



Cumberland County Public Schools

PARENT NOTIFICATION OF MEDICATION PROCEDURE CHANGE

Effective **Oct 1, 2022**

It is our intent to ensure the maximum health and safety for all students in Cumberland County Public Schools. We realize that at times students have medical conditions which require the use of medication. In most situations, all doses of the prescribed medications can be given at home; however, there are times when it will be necessary for a student to receive medication during school hours. Therefore, we have adopted a revised procedural guideline for medication administration.

These procedures are necessary in order to comply with the Virginia State laws as well as guidelines of the State Board of Nurse Examiners. Please review the following guidelines carefully and consult the nurse in your child's school if you have questions.

When it is necessary for a student to receive ANY medication (including over-the-counter medications) at school, PARENT or GUARDIAN(S) must:

1. Complete the form "Authorization for School Medication Administration," which requires parent signature.
2. For students requiring medication at school for allergies (food, insect, etc.), asthma and/or seizures, the Medication and Authorization for School Medication Administration form must be submitted to the school nurse along with an Allergy, Asthma, or Seizure Action Plan completed by the student's physician.
3. All prescription and long term medications require a medication authorization form. The Authorization for School Medication Administration form is valid for one school year. The 2022-2023 school year begins on July 1, 2022. The Authorization for School Medication Administration form must be signed by the student's physician and parent/guardian on or after July 1, 2022.
4. All medication, nonprescription (OTC) and prescription, must be brought to the school by a parent/guardian in the unopened original container or packaging. Medication may NOT be transported to and from school by the student. **HAND DELIVER** the medication to the school nurse in the labeled prescription container and/or original over-the-counter container. **Over-the-Counter (nonprescription) medications will no longer be stocked by Cumberland County Public Schools.**

Upon request, most pharmacists will provide two labeled containers for a prescription so that one can be brought to school containing the number of doses required to be administered during school. No more than a thirty (30) school day supply for any one medication may be stored at school. OTC Medications administered over an extended period of time will warrant an authorized prescriber's oversight and authorization.



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5. Notify the school nurse with a physician's note and your written instructions if the medication is to be changed or discontinued. If the dose or time of the medication changes during the school year, a new Authorization for School Medication Administration form will be required.
6. Medications not picked up by the parent/guardian by the end of the school year will be discarded.
7. Self-carry/administration of emergency medication such as asthma inhalers and epinephrine in schools refers to situations in which students carry their own medication and administer it during the school day as ordered by their health care provider and authorized by their parent/guardian. The student's health care provider must indicate on the action plan that both the health care provider and the parent/guardian feel the child has demonstrated the skills to carry and self-administer the emergency medication, including reporting to the school nurse that the medication has been taken and or that symptoms do not improve after taking the medication.

If this procedure is not followed, the school nurse will not be able to administer the medication at school. We regret any inconvenience this may cause you, but feel these cooperative efforts are necessary to ensure the health and safety of our students. As always, your inquiries to the school nurse are welcomed if clarification is needed.