2020-2021
School Parent and Family Engagement Plan

School Name: Meadow Park Elementary

Facilitator Name: Allison Enderlin

Plan Review/Revision Date: August 24th, 2020

District Level Reviewer, Title: Crystal Barker

District Level Approval Date:

Committee Members, Role:

Allison Enderlin	Facilitator
April Stewart	Kindergarten Representative
Danielle Jordan	Parent
Randy Box	Parent Engagement Professional
Sherry Felts	Kindergarten Teacher
Annette Johnson	MP Neighborhood Association Member
Don Bone	Parent
Germoni Box	Parent
Destiny Frazier	Parent
Caitlen Faitz	1st grade teacher
Lexi Shelton	4th grade teacher
Tonya Cain	Secretary/VIPS forms

1: Jointly Developed

A committee of stakeholders will be formed in preparation of the School Parent and Family Engagement Plan. A meeting will be conducted and the committee will review the guidelines of the plan and make revisions and/or additions to the current plan. The committee will be notified of future meetings concerning the plan. If you are interested in serving on this committee in the future please contact Allison Enderlin, the facilitator for the plan at 501-955-3620.

2. Annual Title 1 Meeting

Our annual Title 1 Meeting will be held on September 15th, 2020. We will provide information to the parents of Title 1 students about the school's curriculum, information on the forms of academic assessments used to measure student progress, and information on the proficiency level students are expected to meet. Title 1 parents will be told about their rights and upon the request of parents, the school will provide opportunities for regular meetings for parents to give input and participate in decisions about the education of their children. We will document that we had this meeting by having a sign-in sheet and an agenda. April Mckinley, the principal, and Marques Collins, the assistant principal, will facilitate the Title 1 Meeting. You may contact them at 501-955-3620.

3. Communication

a. The school will distribute a monthly calendar of events to parents. It will include a calendar of school events and parenting tips related to school achievement and curriculum. Randy Box the Parent Engagement Professional (PEP) will be responsible for sending out the monthly calendars. Contact number: 501-955-3620

b. Each K-5 teacher will send home a weekly classroom information/homework on Mondays. K-1 will send home folders daily. This folder will include news from the school and each individual classroom. Our pre-k teachers see their parents on a daily basis and will send home information related to the pre-k program. Parents will be asked to review the materials in the folder and return any items as needed. Any information sent home via students is also sent via email to all parents who gave us their email and posted on our school website and Facebook page.

c. The school will provide parents reports/report cards to parents at each mid-term and at the end of each nine weeks.

d. Teachers will routinely contact parents on an individual basis to keep them informed about their progress. E-School is used as a tool for parents to check their student's grades and other information about their class. E-School codes will be printed out by the district for every child enrolled in our school and handed out at the first Parent / Teacher Conference. The print out includes directions on how parents can sign up to access this service. For more information concerning E-School you may contact Kathy Hale at 501-771-8027 or the school at 501-955-3620.

e. Information about Meadow Park Elementary School is posted on the school website, Meadow Park's Facebook page and our school's marquee for parents to access. April McKinley, the principal, Tiffany Bruce, Allison Enderlin, and Chilanda Yancy will see that the information is current. You may contact them at 501-955-3620.

f. We have a Robo calling system that will send out phone messages to parents regarding attendance, events, and information. Randy Box is our contact. 501-955-3620

g. Teachers use Class Dojo as an additional way to stay in contact with parents on a daily basis. Class Dojo codes are printed out by the classroom teacher and distributed to parents.

h. Meadow Park will provide notification to the parents during the September Parent/Teacher Conference in regards to receiving a copy or the availability of the Parent & Family Engagement Plan being on the website.

i. In response to COVID 19, teachers will meet with parents via Google Meet if a meeting is necessary. Teachers will also meet with Virtual Academy students via Google Meet daily to provide instruction and answer any questions that child or their parent may have. Teachers will also provide information on their Google Classrooms and via email to parents daily.

Tentative Calendar of Events (2020-2021)
(Subject to change)

August 2020

- Virtual Open House (8-20-20) 5:30 pm-6:30 pm
- First Day of School (8-24-20)

September 2020

- Title One/PTA Meeting (9-15-20) 5:30 pm-7:00 pm
- Coffee and Conversation with MPE (9-22-20)

October 2020

- Fit to Live Week
- P/T Conferences (10-27-20 and 10-29-20) 12:00-7:00 pm
- Fall Festival (10-30-20)

November 2020

- Fall Book Fair TBA

December 2020

- Holiday Parties (12-18-20) at 1:00 pm
- Holiday Programs- Mr. Thames
- Growth Assemblies

January 2021

- SLAM Night TBA

February 2021

- Valentine's Day Parties (2-12-20) at 1:00pm
- P/T Conferences (2-9-20 and 2-11-20)

March 2021

- Read Across America (3-1-20 through 3-5-20)

April 2021

- Secretaries Day (4-22-20)

May 2021

- Principal Appreciation Day (5-1-20)
- Teacher Appreciation Week (5-3-20 through -5-7-20)
- Talent Show/Field Day TBA
- Promotions (5-14-20) (Pre-K, K, 5th)
- Spring Bookfair (TBA)

*Quarterly PTA meetings are being planned and dates will be added to our monthly event calendar

4: School-Parent Compact

The staff, parents, and students will develop the School-Parent Compact prior to our first parent teacher conference which will be held on October 27th and 29th. The compact will be discussed and signed by all stakeholders during the conference. The compact will outline how parents, staff, and students can form a partnership that will help promote the students academic success at school.

5: Reservation of Funds

The Title 1 funds are spent accordingly:

a. Curriculum
b. Local Parental Engagement Professional
c. District Parent and Family Engagement Facilitator and VIPS Facilitator
d. Parent Involvement Facilitator stipend
e. Instructional aide (3)
f. K-2 STEM Coach
g. 3-5 STEM Coach

6: Coordination of Services

The school will involve parents in the school improvement planning process by asking parents to serve on the committee. The school enables the formation of the P.T.A. to foster parental and community involvement in our school. For additional information on how you can be

involved in this process, please contact April Mckinley the principal, Randy Box, or Chilanda Yancy at 501-955-3620.

7: Building Capacity of Parents

We will have a Parent Resource Center located directly across from the general office area. The center is open during regular school hours. We have free materials in our parent center that are available to parents upon request. Randy Box, our Parent Engagement Professional will be in the parent center and you may contact him 501-955-3620. The NLRSD encourages parents to use the Arkansas Department of Education free resources available on their website under the parent tab. Several helpful links are on this site ranging from My Child/My Student, to information in regards to hot topics such as safety, health and many more. Meadow Park Elementary provides an Information Packet parents receive at the beginning of the year. This packet will include pertinent information for a successful school year. The NLRSD Parent-Student Handbook describes the process for resolving parental concerns. Copies of the handbook are available from the school or on the district website.

8: Building Capacity of School Staff

At the beginning of the school year the staff meet and discuss several opportunities that are available that will be used to work with parents as equal partners. During the professional development for staff the guidelines and importance of different avenues to help are presented by professionals. The importance of VIPS forms are also discussed. We strive for teacher attendance at school events outside the regular day to help with partnering with parents and students.

9: Building Capacity - Discretionary

Meadow Park Elementary also involves parents by organizing a Parent Academy. This academy gives parents a chance to interact with each other, learn different skills ranging from navigating Google Classroom to creating holiday memories to cultural awareness to preparing for state testing. With our partnerships with our school health coordinator and community partners we are able to make this well loved resource available to our parents in person and virtually if necessary.