

Appendix

Franklin High School Discipline Matrix

This matrix is a guide for staff and administration to follow when assigning consequences for student behavior.

Level III consequences outlined are considered to be minimum consequences. School administration may assign more severe consequences depending on the nature of the incident, even for first offenses.

For any Out of School Suspensions (OSS) in excess of 5 days, school administration will consult with the superintendent of schools prior to assigning consequences.

In addition to school consequences, school officials may refer students to appropriate and available school and community resources for assistance.

Franklin High School Disciplinary Report Procedures
Level I

Disciplinary Action for all Level I:

- Disciplinary referrals will be written and handled by the classroom teacher who witnessed the offense.
 - Teacher will contact parent for each referral/detention.
- Teachers are encouraged to use conferences, re-directs, and parental contact to assist in improving student behaviors.
 - After multiple behavioral offenses, students will be referred to Yellow Team for additional support.

Student Behavior	Consequences May Include the following:
Classroom disruption	Administrative Detention
Cut Class (3 or less)*	Break Detention Bus Suspension
Defiance/insubordination/ noncompliance (minor)	Conference with Student Friday Detention
Disrespect (minor)	Guidance Conference
Electronics/tech (non AUP)**	Individualized Instruction In School Suspension (ISS)
Leaving class without permission	Loss of Privileges Lunch Detention
Misuse of pass	Out of School Suspension (OSS)
Out of assigned area	Parent Conference Parent Contact
Physical contact (horseplay)	Restitution
Profanity (not toward staff)	Teacher Detention Warning
Tardy to class	
	*Cut class (3 or less) - 1st Offense = 2 hour Friday Detention 2nd & 3rd Offenses = 3 hour Friday Detention
	**Cell phone - 1st Offense = Break Detention 2nd Offense = Teacher Detention 3rd Offense = 1 hour Friday Detention

Franklin High School Disciplinary Report Procedures
Level II

Disciplinary Action for all Level II:

- Disciplinary referrals will be written by the staff member who witnessed the offense.
- The staff member will submit referral to administration for action.

Student Behavior	Consequences May Include the following:
Academic dishonesty	Administrative Detention Break Detention Bus Suspension Conference with Student Friday Detention Guidance Conference Individualized Instruction In School Suspension (ISS) Loss of Privileges Lunch Detention Out of School Suspension (OSS) Parent Conference Parent Contact Restitution Teacher Detention Warning
Bullying/cyberbullying	
Cut class (more than 3)	
Defiance/insubordination/ noncompliance (major)	
Disrespect (major)	
Disruption of school activities*	
Electronic/tech (AUP)	
Harrassment	
Skip administrative detention	
Skip Friday detention	
Skip teacher detention	
Unauthorized entry	
Multiple level 1 offenses	

Franklin High School Disciplinary Report Procedures
Level III

Student Behavior	Consequences			
	1st Offense	2nd Offense	3rd Offense	4th Offense
Arson or attempted arson	OSS 10 Days + refer to superintendent	OSS 10 Days + refer to superintendent	OSS 10 Days + refer to superintendent	OSS 10 Days + refer to superintendent
Drug Paraphernalia possession	OSS 10 Days + refer to superintendent	OSS 10 Days + refer to superintendent	OSS 10 Days + refer to superintendent	OSS 10 Days + refer to superintendent
Drug/Alcohol distribution	OSS 10 Days + refer to superintendent	OSS 10 Days + refer to superintendent	OSS 10 Days + refer to superintendent	OSS 10 Days + refer to superintendent
Drug/Alcohol possession or under the influence of	OSS 10 Days + refer to superintendent	OSS 10 Days + refer to superintendent	OSS 10 Days + refer to superintendent	OSS 10 Days + refer to superintendent
Fighting (mutual combat)	OSS 3 Days	OSS 5 Days	OSS 10 Days	OSS 10 Days
Firearms possession and/or other items used as weapons	Refer to Superintendent	Refer to Superintendent	Refer to Superintendent	Refer to Superintendent
Forgery of medical notes	OSS 1 Days	OSS 3 Days	OSS 5 Days	OSS 10 Days
Incendiary devices (i.e. Fireworks, smoke bombs)	OSS 5 Days	OSS 10 Days	OSS 10 Days	OSS 10 Days
Inciting others to fight	OSS 3 Days	OSS 5 Days	OSS 10 Days	OSS 10 Days
Indecent exposure	OSS 5 Days	OSS 10 Days	OSS 10 Days	OSS 10 Days
Physical assault	OSS 5 Days	OSS 10 Days	OSS 10 Days	OSS 10 Days
Profanity towards staff	OSS 1 Day - FMS OSS 2 Days - FHS	OSS 2 Days	OSS 3 Days	OSS 5 Days
Sexual assault	OSS 10 Days + refer to superintendent	OSS 10 Days + refer to superintendent	OSS 10 Days + refer to superintendent	OSS 10 Days + refer to superintendent
Threat of physical harm	OSS 1 Days	OSS 3 Days	OSS 5 Days	OSS 10 Days
Tobacco/Electronic cigarette violation	OSS 5 Days	OSS 10 Days + refer to superintendent	OSS 10 Days + refer to superintendent	OSS 10 Days + refer to superintendent
Theft	consequences determined by severity of offense			
Vandalism	consequences determined by severity of offense			
Disruption of school activities	consequences determined by severity of offense			