consistent and aligned with local priorities.

If the district contracts with outside entities or community partners to provide alternative supports to eligible students, the Superintendent or designee shall ensure that no electronic device or other items of value are given, retained, or used as an incentive or achievement award and that funds are expended only on direct services to eligible students.

The district shall set aside a reasonable amount of Title I, Part A funds for alternative supports. Whenever the district does not have sufficient funds to serve all eligible students, it may give priority to the lowest achieving PI schools or the lowest achieving eligible students attending a PI school. The Superintendent or designee may identify the lowest achieving eligible students based on assessment scores, grades, teacher evaluations, or another locally defined measure.

Notifications

Whenever a school is identified for PI, corrective action, or restructuring, the Superintendent or designee shall promptly notify parents/guardians of students enrolled in that school. The notification shall include: (20 USC 6316; 34 CFR 200.37)

1. An explanation of what the identification means, and how the school compares in terms of academic achievement to other elementary or secondary schools in the district and state
2. The reasons for the identification
3. An explanation of what the school is doing to address the problem of low achievement
4. An explanation of what the district or state is doing to help the school address the achievement problem
5. An explanation of how parents/guardians can become involved in addressing the academic issues that caused the school to be identified for PI
6. An explanation of the option to transfer to another school within the district, as described below in the section "Student Transfers"
7. If the school is in Year 2 of PI or beyond, an explanation of how parents/guardians can obtain SES for their child as described below in the section "Supplemental Educational Services"

The Superintendent or designee shall disseminate information about corrective actions taken at any district school to the parents/guardians of each student in that school and to the public through such means as the Internet, the media, and public agencies. (20 USC 6316)

The Superintendent or designee shall promptly notify teachers and parents/guardians whenever a school is identified for restructuring and shall provide them adequate

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~~opportunities to comment before taking action and to participate in developing any plan for restructuring school governance. (20 USC 6316)~~

~~All notifications pertaining to PI shall be written in an understandable and uniform format and, to the extent practicable, in a language the parents/guardians can understand. (20 USC 6316; 34 CFR 200.36)~~

Student Transfers

~~All students enrolled in a school in Year 1 of PI or beyond shall be provided an option to transfer to another school, which may include a charter school, served by the district provided that the school: (20 USC 6316; 34 CFR 200.44)~~

- ~~1. Has not been identified for PI, corrective action, or restructuring~~

~~In the event that all district schools are identified for PI, the district shall, to the extent practicable, establish a cooperative agreement with other local educational agencies in the area for interdistrict transfers.~~

- ~~2. Has not been identified by the CDE as a "persistently dangerous" school pursuant to 20 USC 7912 and 5 CCR 11992-11994~~

~~Among the students offered an option to transfer out of a PI school, priority shall be given to the lowest achieving students from low income families, as defined by the district for purposes of allocating Title I funds. (20 USC 6316; 34 CFR 200.44)~~

~~If two or more district schools are eligible to accept transfers based on criteria listed in items #1-2 above, the district shall provide a choice of more than one such school and shall take into account parent/guardian preferences among the choices offered. (34 CFR 200.44)~~

~~The Superintendent or designee may consider school capacity in selecting schools that will be offered as alternatives for school choice, but shall not use the lack of school capacity to deny transfer opportunities to students. The district may increase capacity in eligible district schools to accommodate all students who wish to transfer.~~

~~be offered so that students may transfer in the school year following the school year in which the district administered the assessments that resulted in the identification of the school for PI, corrective action, or restructuring. In order to provide adequate time for parents/guardians to exercise their transfer option before the school year begins, the Superintendent or designee shall notify parents/guardians of the available school choices sufficiently in advance of, but no later than 14 calendar days before, the start of the school year or on a date otherwise determined necessary by the CDE. (34 CFR 200.37, 200.44)~~

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Notice of the transfer option shall:

1. Inform parents/guardians that, due to the identification of the current school as in need of improvement, their child is eligible to attend another school, including a charter school, served by the district
2. Identify each school that the parent/guardian may select
3. Explain why the choices made available to the parents/guardians may have been limited
4. Describe the timelines and procedures that parents/guardians must follow in selecting a school for their child, including a requirement that parents/guardians rank order their preferences of eligible schools as appropriate
5. Provide information on the academic achievement of the school(s) to which the student may transfer (34 CFR 200.37)
6. Explain the provision of transportation to the new school (34 CFR 200.37)

The notice may include other information about the school(s) to which the student may transfer, such as a description of any special academic programs or facilities, the availability of before and after school programs, the professional qualifications of teachers in the core academic subjects, and a description of parent involvement opportunities. (34 CFR 200.37)

In addition to mailing notices directly to parents/guardians, the Superintendent or designee shall provide information about transfer options through broader means, such as the Internet, the media, and public agencies serving students and their families. (34 CFR 200.36)

The district shall prominently display on its web site, in a timely manner each school year, a list of available schools with data from the 2007-08 school year and each subsequent year thereafter. (34 CFR 200.39)

In accordance with timelines established for the transfer request process, the Superintendent or designee shall notify parents/guardians of their child's school assignment and shall establish a reasonable deadline by which parents/guardians must either accept the assignment or decline the assignment and remain in the school of origin.

The district shall provide, or shall pay for the provision of, transportation to the district school which the student chooses to attend. (20 USC 6316; 34 CFR 200.44)

To ensure that transportation may be reasonably provided, the Superintendent or designee may establish transportation zones based on geographic location within the district. Transportation to schools within a zone shall be fully provided, while transportation outside the zone may be partially provided.

Any student who transfers to another district school may remain in that school until he/she has completed the highest grade in that school. However, the district shall not be obligated to provide, or pay for the provision of, transportation for the student after the end of the school year that the school of origin is no longer identified for PI, corrective action, or restructuring. (20 USC 6316; 34 CFR 200.44)

Supplemental Educational Services

When required by law, SES shall be provided outside the regular school day and shall be specifically designed to increase achievement of eligible students from low-income families on state academic assessments and to assist them in attaining state academic standards. (20 USC 6316)

When a school is required to provide SES, the Superintendent or designee shall provide annual notice to parents/guardians that includes: (20 USC 6316; 34 CFR 200.37)

1. The availability of SES
2. The identity of approved providers that are within the district or are reasonably available in neighboring local educational agencies
3. The identity of approved providers of technology-based or distance learning services
4. The services, qualifications, and demonstrated effectiveness of each provider, including an indication of those providers who are able to serve students with disabilities or limited English proficiency
5. The benefits of receiving SES

In addition, the notification shall describe procedures and timelines that parents/guardians must follow to select a provider.

This notification shall be clearly distinguishable from other information sent to parents/guardians regarding identification of the school for PI, corrective action, or restructuring. (34 CFR 200.37)

The district shall prominently display on its web site, in a timely manner each school year, a list of state-approved providers serving the district in the current year and the location where services are provided. The district shall also display the number of students who were eligible for and who participated in SES, beginning with data from the 2007-08 school year and each subsequent year thereafter. (34 CFR 200.39)

The Superintendent or designee shall distribute sign up forms for SES directly to all eligible students and their parents/guardians and make them available and accessible through broad means of dissemination such as the Internet, other media, and communications through public agencies serving eligible students and their families. (34 CFR 200.48)

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The district shall provide a minimum of two enrollment windows, at separate points in the school year, that are of sufficient length to enable the parents/guardians of eligible students to make informed decisions about requesting SES and selecting a provider. (34 CFR 200.48)

Within a reasonable period of time established by the Superintendent or designee, parents/guardians shall select a SES provider from among those approved by the SBE. Upon request, the Superintendent or designee shall assist parents/guardians in choosing a provider. (20 USC 6316; 34 CFR 200.46)

The district shall not prohibit or limit an approved provider from promoting its program or the general availability of SES to members of the community. (5 CCR 13075.9)

When the district is an approved SES provider, the Superintendent or designee shall be careful to provide parents/guardians with a balanced presentation of the options available to them and shall ensure that they understand their right to select the district or any other service provider.

No district employee who administers or provides SES, either solely or in collaboration with a SES provider, or who has a financial interest of any kind in a SES provider, shall use his/her position as a district employee to encourage district students or their parents/guardians to use the services of that provider. (5 CCR 13075.7)

The Superintendent or designee shall ensure that eligible students with disabilities, students covered under Section 504 of the federal Rehabilitation Act, and students with limited English proficiency receive appropriate SES with any necessary accommodations or language assistance. (34 CFR 200.46)

If no provider is able to make the services available to such students, the district shall provide the services with necessary accommodations or language assistance, either directly or through a contract. Services shall be consistent with a student's individualized education program (IEP) or Section 504 services plan, as applicable.

If available funds are insufficient to provide SES to each eligible student whose parents/guardians request those services, priority shall be given to the lowest achieving eligible students. (20 USC 6316)

If the number of parents/guardians selecting a particular provider exceeds the capacity of that provider, priority shall be given to the lowest achieving eligible students.

Once a SES provider has been selected by a parent/guardian, the Superintendent or designee shall enter into an agreement with the provider. The agreement shall: (20 USC 6316)

1. Require the district to develop, in consultation with the parents/guardians and the provider, a student learning plan which includes specific achievement goals for the student, a description of how the student's progress will be measured, and a timetable for improving achievement. In the case of a student with disabilities, the student learning plan shall be consistent with the student's IEP.

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2. Describe how the student's parents/guardians and teacher(s) will be regularly informed of the student's progress.
3. Provide for the termination of the agreement if the provider is unable to meet such goals and timetables.
4. Contain provisions with respect to the district making payments to the provider.
5. Prohibit the provider, without written parent/guardian permission, from disclosing to the public the identity of any student eligible for or receiving SES.

In developing the student learning plan as required by item #1 above, the Superintendent or designee shall consult with the parent/guardian of each student to, at a minimum, provide the parent/guardian an opportunity to express his/her views and have them considered. Consultation may include, but is not limited to, communication by telephone, email, home visits, parent/guardian meetings, and/or parent/guardian signature(s). Evidence of this consultation shall be included in the student learning plan. In the event that a consultation does not take place but the parent/guardian has selected an approved SES provider, the Superintendent or designee, or the provider acting on the district's behalf, shall show evidence of at least three separate attempts to contact the parent/guardian using at least two different means of communication. If the parent/guardian elects not to participate in the consultation, the Superintendent or designee, or approved provider acting on the district's behalf, must develop a student learning plan for the student. (5 CCR 13075.7)

The Superintendent or designee may request, but not require, that the SES provider develop the student learning plan on behalf of the district for each student served by the provider as indicated in the agreement. In such cases, the Superintendent or designee shall make available to the provider pertinent student academic achievement data with parent/guardian permission and other technical assistance that will facilitate the development of the plan. The Superintendent or designee shall maintain responsibility to review and approve the student learning plan to ensure that it is developed in consultation with the parent/guardian and contains all required information. (5 CCR 13075.7)

Eligible SES providers shall be given access to school facilities, using a fair, open, and objective process, on the same basis as other groups that seek access to school facilities. (34 CFR 200.48)

Ferndale Unified School District

SUPERINTENDENT'S RECOMMENDATION FOR BOARD ACTION

AGENDA ITEM # 12.1

DATE: Feb. 8, 2017

SUBJECT:

Renaming of the Ferndale High School Tennis Courts

DEPARTMENT/PROGRAM:

Administration

ACTION REQUESTED:

Approve

PREVIOUS STAFF/BOARD ACTION:

The Board has previously renamed District facilities to recognize contributions of individuals to the District and/or the Community. Presently the District has the Mabel Lowry Library and Coach Carlson Wildcat Field.

BACKGROUND INFORMATION AND/OR STATEMENT OF NEED:

Pursuant to Board Policy 7310 the District appointed a Citizens Advisory Committee to make recommendations for the renaming of District facilities.

FISCAL IMPLICATIONS:

None

CONTACT PERSON(S):

Jack Lakin Superintendent