



Waynesboro Area School District

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Summitview Elementary School

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Mr. Steve Pappas, Principal
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Title I School Parent and Family Engagement Plan

Date Reviewed 3/23/23

Purpose:

Summitview Elementary School recognizes that meaningful parent and family engagement contributes to the achievement of state academic standards by students participating in Title I programs. In accordance with the Title I Parent and Family Engagement section of the Every Student Succeeds Act (ESSA), Section 1116(b), Summitview Elementary School will develop a written parent and family engagement policy that describes the means for carrying out the requirements of Section 1116.

Part 1: General Expectations

Summitview Elementary School agrees to implement the following statutory requirements (*ESSA, Section 1116(b)*):

- The Title I School Parent and Family Engagement Policy will be:
 - developed jointly with and agreed upon by parents and family members of Title I learners.
 - written in an understandable format and provided in a language parents can understand.
 - distributed to all parents and family members of Title I learners.
 - made available to the local community.
 - updated annually to meet the changing needs of parents, family members, and the school.

Part II: Implementation Plan

Title I Program Information:

- General information about Summitview Elementary School's Title I program can be found on the Waynesboro Area School District's website. Information includes both a general description of the program, as well as a parent brochure detailing benefits, the role of the learner, staff, and school. *(ESSA, Section 1116(c)(4)(A))*
- Learners may receive additional academic support through Title I supported interventions. The following are some examples of Title I supported interventions: Bridge the Gap, Countdown, Blast Foundations, HD Word, Phonics Boost, Phonics Blitz, Read Naturally Live, Fountas & Pinnell Leveled Literacy Intervention System, RISE (Reading Intervention for Students to Excel), and small literacy or math group. *(ESSA, Section 1116(c)(4)(A))*

Curriculum, State Standards, and Assessments:

- A description and explanation of the curriculum used at Summitview Elementary School, forms of academic assessments to measure student progress, and the achievement levels of the Pennsylvania State Standards will be reviewed during the school's annual Back-to-School Night, as well as during fall conferences with parents. *(ESSA, Section 1116(c)(4)(B))*

Annual Parent Meetings:

- Summitview Elementary School will hold an informational parent meeting in the fall. All Title I parents will be invited to this event and meeting. Parents will be provided with a detailed overview of the Title I program, requirements, and rights for parents to be involved. Information about both the fall and spring Title I parent meetings will be sent through the district's phone and email communication system. *(ESSA, Section 1116(c)(1))*

Additional Meetings:

- Summitview Elementary School will offer at least two meetings/literacy events at various times throughout the year to accommodate for varying parent/family schedules. *(ESSA, Section 1116(c)(2))*

Parent/Teacher Conferences:

- Parents will have an opportunity to speak to their learner's educational team in an individual setting during fall conferences. A second round of conferences will be held in January. Winter conferences are scheduled based on teacher and/or parent requests. Outside of these scheduled meetings, parents can request a meeting at any time with their child's educational team. Appointments can be scheduled with the educational team through phone calls, emails, and written communication. *(ESSA, Section 1116(c)(4)(C))*

Parent Involvement in the Development of Policies, Compact, and Programming:

- Annual fall and spring parent meetings will involve the solicitation of parent support in the planning, reviewing, and improvement of both the District Parent and Family Engagement Policy and the School-level Parent and Family Engagement Policy. *(ESSA, Section 1116(b)(1))*
- Annual fall and spring parent meetings will present an opportunity for parents to participate in the planning, reviewing, and improvement of the School and Family Compact. *(ESSA, Section 1116(d)(2)(A-D))* Title I programming and parent and family engagement opportunities will also be reviewed at the fall and spring annual meetings. *(ESSA, Section 1116(c)(3))*
- Parental input and suggestions will be gathered during the fall meeting through a review of policies as well as a brief survey. Revisions will be made to policies and the compact. A final review of documents will take place during the spring Title I Parent Advisory Committee meeting. A final discussion and opportunity for input on Title I programming and parent and family engagement opportunities will also take place during this meeting. *(ESSA, Section 1116(b)(1)&(c)(3)&(d)(2)(A-D))*

Monitoring Academic Success:

- Summitview Elementary staff will provide parents with support in understanding the challenging State Standards, state and local assessments, and individual academic growth during parent conferences. A follow-up meeting may be requested at any time by either the school or parents. *(ESSA, Section 1116(6)(e)(1))*

Materials and Training for Parents:

- Materials to support academic achievement will be provided by classroom teachers to parents throughout the year. Additional materials and training will be provided during at least two day or evening Title I events. These events present opportunities for parents to work directly with intervention specialists for additional support. *(ESSA, Section 1116(6)(e)(1))*
- Materials to support academic achievement will be available at the parent resource center at the Alexander Hamilton Memorial Free Library.
- Each year a Communications Survey will be sent to parents to elicit feedback for how the school can better support families. The results of this survey will be used to educate staff in how to better communicate and work with parents as equal partners. *(ESSA, Section 1116(6)(e)(3))*
- In an effort to coordinate with other federal, state, and local programs, including public preschool programs, the Federal Programs Coordinator will work closely with administration as well as the Early Childhood Coordinator. *(ESSA, Section 1116(6)(e)(4))*
- Information related to conferences, parent meetings, and any other family events will be communicated to parents in a practical and understandable language. Simplistic and essential information will be available in various formats: flyers, social media postings, phone messengers, texts, and website calendar events. All documents will be translated by a bilingual secretary to ensure information is accessible to all families. *(ESSA, Section 1116(6)(e)(5))*
- Summitview Elementary School will utilize the district's bilingual secretary as well as a contracted translator to communicate with family members of English Learners through translated documents, phone conferences, and face-to face interactions as needed. *(ESSA, Section 1116(7)(f)).*