

# Butteville Elementary School

2020-2021 School Year Reopening Plan, 4<sup>th</sup>-8<sup>th</sup> Grades with Primary Grade Updates (Board Approved on 10/20/2020)



## K-3

Class will be in session **Monday – Thursday 7:50am – 11:15am**. Lunch will be served from 11:15 – 11:45. If you would like your child to stay for lunch you can pick them up at 11:45.

## Fourth-Eighth Grades

The 4th-8th grade teachers would like to invite students back to school on October 26, 2020. We are reopening in the following way:

- Teachers will be providing in-person instruction 4 days a week, Monday through Thursday (see below for specific schedules). Friday will be used for distance learning and planning. All students will participate in distance learning on Friday.
- Distance learning is still an option for all students, but parents will need to choose one or the other. We will request that you do not switch back and forth between options. Windows of opportunity for switching from Distance Learning to In-person instruction will be provided at the beginning of a new term or on a case-by-case request. Teachers require two-week notice if you plan to switch options.
- Classes will start at 8:40 a.m. Monday-Thursday. Please plan to drop off your child between 8:30-8:40. If you also have a child in primary, you may drop off your 4<sup>th</sup>-8<sup>th</sup> grader at the same time. These students must proceed directly to their classroom.

- **Please note:** Staggering the start times (between primary and upper grades) in the morning and afternoon is necessary for several reasons.
  - The first reason is to provide time for the bus to complete two trips: one for the primary grades and one for the upper-grade students.
  - The second reason is to avoid two trips or a long wait for parents with both primary and upper-grade children. These parents are welcome to drop of their upper-grade child at 7:50am and pick up their child between 12-12:30pm, during lunch time.
  - **IMPORTANT:** Parents with only upper-grade students must drop off their child no earlier than 8:30am, unless otherwise specified by school staff.
  
- **MEALS:**
  - Breakfast will be eaten in the classroom during the morning meeting.
  - Requested lunches will either be sent home at pickup time or served at school.
  - Currently all meals are free of charge.

## Schedules

**Grades 4, 6, 7 & 8:** In-person instruction will occur for two days per week, and both synchronous (Zoom meetings, in-person instruction, etc.) and asynchronous (work assignments) activities will occur on the other days. **Group A will attend school Monday and Wednesday. Group B will attend Tuesday and Thursday.** Everyone will attend daily Distance Learning video conferencing and perform asynchronous assignments and assessments. Students should be prepared to bring their charged chrome books and educational materials to school per teacher requests. (Please leave charging cords at home.)

Grades 4, 6, 7, 8	Monday <b>Group A</b>	Tuesday <b>Group B</b>	Wednesday <b>Group A</b>	Thursday <b>Group B</b>	Friday
7:50- 8:40	Breakfast/Study Hall (see * below)	Breakfast/Study Hall	Breakfast/Study Hall	Breakfast/Study Hall	Distance Learning
8:40- 12:00	Classroom/ Remote Instruction	Classroom/ Remote Instruction	Classroom/ Remote Instruction	Classroom/ Remote Instruction	Distance Learning
12:00- 12:30	Lunch	Lunch	Lunch	Lunch	
1:00-	Distance	Distance	Distance	Distance	Distance

3:00	Learning	Learning	Learning	Learning	Learning
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\*4<sup>th</sup>-8<sup>th</sup> grade students may be dropped off with their primary grade siblings at 7:50am

**Grade 5:** Because our 5<sup>th</sup>-grade class size returning to face-to-face instruction is less than 14 students, all students will be able to return to the classroom Monday-Thursday. We will have some students who will remain in Distance Learning. Students should be prepared to bring their charged chrome books and educational materials per teacher requests. (Please leave charging cords at home).

5th Grade	Monday	Tuesday	Wednesday	Thursday	Friday
7:50-8:40	Breakfast/Study Hall (see * below)	Breakfast/Study Hall	Breakfast/Study Hall	Breakfast/Study Hall	Distance Learning
8:40-12:00	Classroom/Remote Instruction	Classroom/Remote Instruction	Classroom/Remote Instruction	Classroom/Remote Instruction	Distance Learning
12:00-12:30	Lunch	Lunch	Lunch	Lunch	
1:00-3:00	Distance Learning	Distance Learning	Distance Learning	Distance Learning	Distance Learning

\*4<sup>th</sup>-8<sup>th</sup> grade students may be dropped off with their primary grade siblings at 7:50am

**Parents:** MAKE THE CHOICE THAT IS RIGHT AND SAFE FOR YOUR CHILD.

**Parents must notify the school which option they choose from the two options below.**  
(Again – We request that you do not switch back and forth between options.)

**Option 1:** Student(s) return to an in-person classroom setting for 2 days in-person and 3 days distance learning for **4<sup>th</sup>, 6<sup>th</sup>, 7<sup>th</sup> & 8<sup>th</sup> grades**, while **5<sup>th</sup> grade** will meet 4 days a week. Families that choose Option 1 must commit to following the safety guidelines outlined below.

**Option 2:** Student(s) remain with the distance learning option and will return to in-person learning when conditions improve and restrictions ease.

## **Family Responsibilities: GETTING READY AND TO SCHOOL SAFELY**

- Before coming to school students should have their temperature checked and wellness assessed. If they have a fever of 100.4 or higher, or a cough, shortness of breath, or loss of taste or smell, or if they have been in direct contact with someone who has COVID-19, they will stay home and contact a medical provider.
- When waiting for the bus, families will practice social distancing and wear face coverings.
- Temperatures will be checked when students board the bus.
- Parents must remain at the bus stop until their child has boarded the bus. If a child shows any flu like symptoms or registers a temperature of 100.4, they will be sent home immediately with the parent.
- Students will use hand sanitizer as they board the bus and sit as assigned.
- If personal transportation is being provided to/from school, families will drop off/pick-up students off in the designated area; only students will be permitted into the school.

## **Students: SAFETY AT SCHOOL**

Students will:

- Have their temperature checked when they arrive at school.
- Wear face coverings at all times when indoors unless eating or drinking. If outdoors, masks may be removed if a six foot distance is maintained.
- Report directly to their classroom upon arrival.
- Will bring a water bottle to school as water fountains will be closed for regular use. Water fountains may only be used to refill water bottles throughout the day.
- Practice social distancing.
- Wash their hands frequently and use hand sanitizer.
- Will follow directional signs in hallways.
- Remain with their classmates all day.

## **Parents and Students: SAFETY PROCEDURES FOR EVERYONE**

- Any student or staff member traveling internationally or on cruise ships will be expected to self-quarantine for 14 days upon return to the United States, based on federal and state

executive orders. Students will be provided an opportunity to continue learning during the quarantine period through digital learning or paper packets with instructional support.

- Parents who will be picking up a child for early dismissal due to illness or a medical appointment will be expected to call the front office when they arrive at the school and remain in their vehicle in front of the main office; or if they enter the building, they must be fever screened. A staff member will bring the child to the vehicle, check your identification, and assist you in signing out the student. There is no dismissal within 15 minutes of the regular end of the school day, and only parents, guardians, or other individuals identified on the student's contact list, with appropriate identification will be allowed to leave with the student.
- There will be a designated isolation area in the event that a child comes to school and presents COVID-19 symptoms. Parents will be contacted to pick ill students up immediately. Contact tracing will be used to identify students or staff members who may need to self-quarantine for 14 days. Students will transition to distance learning during the self-quarantine period.
- All building and work spaces will be cleaned nightly and between grade level sessions sharing a classroom.

### **Transportation:**

- Due to limitations on the total number of students allowed on a bus, it is imperative that parents drive their students to and from school whenever possible.
- Student drop-off and pickup will be in front of school. Students will wait with parents in their vehicles until their temperatures are checked and they are approved to enter.

### **School Safety: STEPS TAKEN BY THE SCHOOL**

- Following all federal, state, and local safety guidelines and protocol.
  - Current regulations require that students stay within their cohorts (groups) with no crossover during the day.
  - However, with parent consent, students needing academic support with Mr. Falconer may leave their classroom Cohort for individual/small group instruction.
- Hired another custodian to help clean and sanitize the campus. Bathrooms cleaned every half hour, rooms sanitized and cleaned after use, and high use areas wiped often.
- Purchased two disinfectant machines to quickly sanitize rooms, hallways, and buses.
- Spaced class seating 6 feet apart, and where necessary, supplied classrooms with sneeze guards.

- Installed MERV-13 filters, and teachers will keep doors and windows open when appropriate to help with classroom ventilation.

**All policies and procedures may change to reflect any new guidelines from State and local authorities.**