



## El Dorado School District Chromebook Chromebook Usage Agreement for Grades 5-6

Dear Student and Parent/Guardian:

To advance the mission and vision of the El Dorado School District and offer our students experiences to support growth toward college, career readiness, and global competence, we are providing each of our students in grades K-12 a Chromebook for use throughout the school day (a Chromebook is a laptop that runs the Chrome Operating System and is used primarily for accessing tools on the internet.)

Please review the following information with your student. Once you have chosen the options that are appropriate for you and your student, please initial and sign the indicated sections and return this form to your student's building.

**As a student of El Dorado School District, I promise to:**

\_\_\_\_\_  
Student  
initial

**Be a good digital citizen.**

- Follow all agreements in the El Dorado School District (ESD) [Acceptable Use Policy](#), including:
  - I will use only my own Google Account and no other person's Google Account.
  - I will not use the computer to look at, send, copy or create material that is rude, inappropriate or meant to hurt someone's feelings.
  - I will be respectful, responsible, and safe while on the computer.
  - I will make the device available to any school administrator or teacher for inspection of any messages or files sent or received on my ESD issued device.
  - I will report to the building administration or teacher any incidents of inappropriate communications sent in any form using my ESD owned technology.

**Safesearch** is turned on for all ESD Chromebooks and is always active. However, the El Dorado School District Internet filtering will not be provided for the Chromebooks when used outside of school district buildings.

The Internet is a world of information and resources that we and our children can access from the living room with a touch of a button. There are amazing things to be discovered, learning, created and communicated through the web. But like everything else in the world, this wonderful resource is not completely free from risk.

To help you support your child's exploration while still keeping them safe, we have collected some tips and resources for your consideration.

And in order to prepare our students to use technology in an appropriate and powerful way, ESD will be providing lessons in digital citizenship to all students K-12.

#### **Parent/Guardian of school-aged children under the age of 13:**

In order for the El Dorado School District to provide your student with the most effective web-based tools and applications for learning, parental permission is required by federal regulations. Our school uses several computer software applications and web-based services, operated not by this school, but by third parties. These include G-Suite (Google Apps) for Education, Light Speed, Kami, EDpuzzle, Flipgrid, Pear Deck, and similar educational programs.

In order for our students to use these programs and services, certain personal identifying information, generally the student's name and email address, must be provided to the web site operator. Your student will receive a Google email account to participate in the Google Apps for Education program used by El Dorado School District. Under the Children's Online Privacy Protection Act (COPPA), these websites must provide parental notification and obtain parental consent before collecting personal information from children under the age of 13. For more information on COPPA, a federal law, please visit

<https://www.ftc.gov/tips-advice/business-center/privacy-and-security/children%27s-privacy>.

The law permits schools to act in loco parentis, giving consent to the collection of personal information on behalf of all of its students, thereby eliminating the need for individual parental consent given directly to the web site operator. This completed form will constitute consent for the El Dorado School District to provide your child's name, email address, and username as needed for carefully selected web applications.

\_\_\_\_\_  
Student Name (Print)

\_\_\_\_\_  
Parent/Guardian Name (Print)

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

**As a parent/guardian of El Dorado School District, I will:**

**Support my student in keeping the promises above.**

\_\_\_\_\_  
Parent  
initial

**Charge my student's Chromebook.**

\_\_\_\_\_  
Parent  
initial

- Chromebooks should be fully charged and prepared for school each day so that you have access to the tools needed in the classroom.
- Students who take their Chromebook home after school will be responsible for charging their Chromebooks each evening. Only the provided charging cable should be used; do not purchase or attempt to use a third-party charger as this can ruin the Chromebook.

\_\_\_\_\_  
Parent  
initial

**Accept responsibility for the working order of my student's assigned ESD Chromebook through purchasing the Chromebook Insurance Plan (described below), OR personally owing the cost of repairs or replacement of a damaged device.**

You have the option of participating in our Chromebook Insurance Plan. The cost of this plan is \$25 per year per device.

The insurance plan will cover:

- Accidental damage including all repairs or replacements up to \$350 (the cost of the device).
- Replacement charger
- Replacement of the device (the insurance plan will cover replacement of one device. The replacement device will require an additional \$20 plan to be purchased for coverage).

This insurance plan does NOT cover replacement of lost or stolen devices.

If you decide NOT to purchase the Chromebook Insurance Plan and damage occurs to the assigned device, the student and parent/guardian agree to be responsible for fees as described below.

- **Warranty Repair--** Student/Parent/Guardian are not responsible for manufacturer warranty repairs.
- **Accidental Damage--** Parent/Guardian will be responsible for the repair or replacement cost.
  - Most common damages and costs:
    - ▣ Full replacement: \$275.00    ▣ Screen Repair: \$50
    - ▣ Keyboard Repair: \$50        ▣ Lost/Broken Charger: \$30
- **Intentional Damage--** In the case of intentional damage, price of repair or replacement is not covered by insurance and will be the responsibility of the parent/guardian. A consultation with an administrator may be scheduled before a device will be re-issued. Consequences may be issued per the Student Code of Conduct.
- **Lost/Stolen Device--** A fee of \$275 will be collected for a lost or stolen device and a parent/guardian consultation with an administrator will be required.

If you would like more information, please contact your building principal and ask any additional questions you may have.

**Please sign below:**

**Student:** I have read, understand and agree to the terms of the El Dorado School District Acceptable Use Policy and this agreement.

_____	_____	_____
Student Name (Print)	Student Signature	Date

**Parent/Guardian:** I have read and understand this agreement, marked my preferences, and agree to the terms and conditions set forth above.

_____	_____	_____
Parent/Guardian Name (Print)	Parent/Guardian Signature	Date

**TO BE COMPLETED, SIGNED, AND RETURNED TO YOUR SCHOOL**